



Agenda
Parks & Recreation Advisory Board
January 24, 2024
7:00 PM
Frank Eagles Meeting Room Town Hall

<i>Item</i>	<i>Agenda Topic</i>
1.	Call to order and welcome new member Clay Campbell
2.	Approve the minutes of October 25, 2023, Parks & Recreation Advisory Board meeting
3.	Voting Chair & Co-Chair
4.	Old Business
a.	Staff Reports
5.	New Business
a.	By-Laws Amendment
b.	Mission Statement
c.	Budget
d.	Capital Improvement Plan
e.	Pearce Farm Update
6.	Other Business
7.	Adjourn



Minutes
Parks & Recreation Advisory Board
October 25, 2023
7:00 PM
Town Hall Frank Eagles Meeting Room

Present: Kevin Mazur, Vice Chair Paul Vilga, Mayor Pro Tem
Judy Siwy, Member June Greene, Parks & Recreation Director
Dr. Al-Hoory, Member Eddie Henderson, Project & Facilities Coordinator
Dick Armant, Member
Aaron Gauger, Member

<i>Item</i>	<i>Agenda Topic</i>
1.	Call to order and welcome – Vice Chair Kevin Mazur called the meeting to order at 7:05pm.
2.	Approve the minutes of the September 24, 2023 Parks & Recreation Advisory Board meeting – moved by Vice Chair Mazur, hearing no objections, the minutes were approved as written.
3.	Old Business – <ul style="list-style-type: none">❖ June gave updates on flag football, which ended last week and soccer, which ends tomorrow. Basketball registration has ended, and the coaches’ meetings will start soon. It took longer than expected to get the gym rented from Rolesville Middle School since previous staff left and the current staff is new. Basketball evaluations are on November 4, and we currently have 406 kids registered. Everything will take place in just one gym. Rolesville’s games will be right at 6:30pm during the week and on Saturdays from 9am until 7pm. June explained that we don’t use other school gyms because they aren’t full sized gyms. June also mentioned that Orlando is already starting work on spring softball and baseball.❖ Cultural Programming – June explained that we are planning on doing some outreach to the residents of the Grand at Granite Falls. The plan is to give out popcorn and information about our programs to try and get more participants involved in our senior programming. We are trying to reach out to this demographic in this way because they do not access information online as often as other age groups. Commissioner Vilga mentioned considering providing transportation as well as programming at the Grand and June explained that we are exploring

those options. Parks and Recreation is looking to be more inclusive with this group. Judy Siwy brought up the possibility of doing free programming and exercise classes for the senior population. June brought up that they are looking to do a scholarship program for this group and that another option is to offer one free class that we can do in-house instead of paying someone since it costs us money. Judy mentioned the new yoga place in Rolesville may exclude programming for seniors due to the cost. Derek asked if we could get subsidized funding from Wake County since there is no county facility in the area and June explained we just started looking into this. Derek asked if we track how many people we turn away since the information can help determine how to invest in our future. June explained this data has already led to the justification for the community center and the additional facilities it will contain.

- ❖ June stated that Fall Fun Fest is coming up and he has been having to get very involved due to Kristen being sick. He explained that everything is being prepared and that there are 120+ vendors and 11 food trucks.
- ❖ Commissioner Vilga asked if soccer will be offered in the Spring again since he was getting questions. June confirmed soccer, baseball and softball will all be offered in Spring.
- ❖ June stated that budget discussions have begun. Programming for the Farm and the Heritage East Sanford Creek Greenway Crossing will be a priority in upcoming budget discussions. June also mentioned that he would like to add a full-time admin position and a vehicle/truck.
- ❖ Eddie gave CIP updates and spoke about the recent renovations to the N. Main Street Greenway.

Aaron Gauger arrived at 7:25pm

- ❖ Derek asked if there were any questions about his presentation of the George Taylor lynching memorial sign. Dr. Al-Hoory stated he likes the idea, but cautioned about potential backlash. He questioned whether a park is the appropriate location and is uneasy about the topic. He posed several questions:
 - Is it a smart idea to bring this back up? And won't it upset the community and reopen wounds?
 - Should a memorial with such a painful and emotional history be located at a park?
- ❖ Derek addressed Dr. Al-Hoory's concerns. First, a committee selected the location. They looked at 5 different locations and recommended two. One being Cobblestone by the corner of Main and Young Street and two being Main Street Park. The new Town Hall was also considered and is Derek's preferred location. The new Town Hall was ultimately excluded since it is unknown when construction will begin. Derek stated the project is now 5 years into planning and he would like to see the sign be placed soon and Mayor Currin agreed. Derek mentioned that we can move it whenever we want to. He explained that once the new Town Campus opens, it can be moved there. They wanted to avoid the drama with Cobblestone, which led to deciding on Main Street Park. Derek also mentioned that it would be far enough away from the playgrounds. They figured that this would be the best location at the moment. Derek acknowledged the subject can be a very difficult topic to bring up, but also stated it may already be too late. He believes that we should have done something to make this right a long time ago and the African American community supports this. He stated that Rolesville can't afford to whitewash history and ignore this. The topic may be inappropriate for younger children, but older children should be informed of the Town's history. He acknowledged the concern, and he explained more about the monument again that will go in the library. Dr Al-Hoory was glad that his concerns were shared by others. Derek mentioned that it seems like this is just a temporary location at Main Street Park and the Town Campus will be the final site. Derek explained about the Woodlief property again and that this is the site where the lynching

happened and is currently under development review with the Town. Derek asked if there were any other questions.

- ❖ Eddie mentioned that there was no feedback or comments from Public Works.
- ❖ Kevin asked who put together the wording and Derek confirmed the EJI did. Derek stated he is going to the Mississippi Civil Rights Museum to learn more about other lynchings. Derek explained this group provides a ton of information. Side 1 of the sign is language that Derek put together, with the help of students from Rolesville Middle School and High School. Derek explained how he came up with the information. Derek wanted this to be written as objectively as possible and stated the importance of reconciling with the past. He also mentioned that 52 newspaper articles that support his write up. Judy said how terrible it was and that their grandparents were alive when this happened.
- ❖ Dr. Al-Hoory explained the different types of tourism and paid special attention to sites where a lot of people died. This shows awareness, appreciation, and acceptance of our history. He believes this type of lesson is healthy.
- ❖ Commissioner Vilga stated that history tends to show the “greats” and fails to tell the whole story. Derek wanted to add that Jones Dairy neighborhoods is where freed slaves lived.
- ❖ Kevin asked about the “nothing guarantees due process” wording and how it may stoke anger or bad feelings. Derek explained the history of this and how it’s true that nothing can guarantee due process. He explained that the first suspect in this incident was almost lynched as well. They had to take a side road at one point and missed the mob. He defended the use of this statement.
- ❖ A motion was made by Dr. Al-Hoory and seconded by Judy Siwy to approve of this sign and placing it at Main Street Park. The motion was approved as written with the possibility to move to the future Town Hall. Ultimate approval will now be needed from the Board of Commissioners.
- ❖ Derek wanted to know who should present and asked this. Commissioner Vilga explained that Derek should present this project with staff there to support him. Derek agreed and said that he will present. June says that he has already added Derek to the next board meeting on November 8th

4. New Business

Memorial Donation Policy - Eddie explained about the changes to the Memorial Donation policy and that we are now adding the Outdoor Museum to the policy. He briefly explained that this was the only change that was made. There were no questions and Dick made a motion to approve and it was seconded by a few members. The motion to approve the updated Memorial Donation policy was approved.

A quick break was called at 8:15pm.

Meeting called back at 8:22pm

Eddie spoke about book huts and explained that a resident would like to donate one to Main Street Park. He explained what it is, how it works and that we are excited to finally have one in one of the Town parks. He also mentioned that we are looking to add more. June added that you normally don’t have issues with keeping them stocked full of books.

Mill Nature Park Amphitheater – Eddie showed the advisory board members the new concept plan for the Mill Bridge Nature Park Amphitheater and explained all of the new

features that were being added. Commissioner Vilga offered more money to get this exactly how we want it. The PARAB members discussed how they liked the design and stated that we should add the roof to the stage. Aaron had a question about lighting for the area and June said that we will add lights. Commissioner Vilga asked about the designer and Eddie responded that it is ColeJenest & Stone. Commissioner Vilga stated that he would prefer that we do it all at once and get it right. June agreed that we should put the roof on. Commissioner Vilga asked about the large field – and Eddie and June responded that we have plans to add a picnic shelter, restroom and disc golf. June stated that he likes low maintenance amenities, like disc golf.

Other Business –

- Commissioner Vilga spoke about the pollinator garden planting and thanked Eddie for his work to make that happen. He explained that the volunteers didn't show up and everyone had to work harder, but it all worked out.
 - June explained that he is planning on doing mock interviews with Rolesville High School students. Commissioner Vilga mentioned not having a student member for the PARAB. June said that he will look for a student member and that if there is anyone else someone can think of to please pass them along to him.
 - June asked if we wanted to skip the November and December meetings. Kevin brought up having the meeting in early December. Commissioner Vilga asked if we will have a whole lot going on at that time. After some discussion, it was decided that tentatively December 14th will be the next meeting depending on how much material there is to discuss.
5. **Adjourn** – meeting was adjourned at 8:49pm. The next meeting will be held at the regular time (7:00 pm) at Town Hall.



Memorandum

To: Parks and Recreation Advisory Board
CC:
From: June Greene
Date: 1-24-2024
Re: By-Laws Amendment

We would like to change the By-Laws to state that the Recording Secretary position be held by the Parks and Recreation Administrative Support Specialist. Currently it is appointed by the Advisory Board. This was in place due to the fact there was not a Parks and Recreation Administrative Support Specialist position.

Currently the Rolesville Parks & Recreation By-Laws state:

“The Recording Secretary may be a member of the Advisory Board or such suitable person, as appointed by the Advisory Board and shall provide each member with a copy of the minutes of the previous meeting by the next meeting of the Advisory Board. In addition, the Recording Secretary shall provide a copy of the minutes to the Board of Commissioners at its next regularly scheduled meeting. The preparation of the agenda will be the responsibility of the Parks & Recreation Director.”

We would like for the updated By-Laws to state for the Recording Secretary position:

“The Recording Secretary will be the Parks and Recreation Department Administrative Support Specialist and shall provide each member with a copy of the minutes of the previous meeting by the next meeting of the Advisory Board. In addition, the Recording Secretary shall provide a copy of the minutes to the Board of Commissioners at its next regularly scheduled meeting. The preparation of the agenda will be the responsibility of the Parks & Recreation Director.

We would like for PARAB to make the recommendation of change the By-Laws and submitted to the Town Council for approval.



Memorandum

To: Parks and Recreation Advisory Board
CC:
From: June Greene
Date: 1-24-2024
Re: Capital Improvement Projects

Annually during the budget process, the Town updates its Capital Improvement Plan (CIP). These projects cost more than \$50,000 and have a life of more than five years. Staff will highlight each project and seek feedback from the Advisory Board. Below is the list of projects that the Parks & Recreation Department has prepared for FY24-25:

Main Street Park:

- Parking Lot Repairs at Main Street Park \$60,000 Year 1
 - Significant repairs are needed for the parking lot to make it safe and fully ADA compliant.
- Painting Shelters and Gazebo at Main Street Park \$22,000 Years 1,4
 - The picnic shelters and gazebo need to be repainted.
- Pour-in-Place for Green Playground Main Street Park \$161,000 Year 2
 - The pour-in-place rubber infill playground material will make the green playground ADA accessible and eliminate the need for adding mulch every year.
- Landscaping Renovation for Gazebo at Main Street Park \$15,000 Year 1
 - The landscaping at the gazebo at Main Street Park is overgrown, no longer attractive, and needs to be redone.
- Water Feature at Main Street Park \$400,000 Year 3
 - The addition of a water feature on the front side of Main Street Park will help achieve the vision of urbanizing the park and provide a great attraction for the community.
- New Playground at Main Street Park \$450,000 Year 2
 - The red and blue playground is ageing and needs to be replaced. This new playground will be placed on the backside of Main Street Park near Scarboro Street to help activate this side of the park.
- Bathroom and Storage Facility at Main Street Park \$561,000 Year 5
 - In order to achieve the goal of activating the Scarboro Street side of Main Street Park, a bathroom facility and storage area for the maintenance vehicle is needed.

- Fence and Columns Along Main Street at Main Street Park \$40,000 Year 3
 - Main Street Park does not have much road frontage and replacing the existing split rail fencing with a nicer decorative fencing will help the park stand out more from the road.

- Internet Connectivity at Main Street Park \$45,000 Year 5
 - Main Street Park would benefit from the addition of internet connectivity both for the Town's own use and for the public.

- Picnic Table Replacements at Main Street Park \$40,000 Years 1,3,5
 - The picnic tables at Main Street Park are ageing and some are beginning to fall apart. They need to be replaced with ADA picnic tables so that all visitors can use them.

- Outdoor Museum Station at Main Street Park \$12,000 Year 1
 - This is the first of our Outdoor Museum stations. They will provide visitors to the park with a place to rest and learn more about many of Rolesville's unique features.

- Security Cameras at Main Street Park \$10,000 Year 5
 - Security cameras are needed in the park to help deter vandalism and provide better security and a sense of safety for park visitors.

Mill Bridge Nature Park:

- Archway at Mill Bridge Nature Park \$51,000 Year 2
 - An archway similar to the existing one at Main Street Park would be a great addition to help visitors find the park more easily.

- Internet Connectivity at Mill Bridge Nature Park \$45,000 Year 5
 - Mill Bridge Nature Park would benefit from the addition of internet connectivity both for the Town's own use and for the public.

- Amphitheater & Stage Renovations at Mill Bridge Nature Park ~\$130,000 Year 1
 - The existing wooden amphitheater seating and stage are not in good shape and need to be replaced with stone in order to last longer, decrease maintenance for staff, and better suit the needs of the community and become ADA accessible.

- Parking Lot Repairs at Mill Bridge Nature Park \$8,000 Year 3
 - Repairs are needed for the parking lot to make it safe and functional for years to come.

- Shelter and Bathroom Facility at Mill Bridge Nature Park \$520,000 Year 5
 - Mill Bridge Nature Park would benefit from the addition of a permanent bathroom facility and rentable picnic shelter.

- Master Plan for Mill Bridge Nature Park \$50,000 Year 1
 - Mill Bridge Nature Park would benefit from the adoption of a park master plan to help guide the park's future development.

Redford Place Park:

- Internet Connectivity at Redford Place Park \$45,000 Year 5
 - Redford Place Park would benefit from the addition of internet connectivity both for the Town's own use and for the public.
- Parking Lot Repairs at Redford Place Park \$29,000 Year 2
 - Repairs are needed for the parking lot to make it safe and functional for the years to come.
- Archway for Entrance Redford Place Park \$34,000 Year 5
 - An archway similar to the existing one at Main Street Park would be a great addition to help visitors find the park more easily and facilitate continuity throughout all of the Town's Parks.

Greenways:

- Repairs for Asphalt Paths for Greenways \$30,000 Years 3,5
 - Repairs are needed for sections of Town-maintained greenways to ensure that they are safe to use.
- Wayfinding Signage for Greenways \$30,000 Years 1,3
 - Additional signage is needed for sections of Town-maintained greenways to improve user experience and assist emergency response in locating a user if needed.
- Stain Bridges and Boardwalks on Greenways \$16,000 Year 1
 - Staining of all Town maintenance greenway bridges and boardwalks is needed to prolong the life of the structures.
- Heritage East and Rogers Road Greenway Connection \$495,000 Years 1,2
 - The current crossing for the Sanford Creek Greenway across Rogers Road is not working well and these improvements would make the crossing easier and safer. This would promote better connectivity to Mill Bridge Nature Park and the Heritage East neighborhood.
- Cedar Lakes Greenway Connection \$1,120,000 Years 4,5
 - This greenway connection in the Cedar Lakes neighborhood runs through the Harris Creek corridor and will eventually help connect residents to Redford Place Park.

Parks & Facilities:

- Community Center \$7,900,000 Years Prior, 1
 - Rolesville needs a community center to serve its growing population.
- The Farm Phase 1 \$10,600,000 Years Prior, 4
 - Phase 1 of The Farm Park includes the entrance, athletic fields, an event lawn, a dog park, an event center, playgrounds, and more.

- Land Acquisition \$1,500,000 Years 1,5
 - As Rolesville continues to grow, more parkland is needed to continue to meet the needs of our residents.