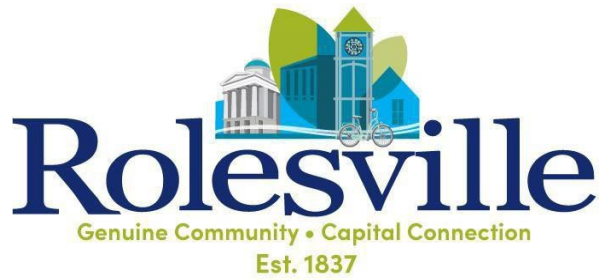




Agenda
Parks & Recreation Advisory Board
March 27, 2024
7:00 PM
Frank Eagles Meeting Room Town Hall

ITEM	AGENDA TOPIC
1.	Call to Order
2.	Approval of February 28, 2024, Parks & Recreation Advisory Board Meeting Minutes
3.	Old Business <ul style="list-style-type: none">a. Staff Reportsb. Mission Statement
4.	New Business <ul style="list-style-type: none">a. Accessibility For Parks Grant – Mill Bridge Nature Park Amphitheater Renovationsb. Capital Improvement Projects Scoring Sheetc. REZ-23-05 – Scarboro Apartmentsd. Trail Art Submissions
5.	Other Business
6.	Adjourn



Minutes
Parks & Recreation Advisory Board Meeting
February 28, 2024
7:00 PM
Frank Eagles Meeting Room Town Hall

PRESENT:

Mr. Kevin Mazur, Chair	Commissioner Paul Vilga
Mr. Richard Armant, Member	June Greene, Parks & Recreation Director
Mr. Clay Campbell, Member	Eddie Henderson, Project & Facilities Coordinator
Mr. Aaron Gauger, Member	Nara Stevens, Parks & Recreation Administrative Support Specialist
Dr. Mothanna Al-Hoory, Member	
Ms. Judy Siwy, Member	

1. **CALL TO ORDER**

Chair Mazur called the meeting to order at 7:00 pm.

2. **APPROVAL of January 24, 2024, Parks & Recreation Advisory Board Meeting**

Moved by Board Member Dr. Al-Hoory and Seconded by Board Member Armant. The motion to approve the minutes of January 24, 2024, was carried with a unanimous vote, 7 voted aye, 0 voted nay.

3. **OLD BUSINESS**

a. **Staff Reports:**

- i. Athletics – June reviewed registration numbers for Baseball, Softball and Soccer. A timeline for registration, evaluations, practice, and the season’s opening games were given. Breakdown of Residents versus Non-Resident was discussed as well as the goal for a team to play in a tournament.
- ii. Cultural Programming – June reviewed upcoming activities for Seniors. They include a trip to a casino in Danville, Virginia as well as the NC State Fair. Looking to plan a recurring monthly visit to Triangle Town Center the 3rd Friday of every month.
- iii. Special Events – Blood drive March 8, 2024. Inclusive Dance at risk of being cancelled. The annual Egg Rush will be March 23, 2024, at Rolesville Middle School.
- iv. Parks & Facilities – Eddie working on appearance of Redford Park for the upcoming season. A water fountain that includes a bottle filler will be installed before the Summer. The scorer stands will be painted prior to the baseball/softball season. Charcoal cooking grills have been installed and look fantastic. The police department will be having a “Picnic with Police” event on March 11, 2024. June is talking with a gentleman about AgriTourism at the Farm and activities that can be done without requiring the building of infrastructure. Looking to begin getting bids for the “The Farm” in early March. Eddie’s running into an issue with permit approval from NCDOT for the driveway. The goal is to have the driveway completed by Summer of 2024.
- v. Training – All staff including Part Time staff will be trained on the use of AED’s and CPR certified.
- vi. Parks & Recreation Director – The P&R Department needs to make showing the Board of Commissions programming and community that services are a priority. The Board has expressed their desire to get the Parks & Recreation department funding so they can make a larger impact in the community.

b. **Mission Statement:**

- i. Mission Statement of other towns were reviewed and discussed. Each board member stated a

few words about what their vision for the town is and how they would word their mission statement. June will take all the board members' input and review. Would like to have a statement by next month's meeting.

Dr. Al-Hoory excused himself from the meeting for the remainder of the night.

NEW BUSINESS

- a. **Hills At Harris Creek** – Eddie reviewed the presentation brought to PARAB back in October 2022 which outlined what was requested of the developer back then. What the developer has completed thus far was also shown. Although the developer has met the minimal request and suggestions of the PARAB, the Parks & Recreation department and PARAB would like to ask the developer to do more. Mr. Campbell suggested potentially rerouting of bike lanes. Other proposals would have to be discussed and reviewed based on limitations put forth by Duke Power and federal laws due to the wetlands.
- b. **Merritt Property** – Eddie reviewed the developer's plan. The current plan does not show any Greenways, side paths or bike lanes. The developer should at least meet the minimal requirements of greenways and there is no indication of that right now. Another recommendation of meeting the minimal Greenway requirements will be requested again.

3. ADJOURN

No further business needed to be discussed, Chair Mazur adjourned the meeting at 8:36 p.m. The next meeting will be held at 7:00pm on Wednesday, March 27, 2024.



Memorandum

To: Parks and Recreation Advisory Board
CC: June Greene
From: Eddie Henderson
Date: 3/19/24
Re: Accessibility for Parks Grant – Mill Bridge Nature Park Amphitheater Renovations

Over the past few months, staff have been working closely with our civil engineering consultant to develop a concept plan and construction documents for a renovated amphitheater at Mill Bridge Nature Park that meets the current needs of the Town: lower maintenance, ADA accessible and an overall more user-friendly space.

The concept plan includes the following:

- An ADA accessible ramp to the stage
- An ADA accessible viewing area
- A ramp to the seating area
- An enlarged stage that is shifted slightly to better align with the open area
- Stone seating which has been set further back for better acoustics
- Stairs in the center of the seating to allow for easier access
- Improved grading at this site to help with current water runoff and drainage issues

Staff are looking to apply for the Accessibility for Parks Grant since many of the improvements to this site are directly involved with making the site more ADA accessible. This memo serves as a notice to PARAB that Parks and Recreation staff plan to apply for this grant on May 1, 2024.



CONCEPT 1

MILL BRIDGE AMPHITHEATER RENOVATION | ROLESVILLE, NC | 10.11.23

1" = 30'





Memorandum

To: Parks and Recreation Advisory Board
CC: June Greene
From: Eddie Henderson
Date: 3-19-2024
Re: Capital Improvement Projects

Annually during the budget process, the Town updates its Capital Improvement Plan (CIP). These projects cost more than \$50,000 and have a life span of more than five years. Staff discussed each project at the January 2024 meeting and asked for feedback from PARAB in the form of a rating sheet. Below are the compiled results of this feedback from PARAB members:

1. Amphitheater & Stage Renovations	Mill Bridge Nature Park	46.5 points
2. Parking Lot Repairs	All Parks	40.5 points
3. Internet Connectivity	All Parks	27.5 points
4. Security Cameras	MSP and MBNP	26.5 points
5. Shelter and Bathrooms Facility	MBNP	26.5 points
6. Community Center	Parks and Facilities	19.5 points
7. Picnic Table Replacements	Main Street Park	19 points
8. Fence, Repaint and new Landscaping	Main Street Park	18.5 points
9. Repairs for Asphalt Path	Greenways	17 points
10. Land Acquisition	Parks and Facilities	16 points

Renovations and additions to Mill Bridge Nature Park were rated as two of the top five projects of all of the CIP Projects. The other top three were directly related to overall park safety. Staff will work towards ensuring that these projects are made a priority in the coming budget year and future years.



Memorandum

To: Parks and Recreation Advisory Board
CC: June Greene
From: Eddie Henderson
Date: 6/21/23
Re: REZ-23-05 - Scarboro Apartments

This application is a Rezoning Map Amendment with a proposal to construct 240 multi-family dwelling units and rezone from the Residential Low (RL) District to the Town Center (TC) as a Conditional Zoning (CZ) District. This application includes the proposed Conditions of Approval and a Concept Plan.

Staff Comments:

This project was originally brought to PARAB back in June of 2023 and at the time it was not showing any greenways. Staff have been in contact with the developer about this since then and the greenway has now been added to the plan. At first, the greenway was added on the west side of the collector road and staff's concern was that it would be too close to the apartments and require multiple street crossings to connect to the future greenway on the Town Campus site and staff requested that it be moved. However, neighbors have recently expressed concern to the developer that they do not want the greenway in their "backyard" even though this would mean that the collector road itself would be closer to their property lines. The staff's recommendation is to keep the Greenway where it is currently shown, on the east side of the road, in order to better benefit users of the greenway but would like to get PARAB's input on this issue.

Suggested Motion: I make a motion to accept the greenway shown on the east side of the new road as shown in the current concept plan.

Links:

[Project Page](#)

[Plans](#)

[Town of Rolesville Greenway Plan](#)

[Town of Rolesville Bike Plan](#)

[Full LDO](#)

[LDO - Section 6.2 - Open Space, Buffering, Compatibility, Landscaping, and Trees](#)

Property Lines



Map of Area from Greenway Plan



Map of Area from Showing Recommended Greenways from Plan



Concept Plan of Area

