UTILITIES

Electric Service
Please note that there are two providers in the Rolesville area. Please call to confirm which company services your location:

Duke Energy Progress: ………………866-582-6345
Wake Electric …………………………..800-474-6300
…………………….………..919-863-6300

Water & Sewer
City of Raleigh …………………………919-996-3245

Natural Gas
Dominion Energy………………………877-776-2427

Garbage, Recycling & Yard Waste
Town of Rolesville………………….…...919-556-3506

Small business development and entrepreneurship are important aspects of a thriving business community. The Town of Rolesville would like to welcome you and we look forward to cheering on your success.

We know opening a business can be a challenging task and The Town of Rolesville is here to help.

Contact:

Mical McFarland
Community & Economic Development Manager
mical.mcfarland@rolesville.nc.gov
919.556.3506 ext. 214
www.rolesvillenc.gov/business

Jordan Prince
Development Support Specialist
jordan.prince@rolesville.nc.gov
919.554.6517
www.rolesvillenc.gov/planning

Visit our website for more information.
www.rolesville.nc.gov

Rolesville
Genuine Community • Capital Connection
Est. 1837

NEW BUSINESS
Starting a business in Rolesville North Carolina

BUSINESS REGISTRATION

All new businesses are required to register with the NC Secretary of State's Office prior to conducting business in North Carolina. Go to www.sosnc.gov and search "Launching a Business".

SIGNAGE

To apply for a new sign visit Rolesvillenc.gov/planning/signs and follow the instructions provided.

USING AN EXISTING BUILDING

To use an existing building a *Change of Tenant Application* is required. To locate this application, go to www.RolesvilleNC.gov/planning and search Forms and Applications. Upon approval, the application will be shared with the Fire Marshal's Office. They will contact you directly to schedule an inspection for compliance with the North Carolina fire and building code.

NEW CONSTRUCTION OR RENOVATIONS

For new construction or renovating an existing structure, you'll need to follow these steps.

STEP 1: PRE-DEVELOPMENT MEETING

Set up a predevelopment meeting to discuss the proposed project with Town Planning Staff by contacting the Planning Department at 919.554.6517.

STEP 2: SITE PLAN SUBMITTAL

A complete site plan application package is made by the business owner or representative in order for Town Staff to review the project for compliance with Town Code and regulations. The Planning Department Staff can assist you with specific questions regarding the plan submittal and review process.

STEP 3: BUILDING PLANS SUBMITTAL

The business owner or representative must submit a permit application for Wake County to review the project. Visit the Wake County Permit Portal to set up an account and submit your permit application.

STEP 4: PRECONSTRUCTION MEETING

After all approvals have been granted, please contact the Planning Department to schedule a pre-construction meeting.

STEP 5: BUILDING INSPECTIONS

All construction must be inspected as it is performed. Once a permit has been issued, Wake County Inspectors will perform the inspections. Inspections can be scheduled through the portal, or by calling 919-856-6060. If you have any additional questions or need assistance, please contact the Planning Department.

RESOURCES AND INFORMATION

Business Link North Carolina (BLNC) is a free service for anyone seeking to start a small business in North Carolina. They offer one-on-one phone consultations to those in need of general support and are available to help you navigate topics like regulatory requirements, licensing stipulations, small-business training and more. Get in touch with a BLNC business counselor, toll free at (800) 228-8443 or contact them online at www.blnc.gov

Small business resources are available on the Town of Rolesville's website at: www.RolesvilleNC.gov search "Small Business Resources".

WRAL TechWire provides a Start Up Guide for Emerging Entrepreneurs at: www.startupguide.wraltechwire.com

Wake Tech's Small Business Center: Go to www.waketech.edu and search quick links for "Businesses".

ROLESVILLE
CHAMBER OF COMMERCE

Be sure to check in with the **Rolesville Chamber of Commerce** at www.rolesvillechamber.org or call 919-562-7069 to learn how the Chamber can support your business.