



Board of Commissioners

Work Session

January 21, 2020

7:00 PM

AGENDA

This meeting is designed as a work session for board members to receive, review and discuss information prepared by staff. Only staff and board members are allowed to speak during this meeting, without express special permission. Citizens are reminded that there is an opportunity during the public comment period of regular board meetings occurring during the first Tuesday of each month for questions and concerns and citizens are welcome to contact the Mayor or board at other times by phone or email.

Item	Presenter
1. Swearing in of newly appointed Commissioner April Sneed.	
2. Property Revaluation Update	Marcus Kinrade, Tax Administrator, Wake County Government
3. Wake Forest/Rolesville Transit Study Presentation	RLS & Associates
4. Community Transportation Plan Presentation	Kimley-Horn
5. UDO Rewrite	Kimley-Horn
6. Adjourn	

FYI



Oath of Office

I, April Sneed, do solemnly and sincerely swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United states, to the best of my knowledge and ability, and that I will faithfully discharge the duties of my office as Commissioner, so help me god.

April Sneed

Date

Signed and sworn before me this 21st day of January 2020

Judge Ashleigh Parker Dunston
Wake County District Court

Date



Memo

To: Mayor Currin and Commissioners

From: Kelly Arnold, Town Manager

Date: January 15, 2020

Re: January 21, 2020 Work Session Overview Memo

The work session will focus on four topics in the following order:

#1: Wake County Reassessment – Marcus Kinrade, Wake County Tax Administrator, will present the results of the recent property reassessment. This evaluation is completed every four years. Mr. Kinrade will be providing the results and how it relates to Wake County and Rolesville property tax valuations. Enclosed is a power point presentation.

#2: Rolesville/Wake Forest Joint Transit Study – Ray Boylston, Senior Associate of RLS & Associates, will be reviewing the upcoming joint transit study that will focus on Rolesville and Wake Forest opportunities. This study is funded 50% by CAMPO Transit funds with the balance split equally between Rolesville and Wake Forest. A power point presentation will be enclosed with this memo if provided to the Town in due time.

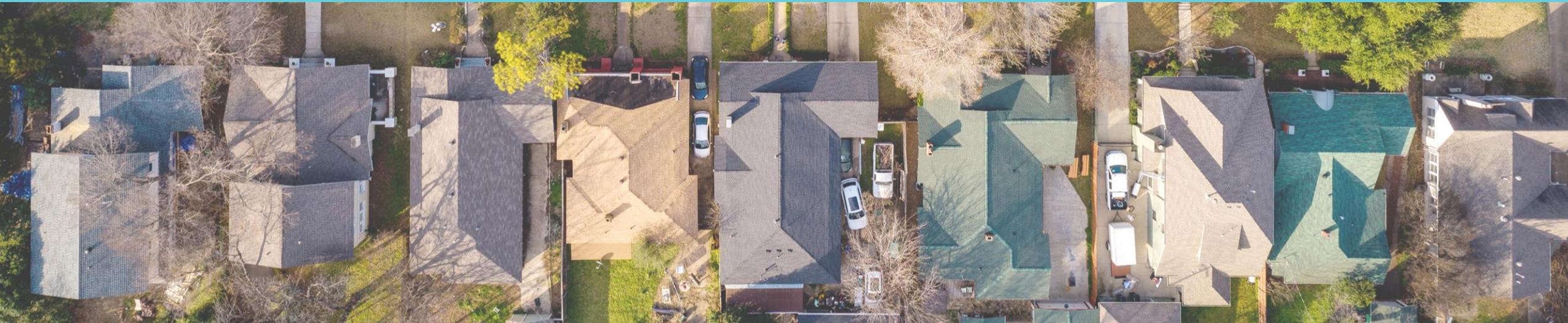
#3: Rolesville Comprehensive Traffic Plan (CTP) Update – Allison Fluitt, Project Manager of Kimley-Horn, will be reviewing the upcoming CTP update including process, timeline, and input by Town Board and Planning Commission.

#4: Rolesville Uniform Development Ordinance (UDO) rewrite – Kelley Klepper, Vice President of Kimley-Horn, will be reviewing the upcoming UDO rewrite including process, timeline, and input by Town Board and Planning Commission.

All four presenters have been provided direction to limit their presentations to allow questions and answers so each topic will take no more than thirty minutes each.



2020 Reappraisal Results



What is Reappraisal?

The process of updating Wake County's real property values to reflect fair market value as of January 1, 2020

- ▶ **Fair market value** is the most probable price a property would bring in an open and competitive market. A hypothetical sale.
- ▶ **The last countywide reappraisal** was conducted 4 years ago with an effective date of January 1, 2016.
- ▶ **Wake County transitioned** from an 8-year to a 4-year reappraisal cycle in the Spring of 2016.

Why Perform a Reappraisal?

- ▶ **Required by NC General Statutes**
North Carolina law requires all counties to reappraise real property at least once every 8 years.
- ▶ **Equity and Fairness**
Reappraisal reestablishes the fairness of the tax burden between properties which typically change in value at different rates by location and property type.

Reappraised Every 4 Years

85% of the property tax base

- ▶ All residential, commercial and rural farm land throughout Wake County and all improvements to the land.



Appraised Annually

15% of the property tax base

- ▶ **Business personal property**
Business equipment, computers, desks, chairs, machinery, equipment
- ▶ **Individual personal property**
Cars and trucks, boats, aircraft, RV's, trailers
- ▶ **Public utilities property**
Electric/nuclear power generation, gas companies, bus lines, railroads



Reappraisal Review Activity

Property Type	Office Reviews	Field Reviews
 Residential	287,000 parcels	51,000 parcels
 Rural	13,000 parcels	17,000 parcels
 Commercial	9,000 parcels	15,000 parcels

Cost Comparison - Contracts

2008	2016	2020 (anticipated)
\$9,000,000	\$7,100,000	\$5,850,532
325,000 parcels	360,000 parcels	395,000 parcels
\$27.69 per parcel	\$19.72 per parcel	\$14.81 per parcel

Cost Comparison – Permanent Staff

2016

\$4,213,500

\$11.70 per parcel

65 Staff

1 to 5,538 parcels

2020

\$5,850,532

\$14.81 per parcel

76 Staff

1 to 5,197 parcels

Administration Cost Paid by Town

To: Wake County

Collected: \$4.23 million

Paid: \$8,460

Rate: 0.2 %

To: NCDMV

Collected: \$512,000

Paid: \$13,500

Rate: 2.6%

2020 Reappraisal Results - Overall

Wake County Property	Overall Change
 Residential	20%
 Commercial	33%
 Total	24%

Reappraisal History - Countywide

	1992	2000	2008	2016	2020
Total Parcels	165,000	230,000	325,000	360,000	395,000
Single Family	105,000	150,000	258,000	283,700	312,000
% Change from Reappraisal	43%	43%	40%	5%	24%
Taxable Value Post Reappraisal	\$21B	\$43B	\$94B	\$118.3B	\$162.2B
Taxable Value After Growth (New Construction)	\$30B	\$67B	\$112.3B	\$131.3B	

2020 Reappraisal Results – Rolesville

Rolesville Property		Overall Change
	Residential	13%
	Commercial	15%
	Total	13%

Jurisdictional Percent Change

	Residential Change	Commercial Change	Overall Change
Angier	20%	35%	22%
Apex	18%	31%	21%
Cary	18%	28%	21%
Durham	20%	51%	37%
Fuquay Varina	21%	32%	23%
Garner	23%	32%	27%
Holly Springs	18%	31%	20%
Knightdale	25%	36%	29%
Morrisville	22%	31%	27%
Raleigh	23%	36%	28%
Rolesville	13%	15%	13%
Wake Forest	15%	26%	17%
Wendell	22%	40%	26%
Zebulon	28%	28%	28%
Unincorporated	16%	29%	17%
Wake County Overall	20%	33%	24%

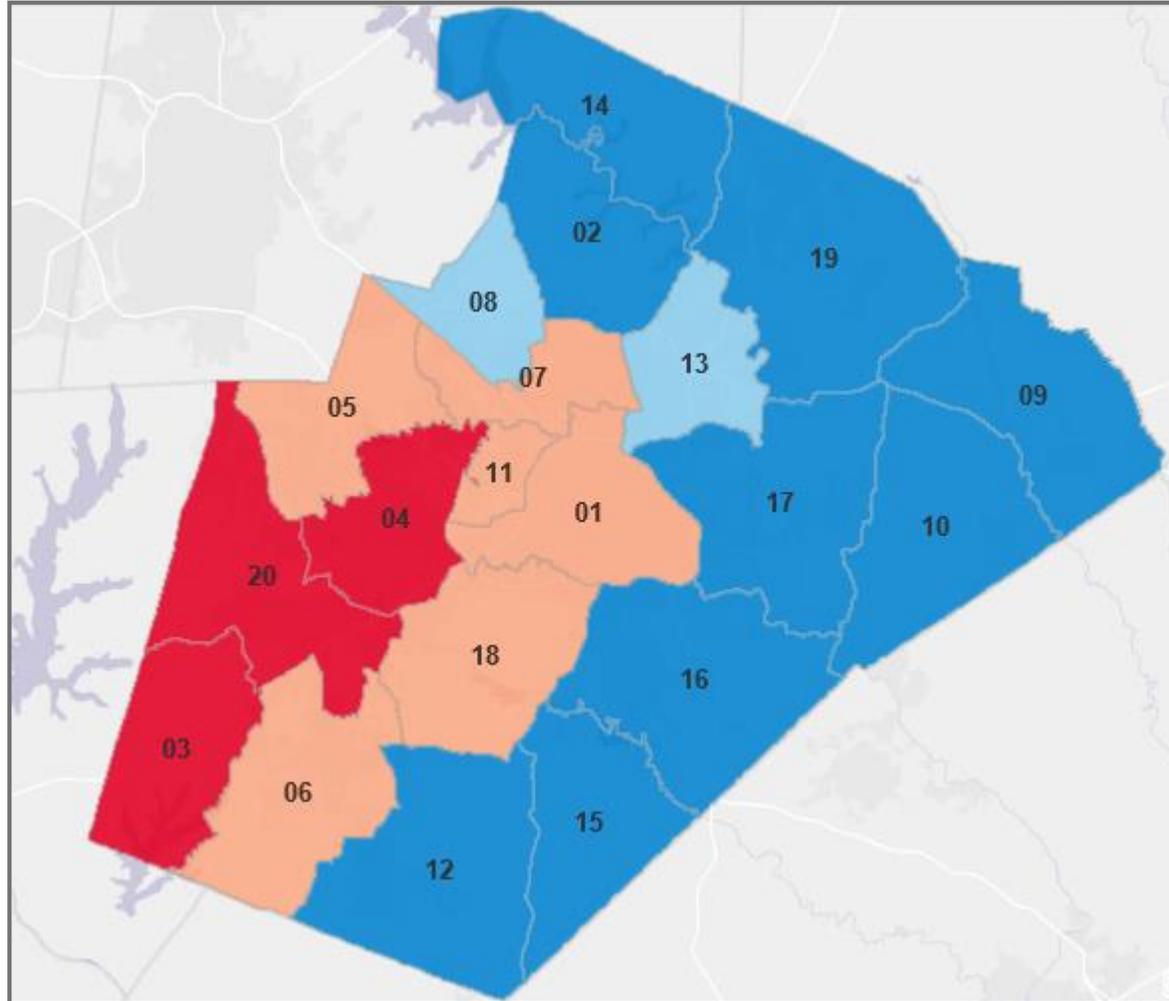
Residential Value Drivers - Countywide

Value Range	Total % Change
Over \$1 million	3%
\$700 k to \$1 million	8%
\$450 k to \$700 k	12%
\$250 k to \$450 k	17%
Less than \$250 k	31%
Overall	20%
Higher demand at lowest price point	

Rolesville Residential Unit Count, Value Change

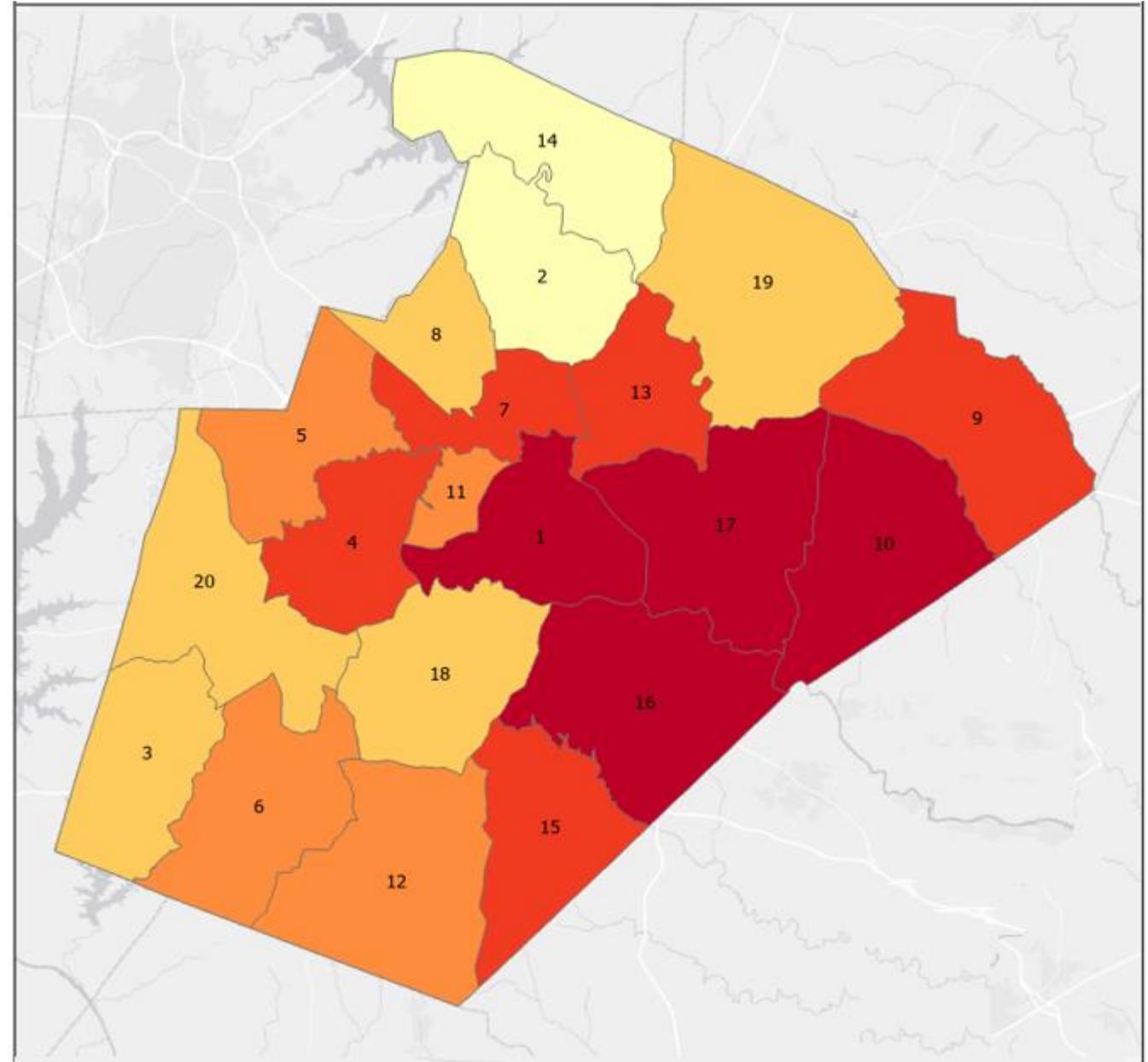
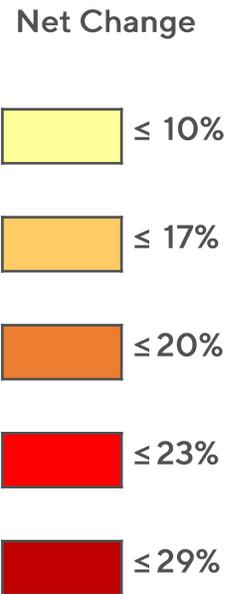
Value Range	Unit Count	(% Chg)
Over \$1 million	1	(1%)
\$700 k to \$1 million	6	(5%)
\$450 k to \$700 k	261	(6%)
\$250 k to \$450 k	1,596	(12%)
Less than \$250 k	837	(21%)
Total	2,701	(13%)

Residential Property Value Change by Township - 2016



Township	Change	Township	Change
03	18%	08	-1%
04	6%	12	-3%
20	5%	02	-4%
11	3%	16	-5%
01	3%	15	-5%
06	2%	19	-7%
07	1%	17	-7%
05	1%	09	-8%
18	1%	10	-9%
13	-1%	14	-14%

Residential Property Value Change by Township - 2020



Commercial Value Drivers – Countywide

Property Type	Total Change
Hotels	48%
Apartments	45%
Industrial	31%
Service Garage	26%
Office	25%
Restaurant	24%
Retail	16%

Total Real Property Tax Base (Pre)

2020/2021 Real Property Tax Base Prior to Reappraisal

Residential Value	\$92,236,450,000	70%
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Commercial Value	\$39,080,659,000	30%
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Total Taxable Real Property	\$131,317,109,000
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Total Real Property Tax Base (Post)

2020/2021 Real Property Tax Base After Reappraisal

Residential Value \$110,288,494,750 68%

Commercial Value \$51,877,918,400 32%

Total Taxable Real Property \$162,166,413,150



Rolesville Real Property Tax Base Prior to reappraisal, without 2020 new construction

2020/2021 Real Property Tax Base Prior to Reappraisal

Residential Value	\$886,987,000	91%
Commercial Value	\$ 82,626,000	9%
<hr/>		
Total Taxable Real Property	\$969,613,000	



Rolesville Real Property Tax Base Reappraised, without 2020 new construction

2020/2021 Real Property Tax Base After Reappraisal

Residential Value	\$ 1,010,500,000	91%
Commercial Value	\$ 97,900,000	9%
<hr/>		
Total Taxable Real Property	\$ 1,108,400,000	



NC Property Tax Relief Programs

- ▶ **Elderly or Disabled** – 65 or total and permanent disability and income below \$31,000 or \$46,500 depending on program.
- ▶ **Disabled Veteran** – Total service connected disability and discharged under honorable conditions (or unmarried surviving spouse).
- ▶ **2020 Applications due by June 1**
Call (919) 856-5400
wakegov.com/tax/relief

Project Schedule 2020

January
14

- New values viewable on the Wake County website
- Notices mailed to property owners
- Start Informal appeals (7% expected or 27,650)

FEB. • Submit pool of qualified BOER candidates for BOC review

FEB. • Appoint 2020 BOER members

APR. • Begin BOER hearings

MAY • BOER Adjourns from receiving additional appeals

JUN. • Adopt FY21 budget, set FY21 tax rate

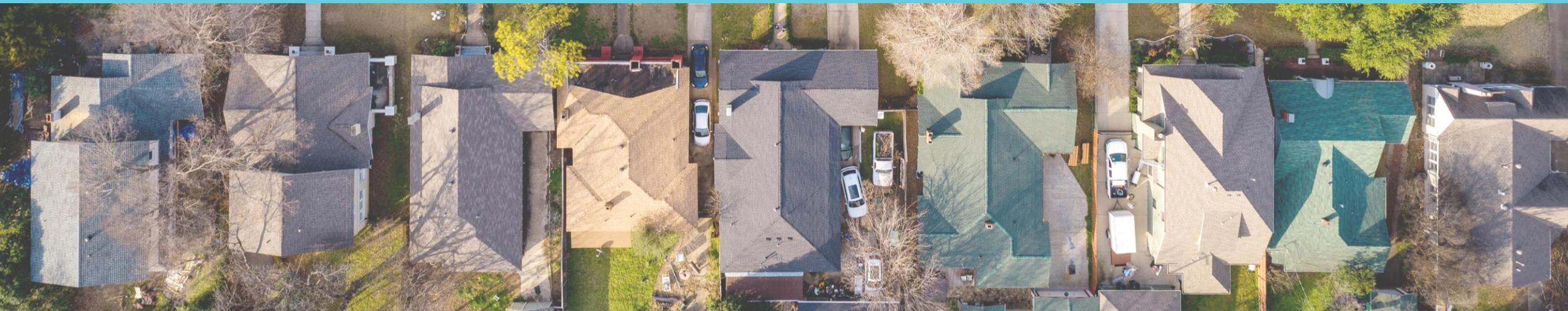


Wake County Tax Administration

919-857-3800

reappraisal@wakegov.com

wakegov.com/taxportal





**Moving Public Transportation
Into the Future**

Rolesville-Wake Forest Transit Study Presentation

RAY BOYLSTON, SENIOR ASSOCIATE

RBOYLSTON@RLSANDASSOC.COM

RLS & ASSOCIATES, INC.

DECEMBER 18, 2019

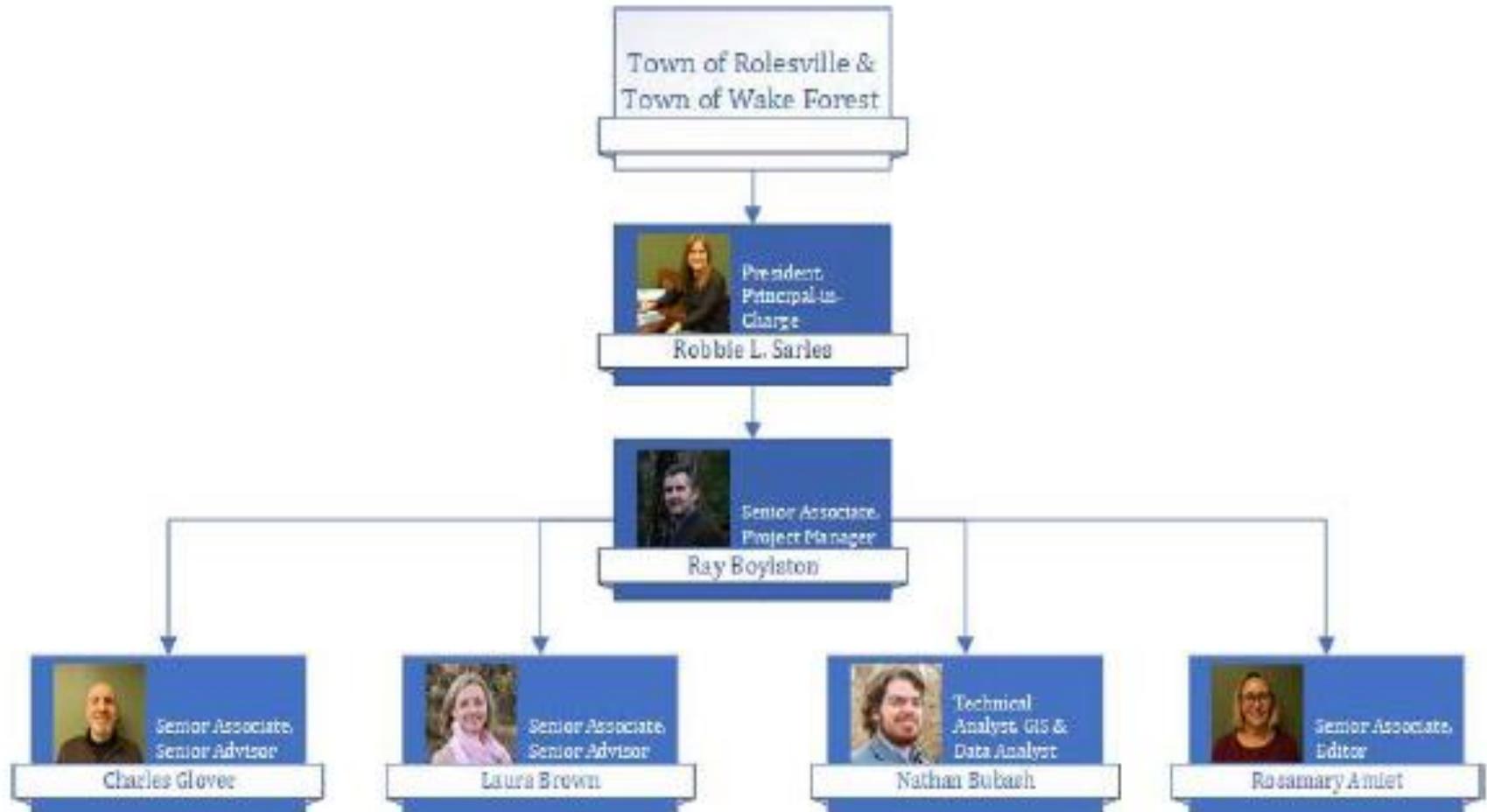


Introductions

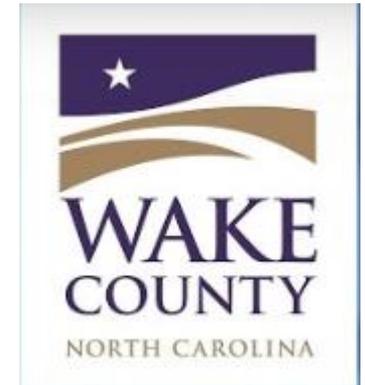
- ◆ Project Steering Committee Members

- ◆ RLS Project Team And Roles
 - In Attendance:
 - **Ray Boylston**, Senior Associate, Project Manager
 - **Charles Glover**, Senior Associate
 - **Laura Brown**, Senior Associate
 - **Nathan Bubash**, GIS Expert

RLS Project Team

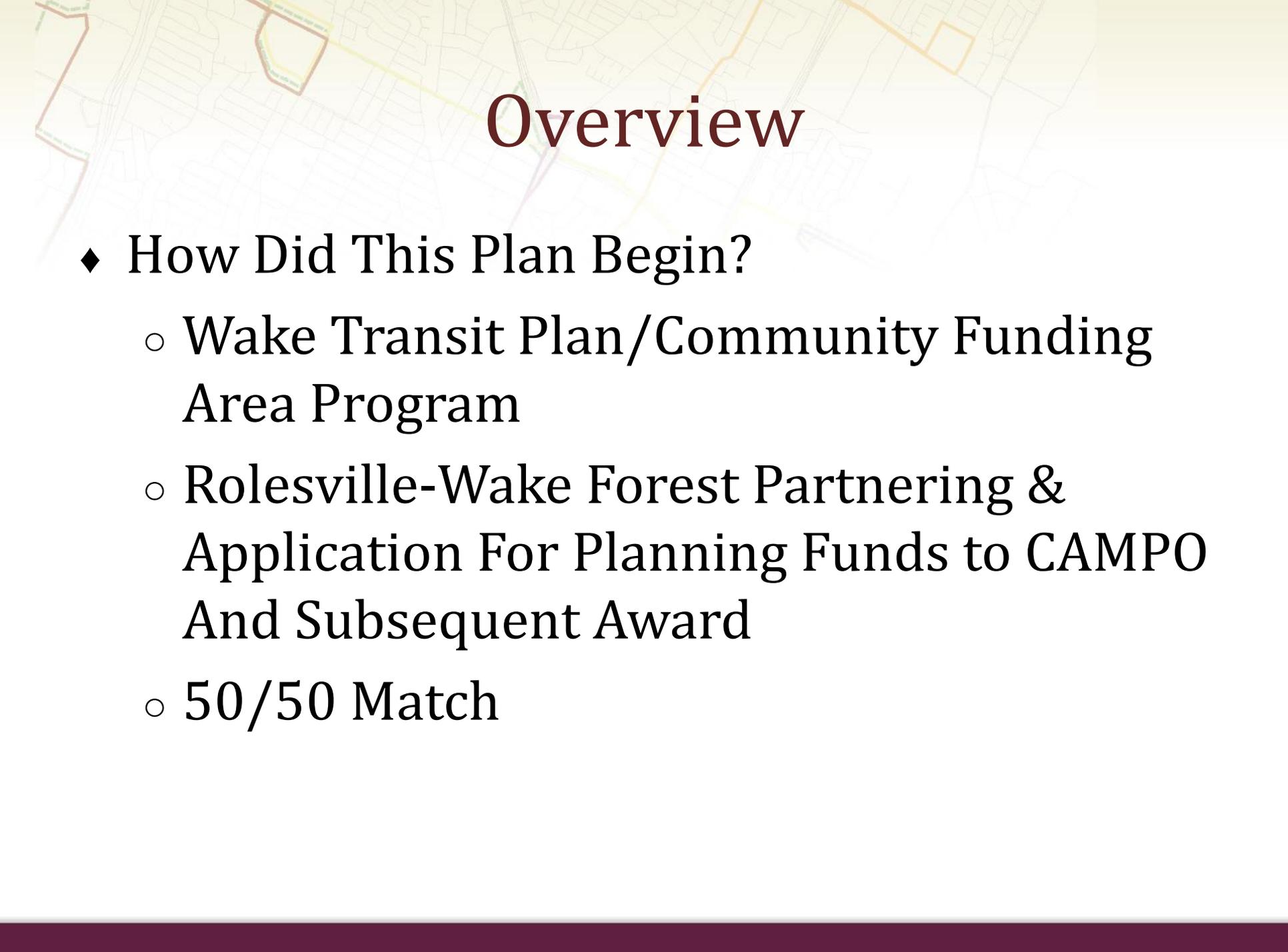


Partners In Planning



Transit Planning Advisory
Committee (TPAC)





Overview

- ◆ How Did This Plan Begin?
 - Wake Transit Plan/Community Funding Area Program
 - Rolesville-Wake Forest Partnering & Application For Planning Funds to CAMPO And Subsequent Award
 - 50/50 Match



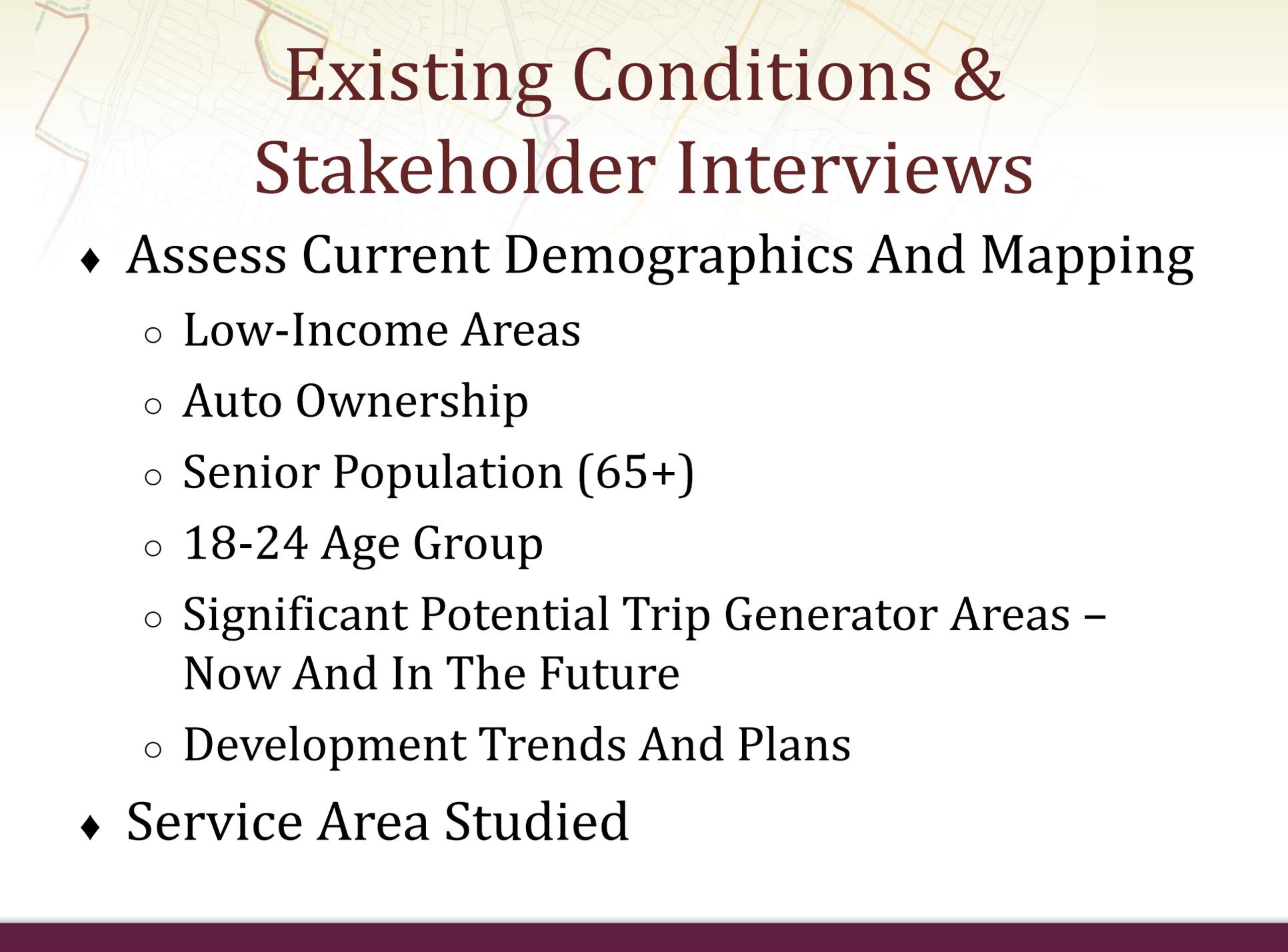
Planning Process

- ◆ Initial Feedback From Project Steering Committee Members
- ◆ Existing Conditions & Stakeholder Interviews
- ◆ Development Of Feasible Service Alternatives
- ◆ Public Participation
- ◆ Draft & Final Reports And Presentations



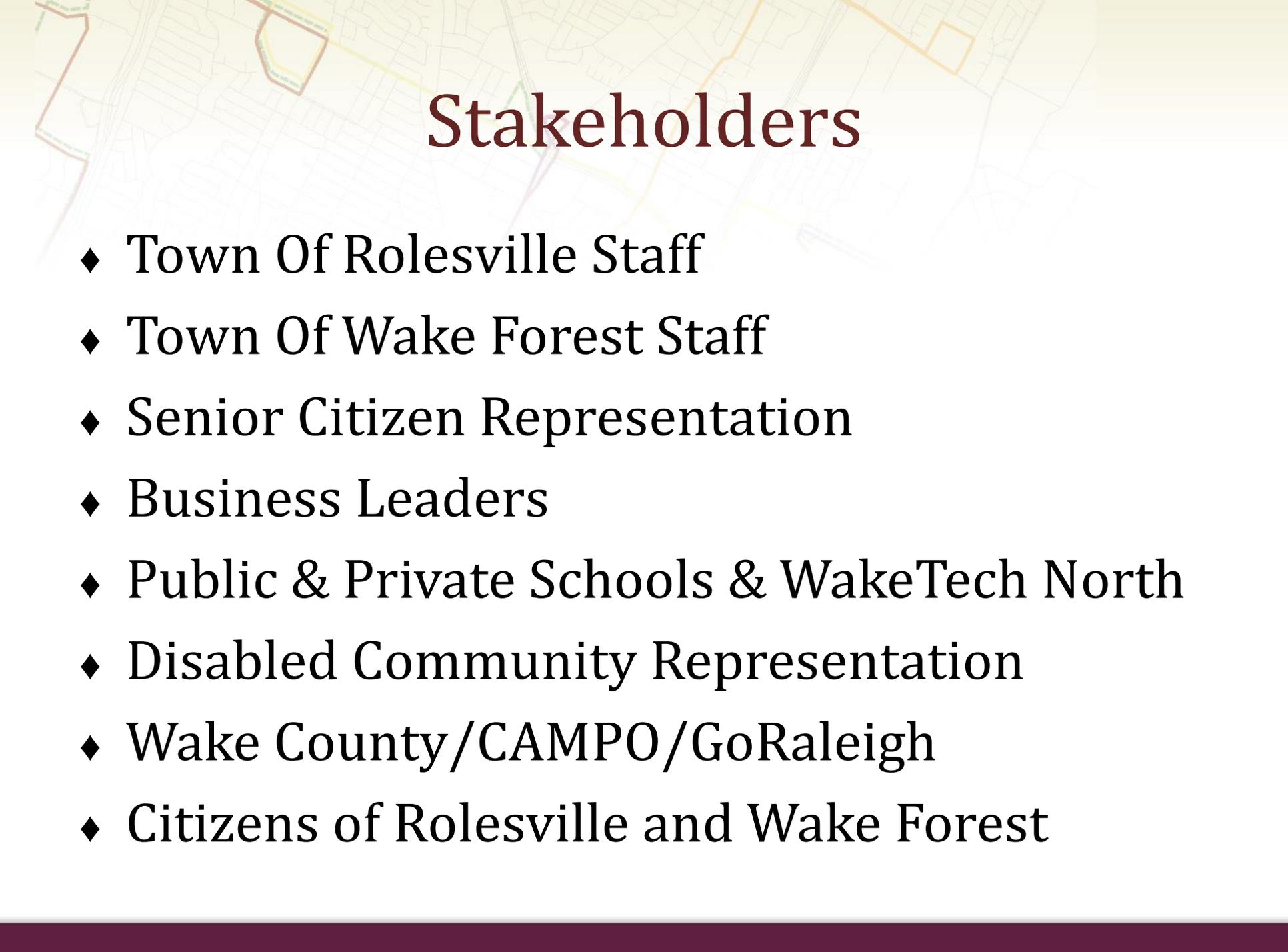
Kickoff Meeting For Project Steering Committee

- ◆ Review Of The Planning Process
- ◆ Identification Of Key Stakeholders
Beyond Committee Members
- ◆ Support Of The Planning Scope



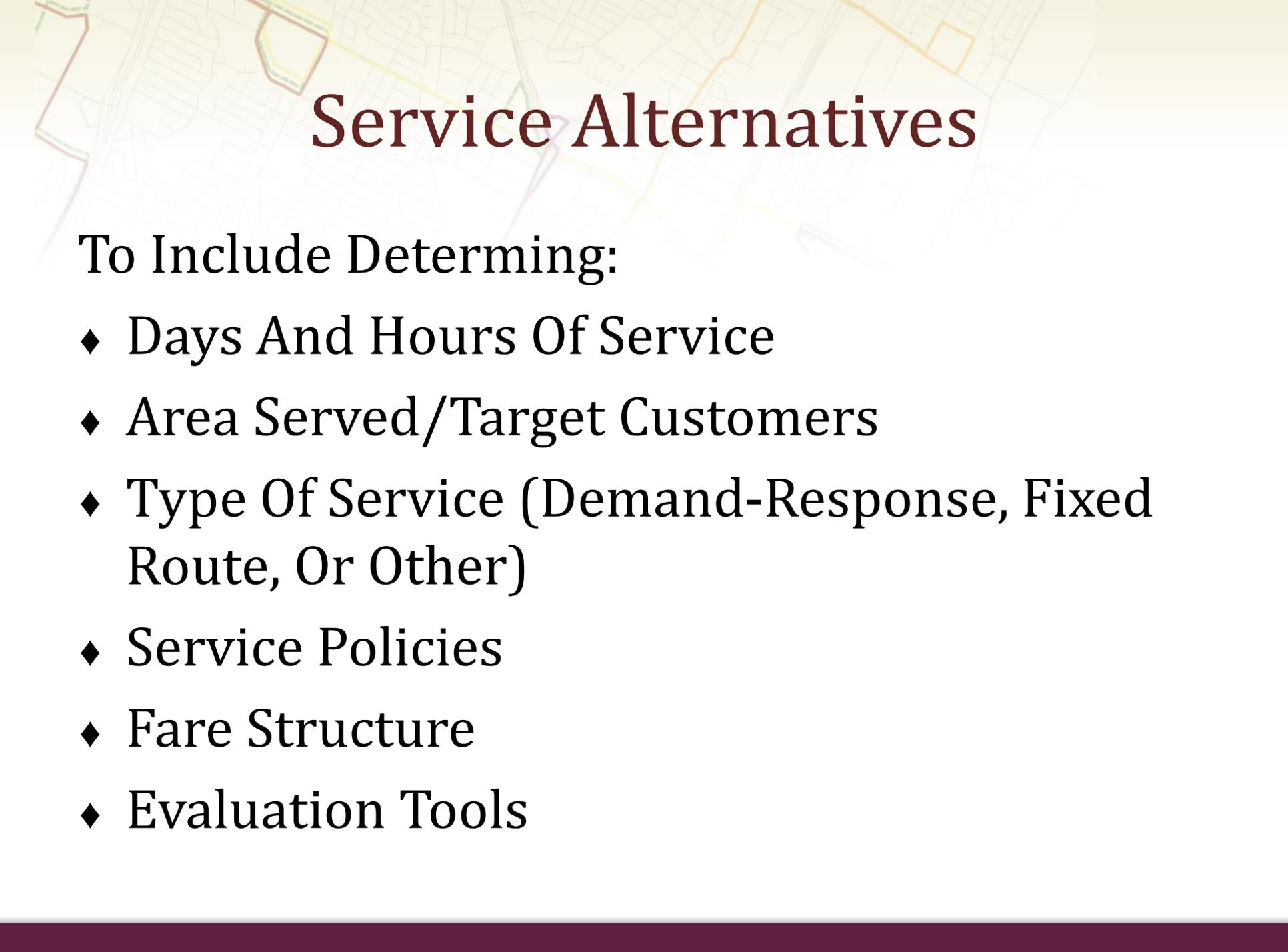
Existing Conditions & Stakeholder Interviews

- ◆ Assess Current Demographics And Mapping
 - Low-Income Areas
 - Auto Ownership
 - Senior Population (65+)
 - 18-24 Age Group
 - Significant Potential Trip Generator Areas – Now And In The Future
 - Development Trends And Plans
- ◆ Service Area Studied



Stakeholders

- ◆ Town Of Rolesville Staff
- ◆ Town Of Wake Forest Staff
- ◆ Senior Citizen Representation
- ◆ Business Leaders
- ◆ Public & Private Schools & WakeTech North
- ◆ Disabled Community Representation
- ◆ Wake County/CAMPO/GoRaleigh
- ◆ Citizens of Rolesville and Wake Forest



Service Alternatives

To Include Determining:

- ◆ Days And Hours Of Service
- ◆ Area Served/Target Customers
- ◆ Type Of Service (Demand-Response, Fixed Route, Or Other)
- ◆ Service Policies
- ◆ Fare Structure
- ◆ Evaluation Tools

Development Of Service Alternatives

- ◆ Increase In Demand-Response Service Provided By GoWake Access



Alternatives (Cont.)

- ◆ Fixed Route Connection To Wake Forest Loop Service – Both Directions In January And Saturday Service



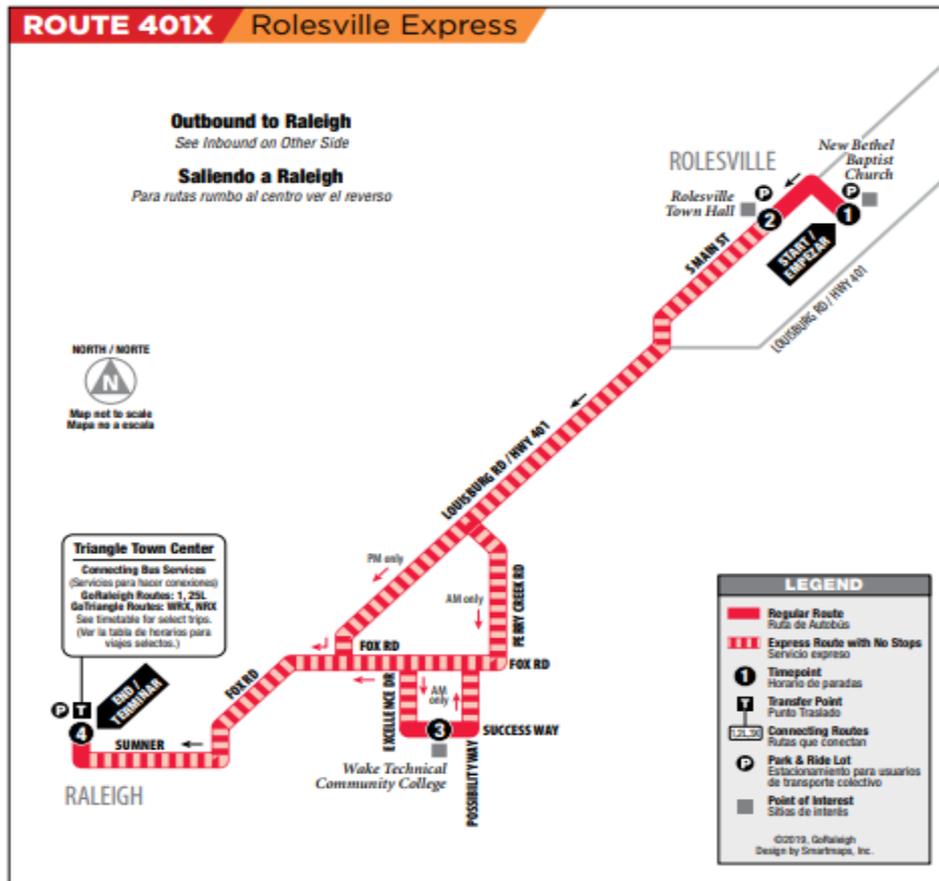
Alternatives (Cont.)

- ◆ Transportation Network Companies (Uber & Lyft) – What Role If Any Could They Play



Alternatives (Cont.)

◆ Connections To Rolesville Express Route



Outbound to Raleigh

Saliendo a Raleigh

MONDAY-FRIDAY / LUNES-VIERNES

	1 New Bethel Baptist Church	2 Rolesville Town Hall	3 Wake Technical Community College	4 Triangle Town Center Mall
AM	5:42 6:42 7:42	5:45 6:45 7:45	6:00 7:00 8:00	6:10 7:10 8:10
PM	5:30 6:30 7:30	—	—	6:54 7:54

Track your bus live, right now!
Download the free app:

[Translocrider.com](https://www.translocrider.com)

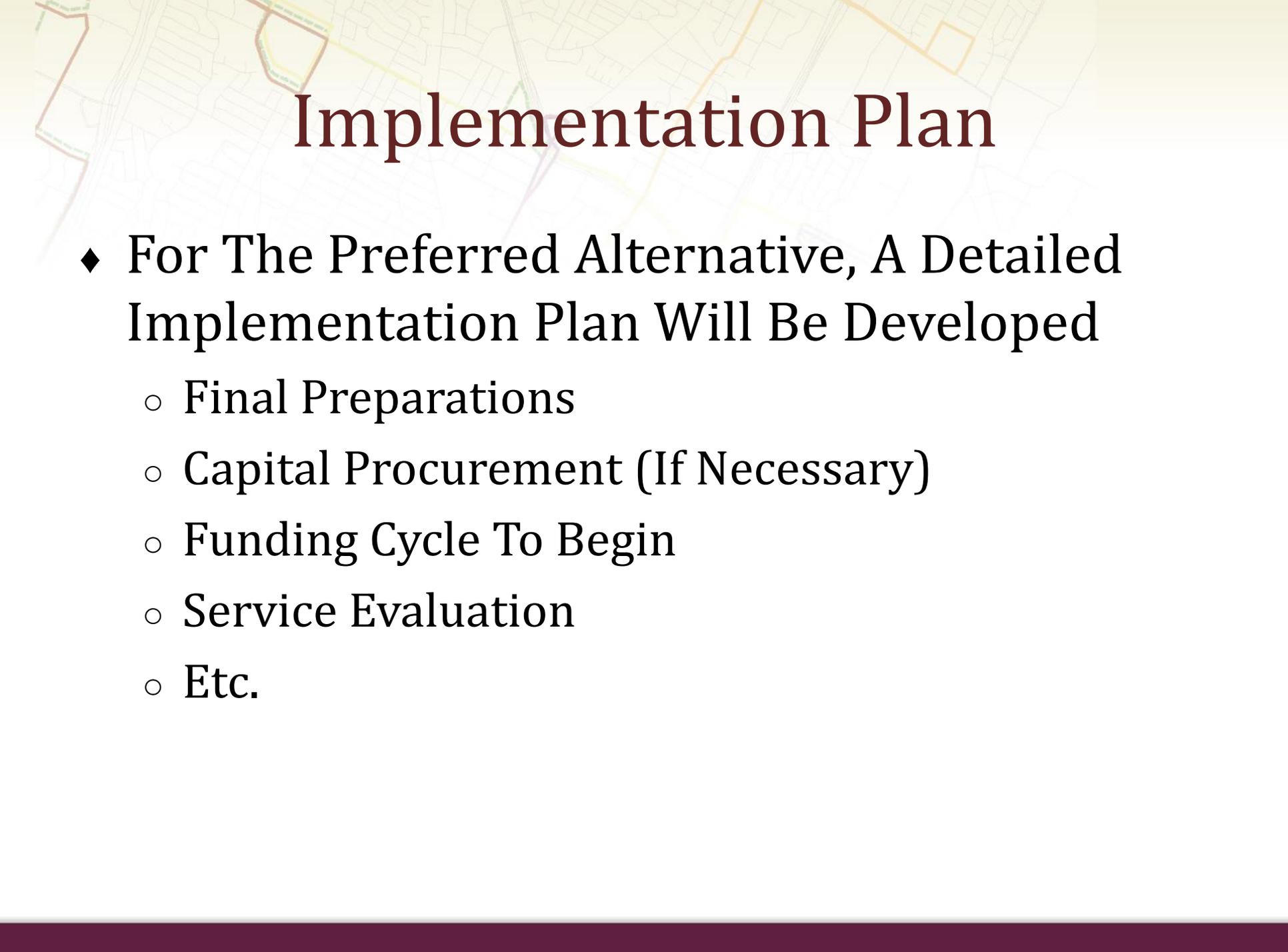


GoRaleigh is proud to be a part of the National Safe Place Program. Every GoRaleigh bus is a Safe Place.



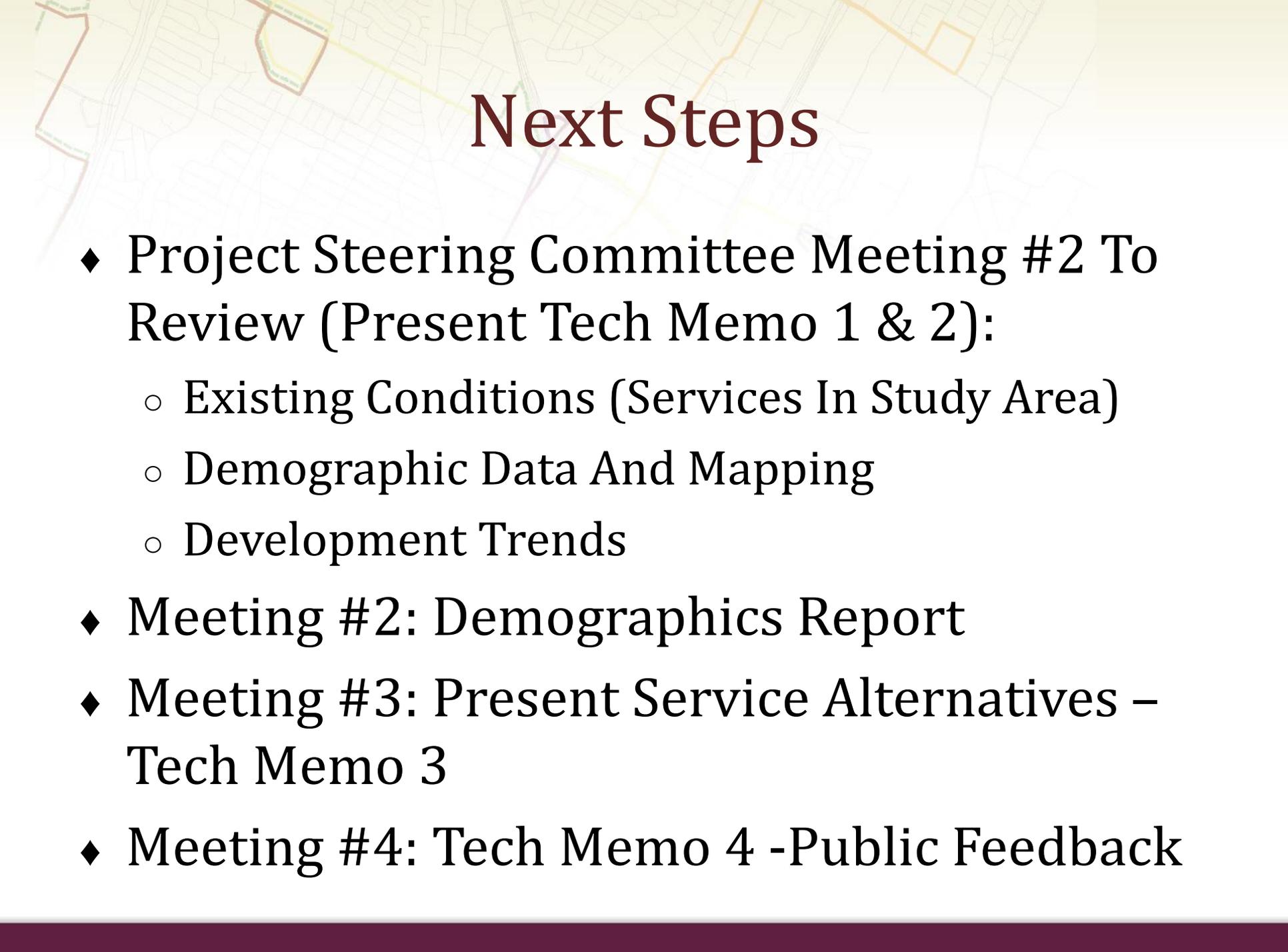
Financial Plan

- ◆ For Each Service Scenario A Detailed Budget Will Be Developed To Include:
 - Days And Hours Of Service
 - Annual Operating Costs
 - Capital Funding Needs
 - Funding Sources
 - Ridership Projections
 - Recommend Potential Service Providers
 - Performance Monitoring & Evaluation Process To Be Consistent With Wake Transit Plan



Implementation Plan

- ◆ For The Preferred Alternative, A Detailed Implementation Plan Will Be Developed
 - Final Preparations
 - Capital Procurement (If Necessary)
 - Funding Cycle To Begin
 - Service Evaluation
 - Etc.



Next Steps

- ◆ Project Steering Committee Meeting #2 To Review (Present Tech Memo 1 & 2):
 - Existing Conditions (Services In Study Area)
 - Demographic Data And Mapping
 - Development Trends
- ◆ Meeting #2: Demographics Report
- ◆ Meeting #3: Present Service Alternatives – Tech Memo 3
- ◆ Meeting #4: Tech Memo 4 -Public Feedback

Next Steps

◆ Process For Final Presentations

Task 5 Draft and Final Reports and Presentations - The Implementation Plan	
Revise TM #4 and Write Draft Final Report	
Deliverable: Draft Final Report	
Draft Final Report Revisions	
Presentation to Joint Project Steering Committee and CAMPO TPAC	
Revise Report based on Project Steering Committee and TPAC Feedback	
Presentation to Rolesville & Wake Forest Town Commissioners	
Revise Report based on Town Commissioners' Feedback	
Submit Final Report	



Questions

Thank You!

Ray Boylston

919-624-4944

rboylston@rlsandassoc.com

Rolesville Comprehensive Transportation Plan

January 21, 2020



Kimley»Horn

What is a CTP?

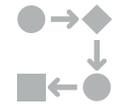
A Community Transportation Plan:



Helps establish a **vision** for transportation in Rolesville



Identifies **needs and deficiencies**



Recommends specific **projects and strategies**



Creates an **action plan** for implementation



Provides information to **secure project funding, coordinate with future development, and shape policy and program decisions.**

In the absence of local planning, someone else will make decisions for you.

Objectives of the Plan

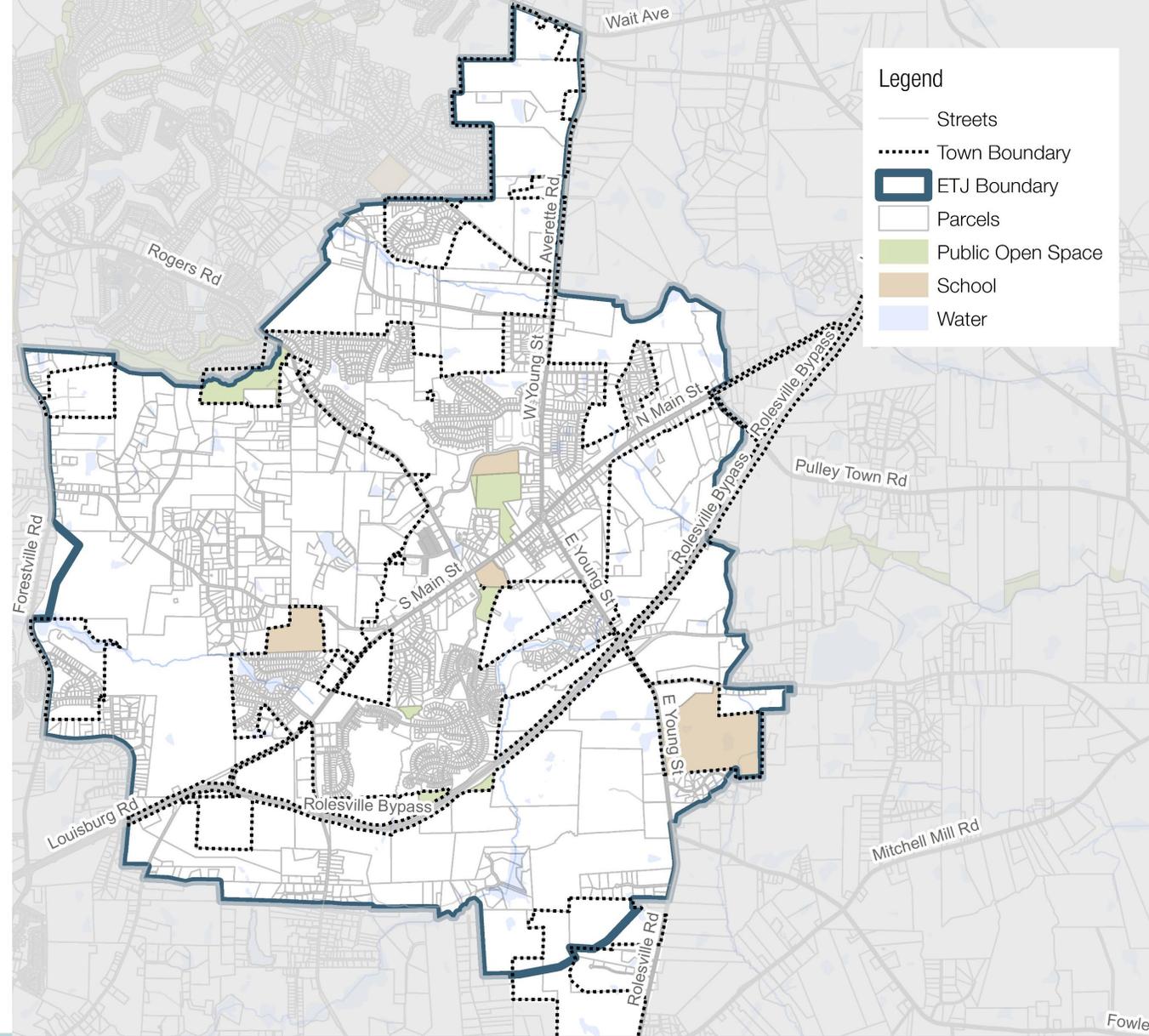
Update Previous Planning Efforts

Plan for 2045

Recommend Improvements

- roadways
- transit service
- sidewalks
- bicycle facilities

Study Area

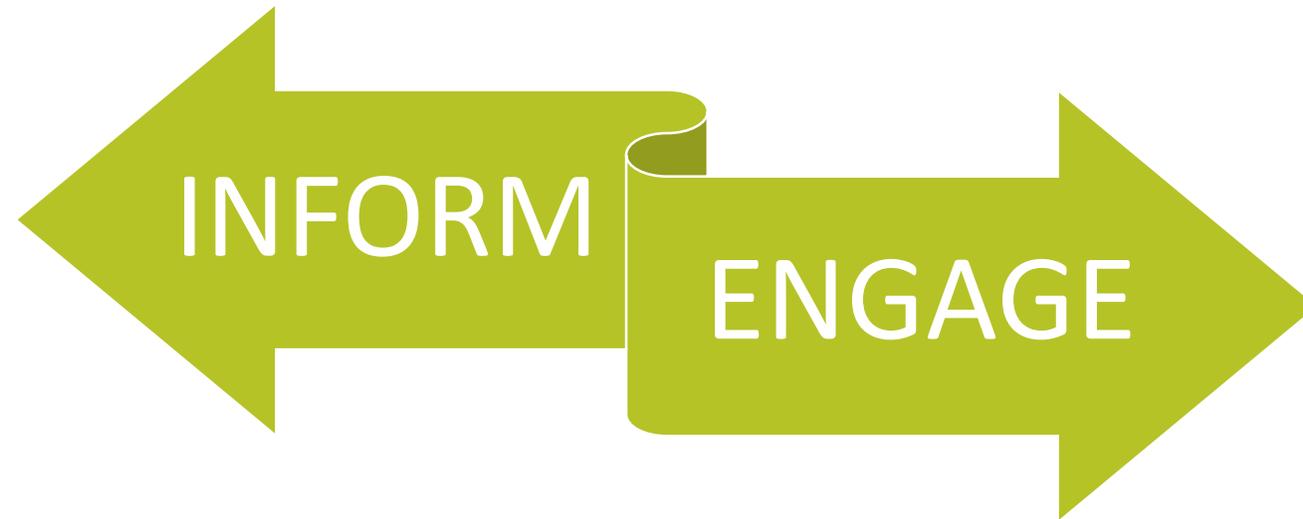


Planning Partners



Kimley»Horn

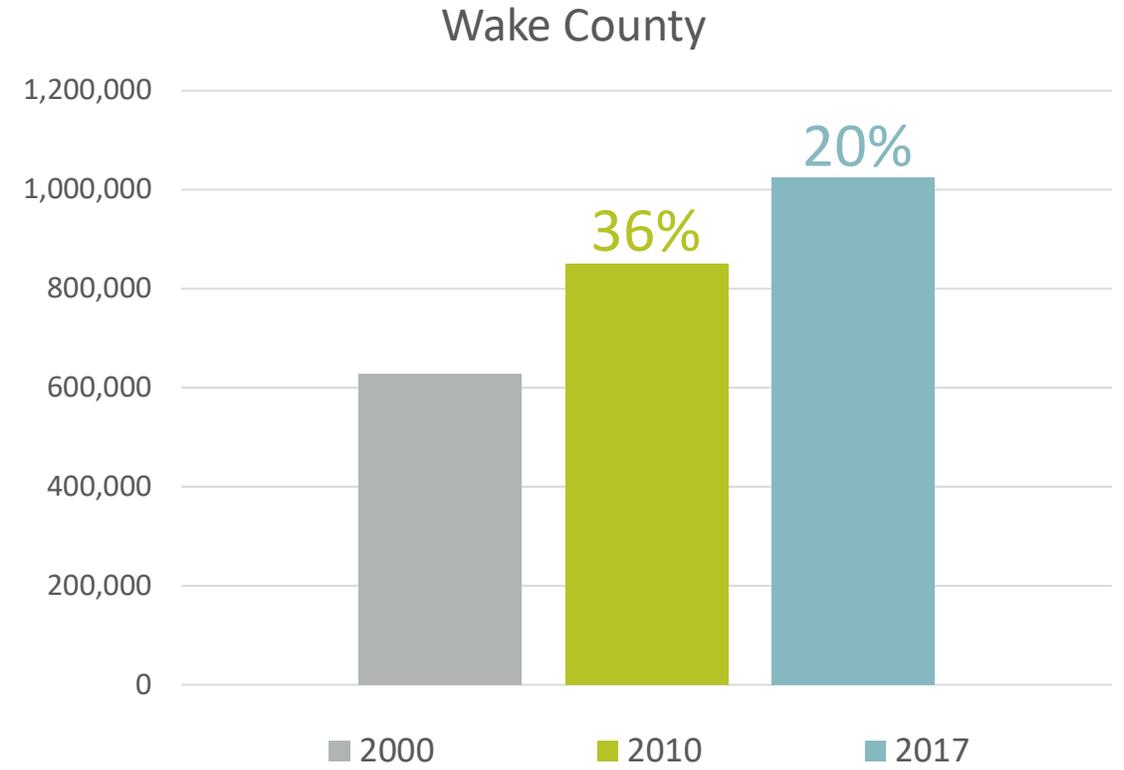
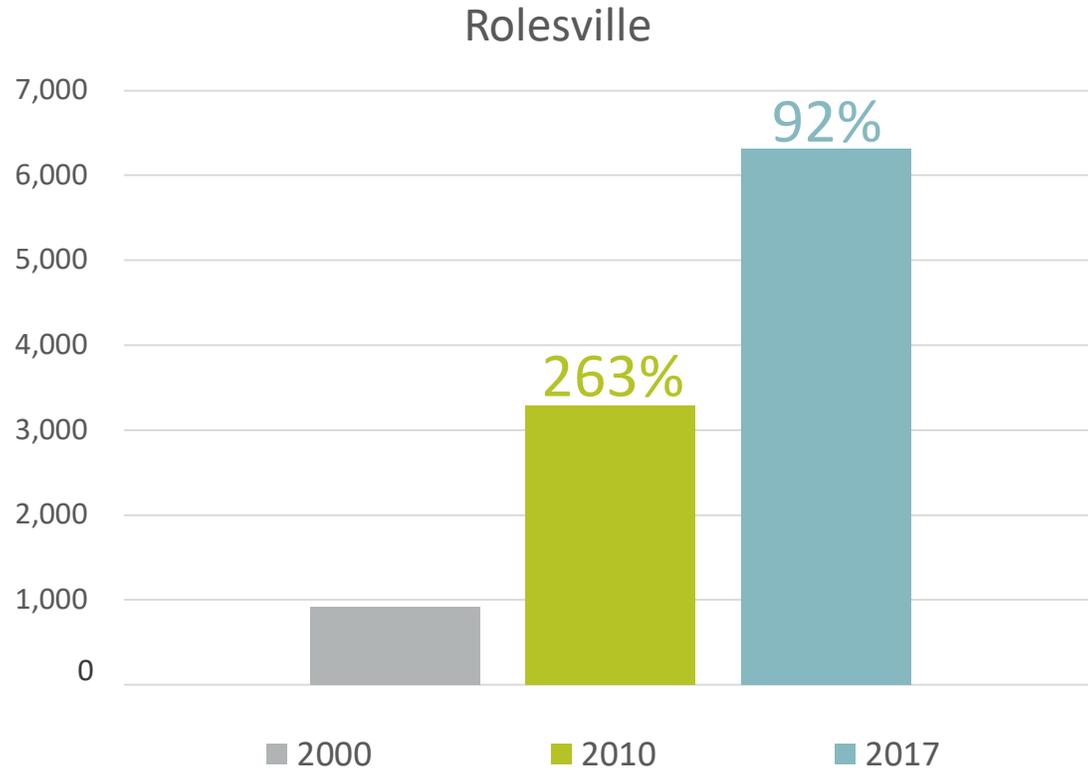
Public Engagement Philosophy



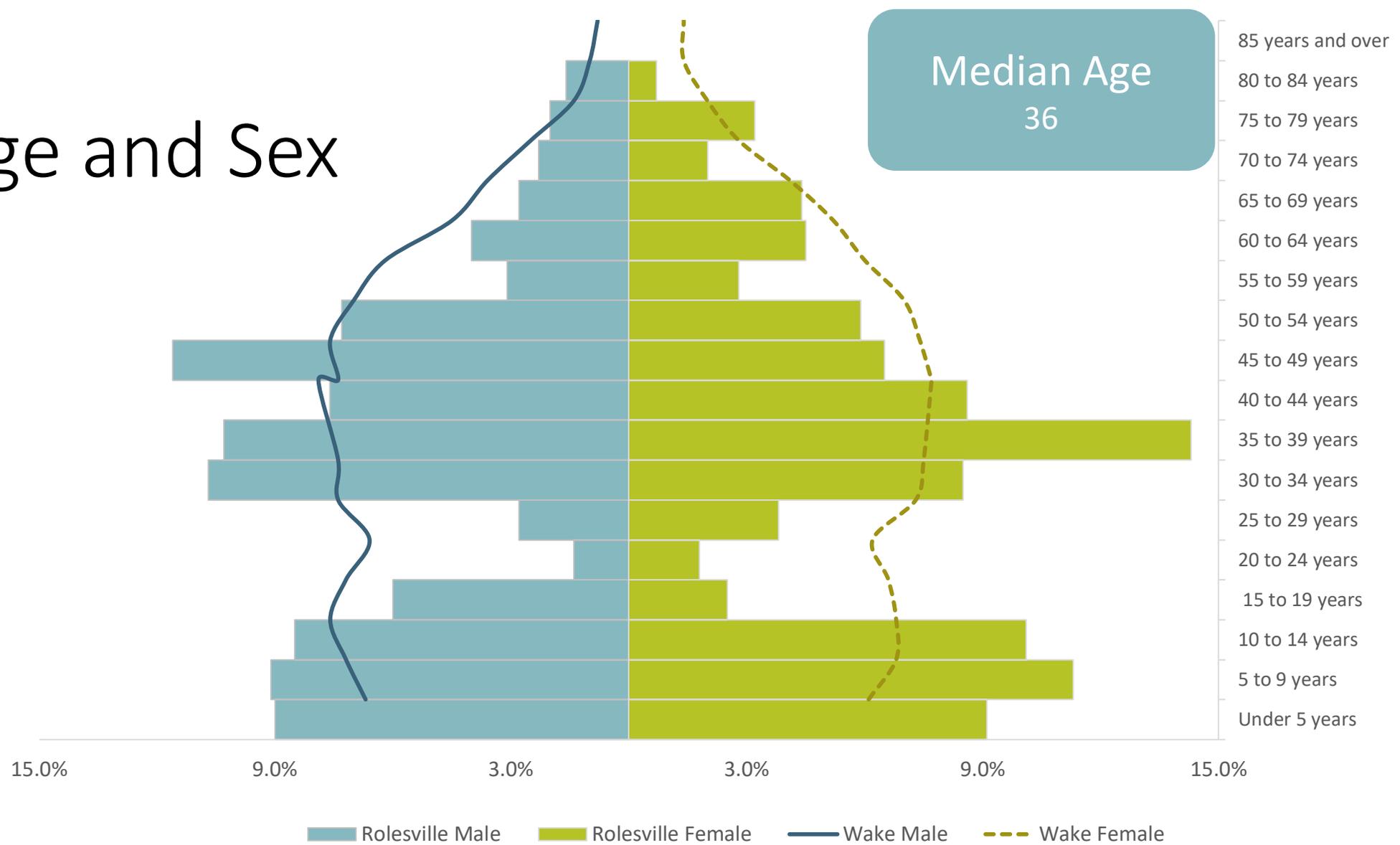
Public Engagement Strategies

- Planning Board and Town Council meetings and work sessions
- Community event outreach
- Stakeholder group meetings
- Social media activity
- Town website updates
- Plan update presentation
- Open house meetings
- Online survey tool

Population Growth



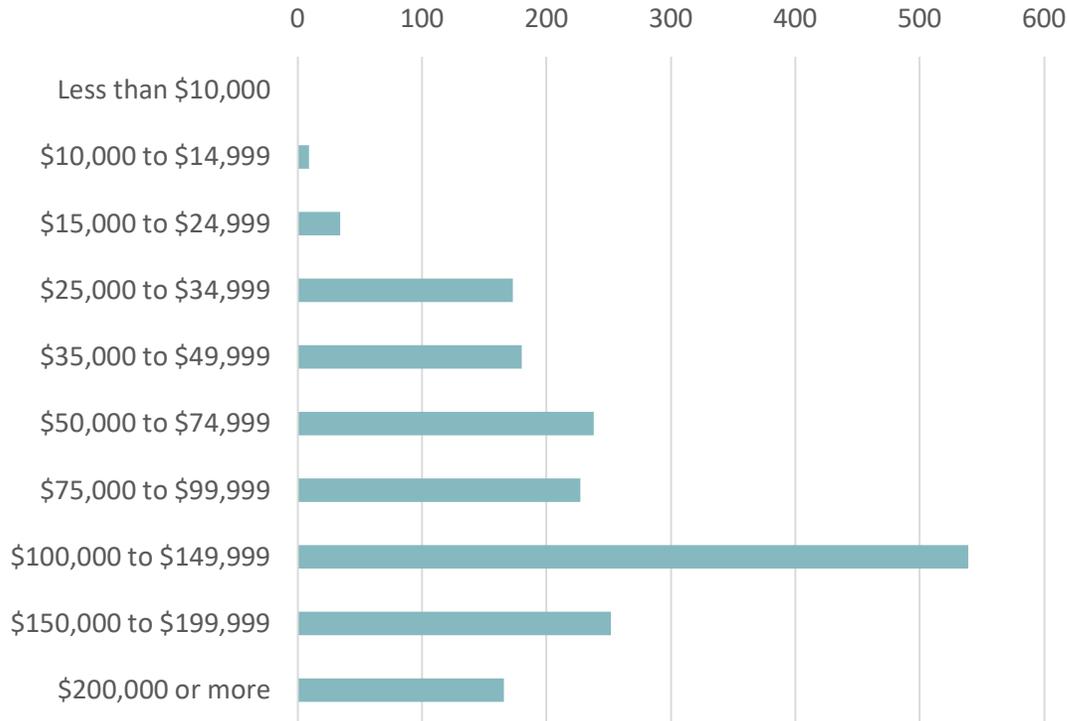
Age and Sex



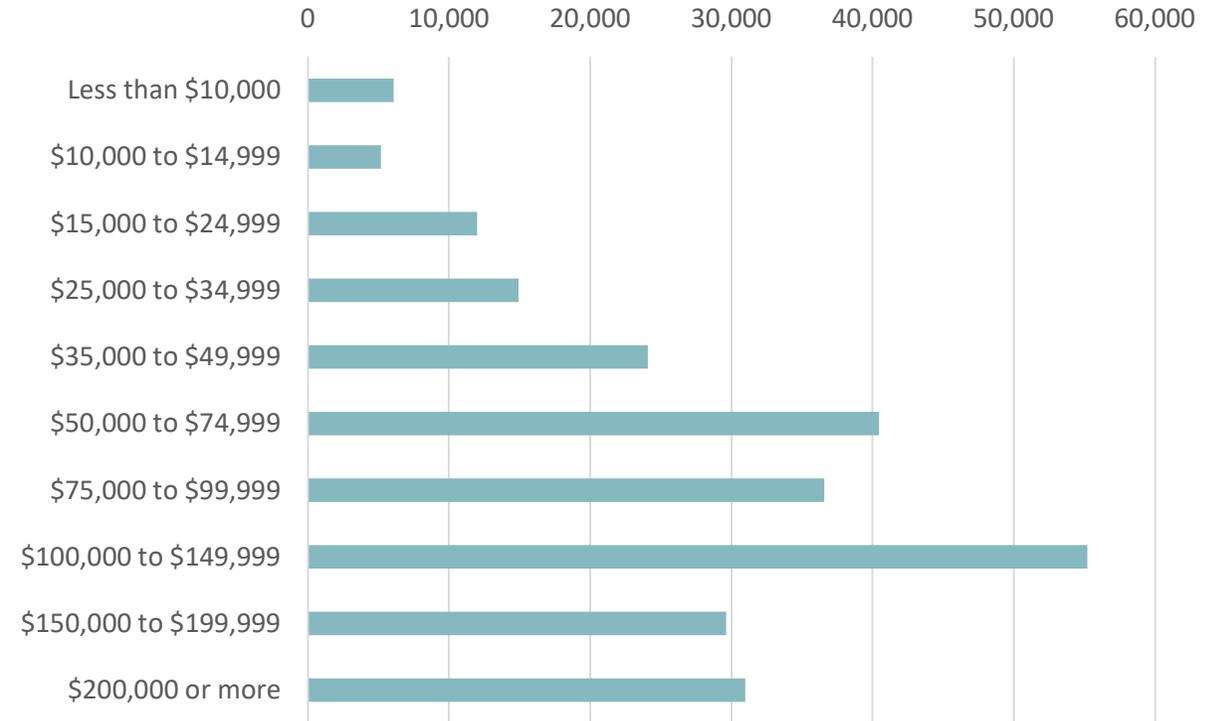
Income

Median Income
Rolesville \$96,384
Wake County \$73,577

Rolesville

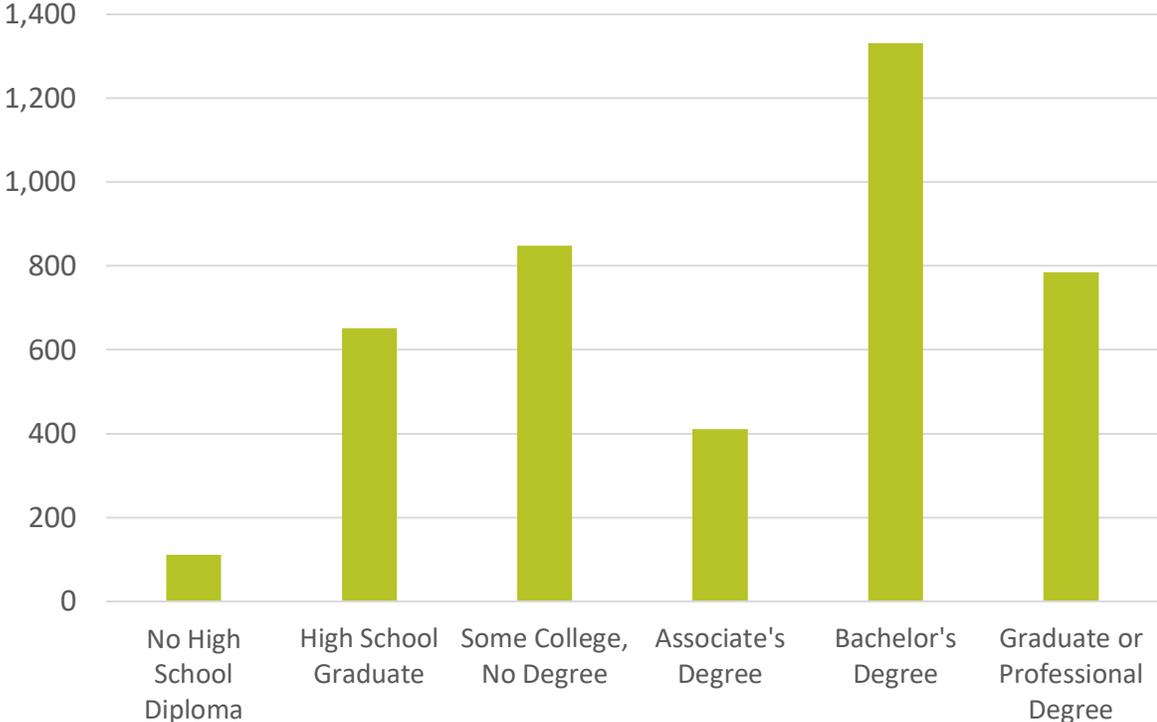


Wake County

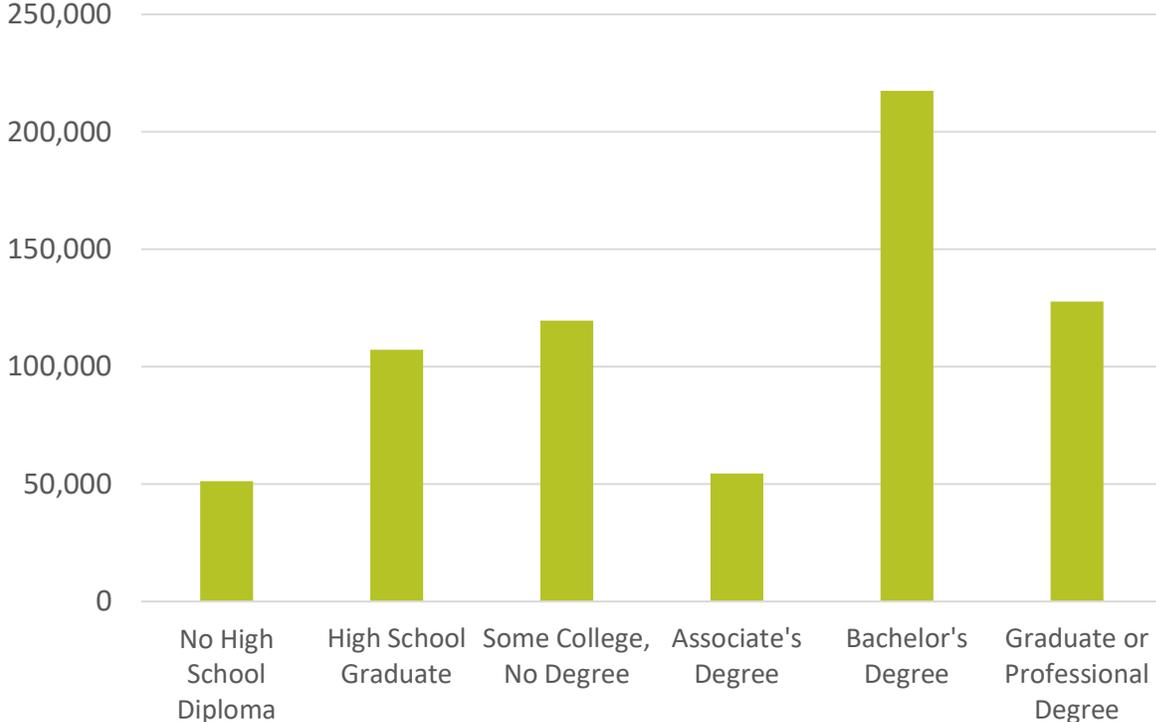


Education

Rolesville



Wake County

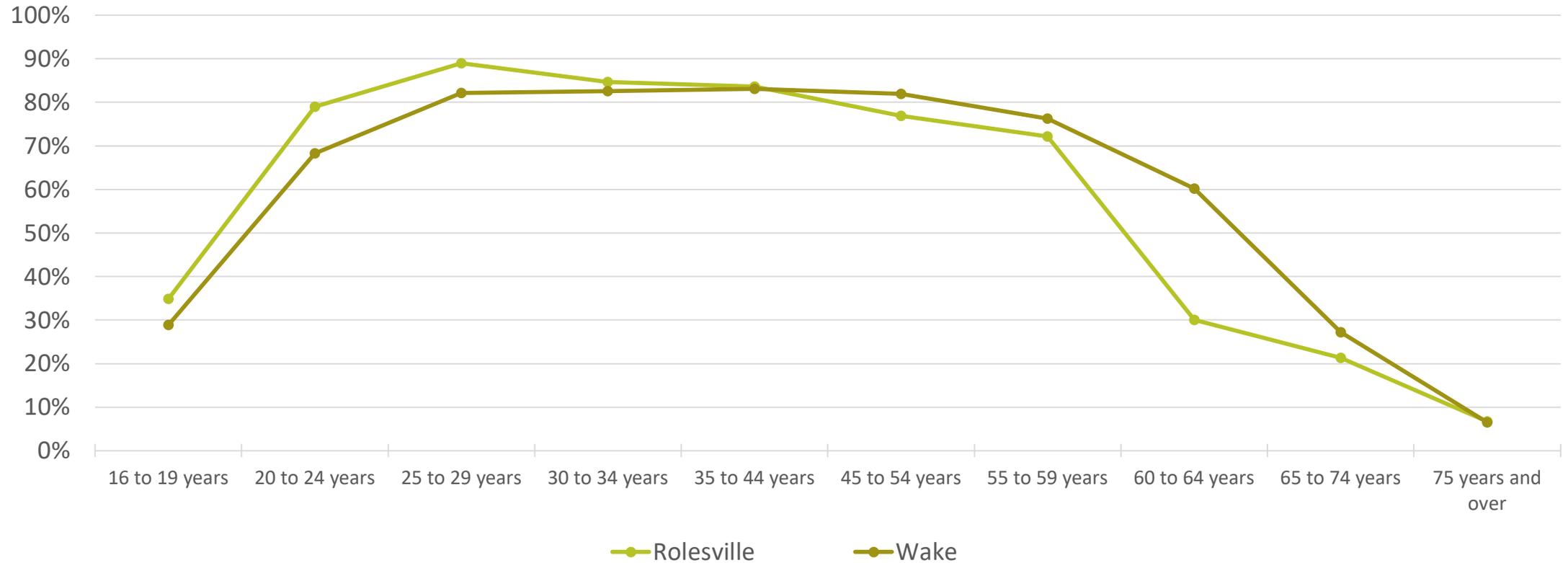


Employment

Unemployment Rate

Rolesville 10.6%

Wake County 4.9%



Transportation Considerations



Vehicles Available

No vehicle available 0%

One vehicle available 3%

Two vehicles available 67%

Three or more available 30%



30.5 minutes, average commute time

Mode Split

Walk



0%

Bicycle



0%

Drive Alone



87.3%

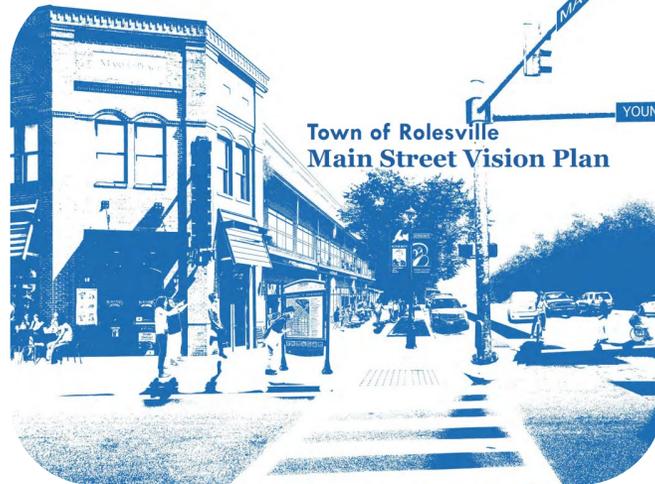
Carpool

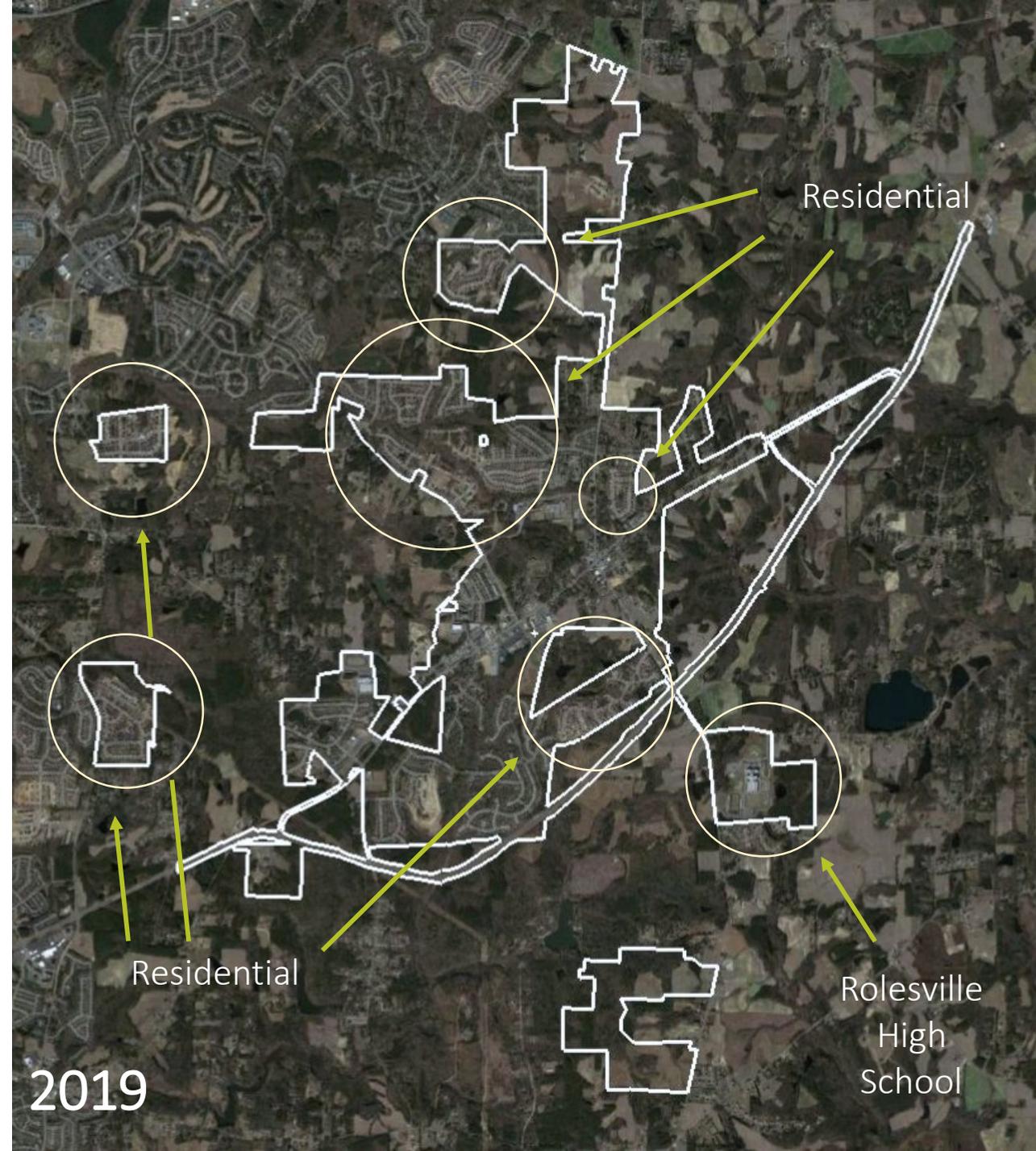
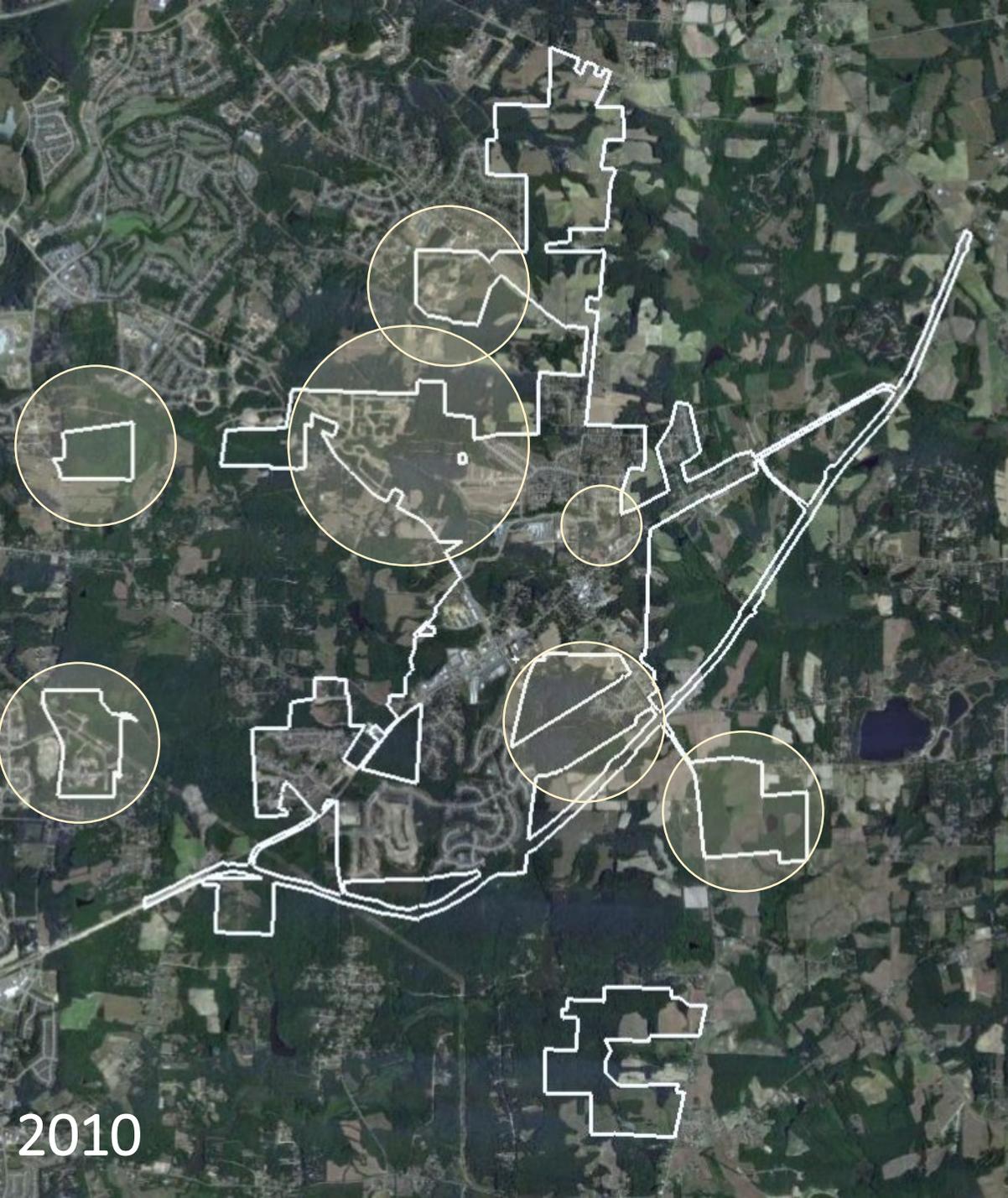


7.7%

LAPP Projects

- Burlington Mills Road Realignment (\$1.8M)
- Main Street Corridor Improvements (\$2.9M)





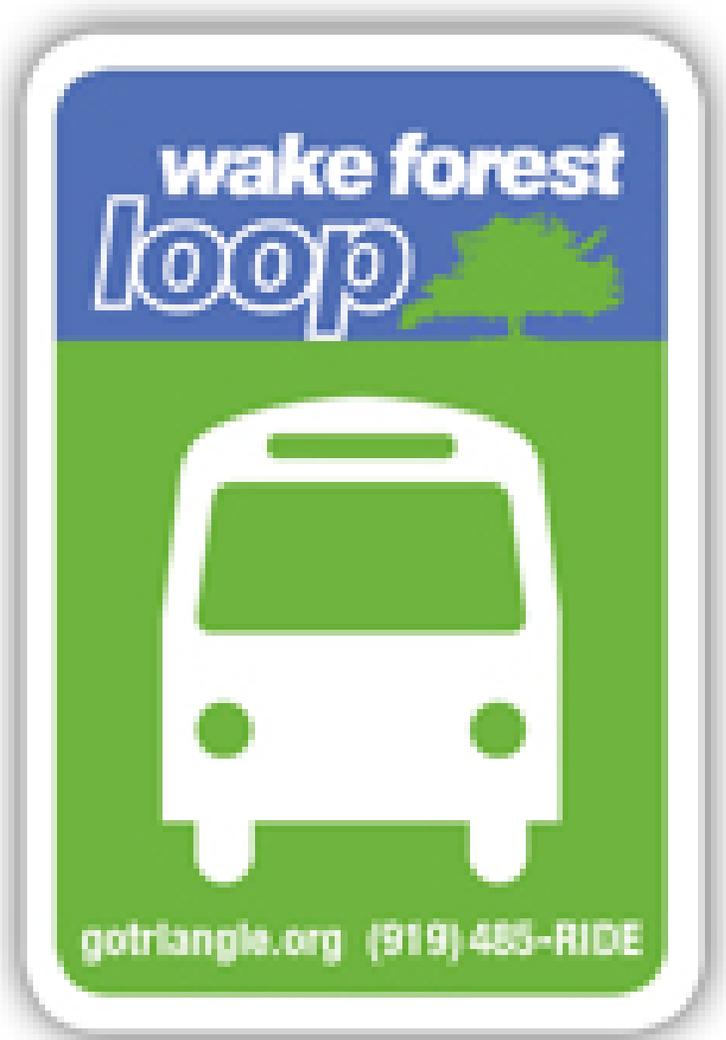
Project Identification



Averette Road/Young Street/Rolesville Road

- Look at existing traffic analyses
- Consider congestion mitigation strategies
- *How can this roadway better accommodate new growth?*





Community Funding Areas

- Integration with Wake Forest
- Consideration of micromobility
- Identification of likely user groups and destinations
- Integration of multimodal accommodations

Prioritization and Implementation

WHEN?

Establish an expectation of schedule

WHY?

Relate the project to the Plan's goals and objectives

HOW MUCH?

Develop estimates of probable construction cost

WHAT NEXT?

Define the initial steps and action items

WHO?

Identify the responsible agencies and parties

Points of Contact

Danny
Johnson

danny.johnson@rolesville.nc.gov

919-554-6517

Allison
Fluitt

allison.fluitt@kimley-horn.com

919-653-2947

Jonathan
Whitehurst

jonathan.whitehurst@kimley-horn.com

704-954-7465

Rolesville Unified Development Ordinance (UDO) Update

January 2020



Team Introduction



Jonathan Whitehurst, AICP
Project Director



Allison Fluitt, P.E., AICP
CTP Liaison

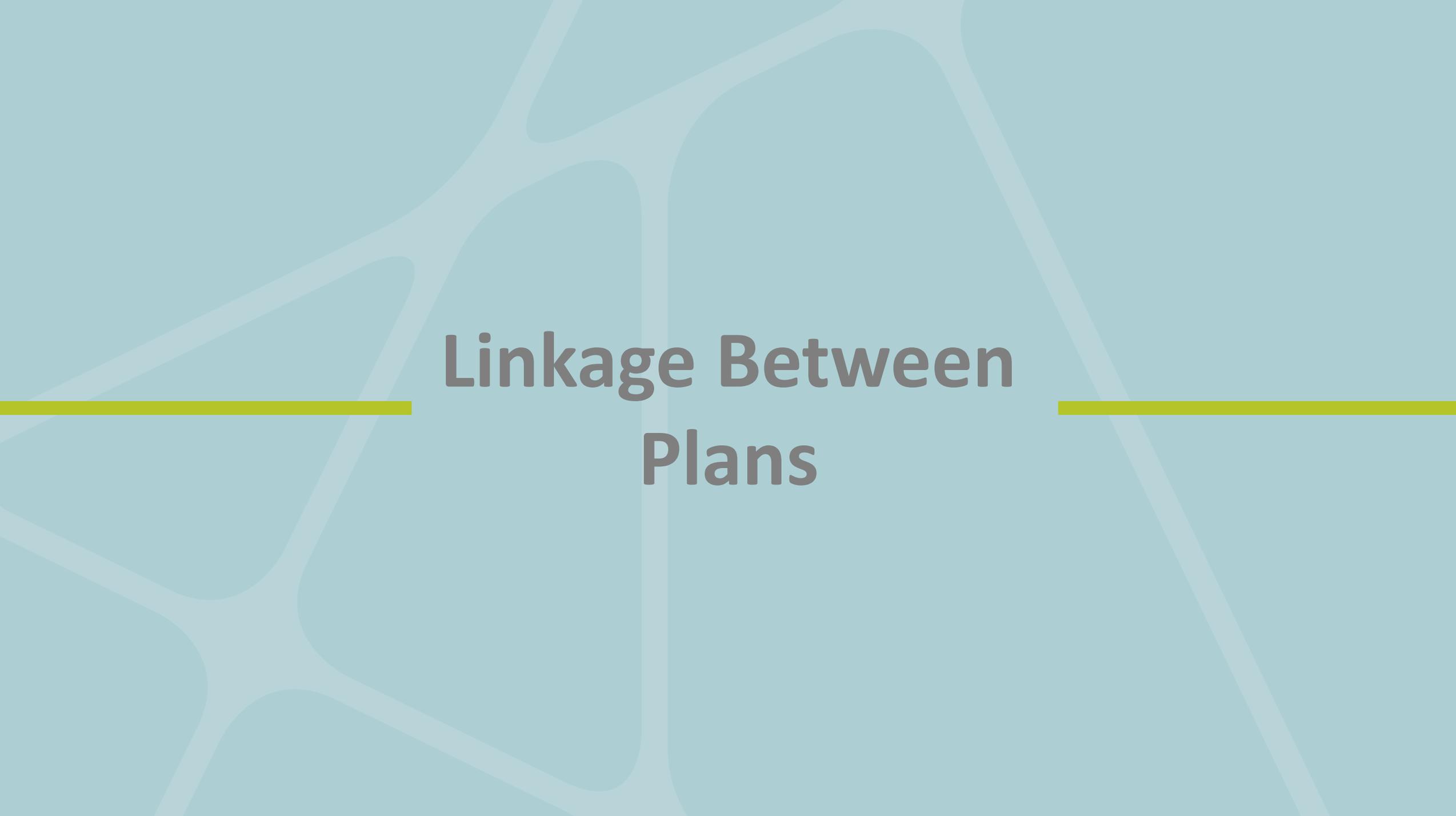


Kelley Klepper, AICP
Project Manager and Code Specialist

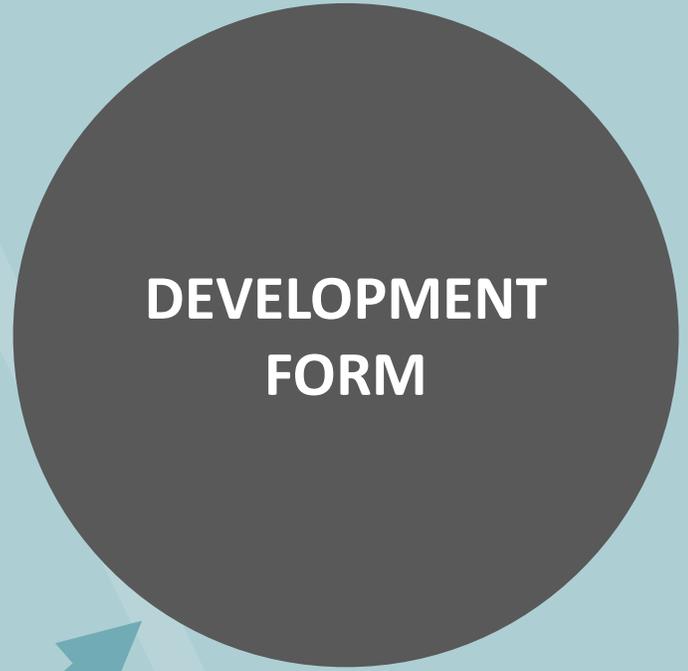


Kimley»»Horn

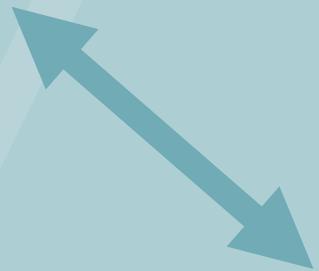
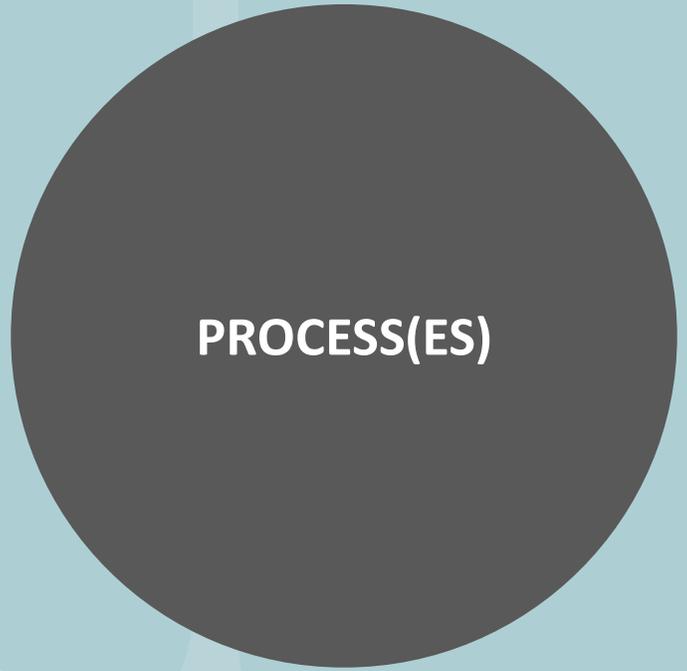
1. Linkage between Plan(s)
2. Existing Code Analysis
3. Possible Code
4. Timeline Review
5. Our Charge - Questions & Answers



Linkage Between Plans



*Which of these is tied to the Code
and which of these is tied to the
Comprehensive Plan/CTP?*



Comprehensive Plan (2017)

Community Transportation Plan
(2020)



Unified Development
Ordinance

- Land use and multimodal transportation plan
- Vision for the community

- Implements the Plans
- Create, Update rules and regulations to address growth and redevelopment

What are the UDO Considerations?



**Public
Participation**



**Staff
Feedback**



Legislature

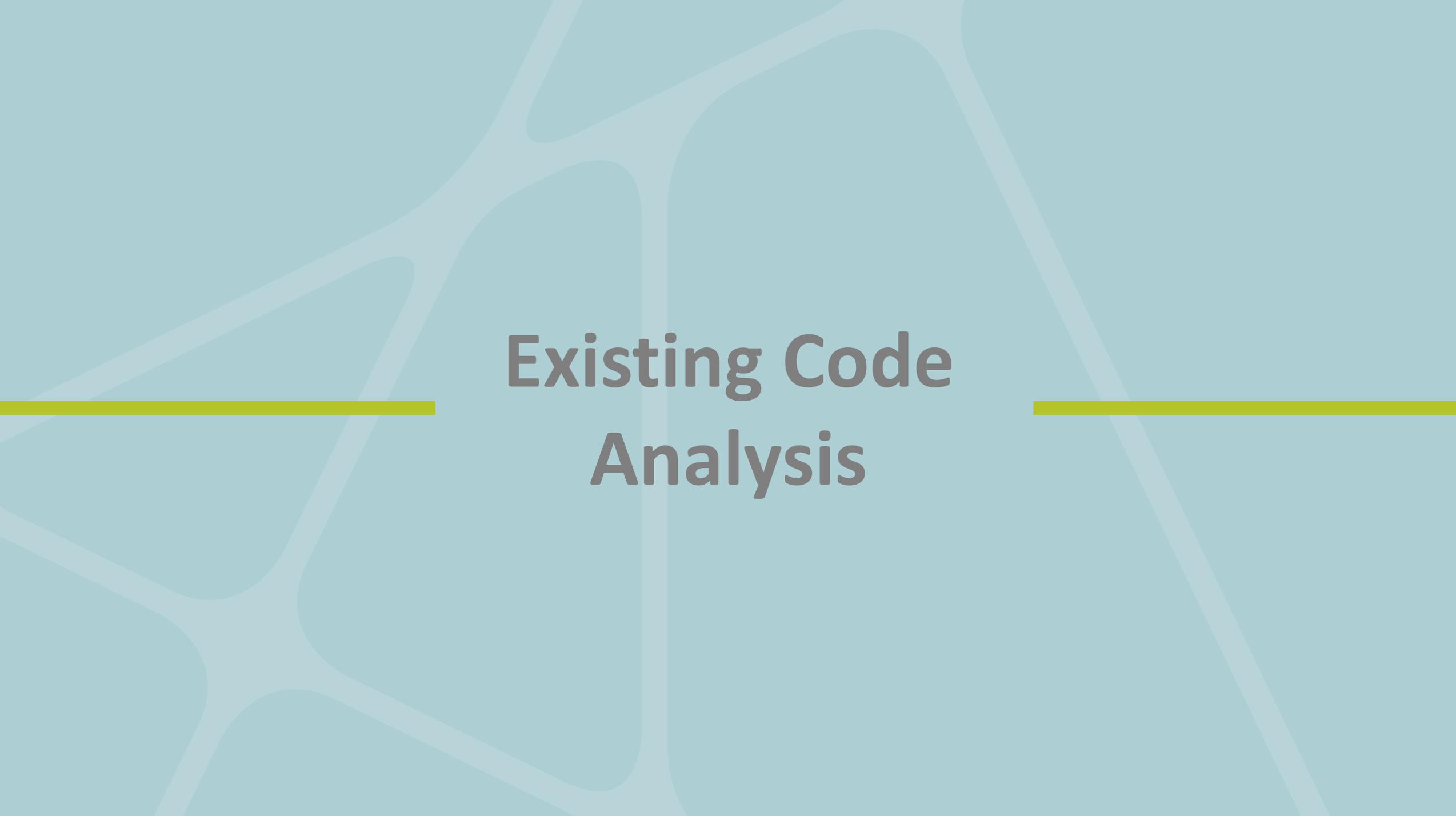


**Best
Practices**



**Our Knowledge
of the Area and
Current Code**

Existing Code Analysis



Existing Code Analysis

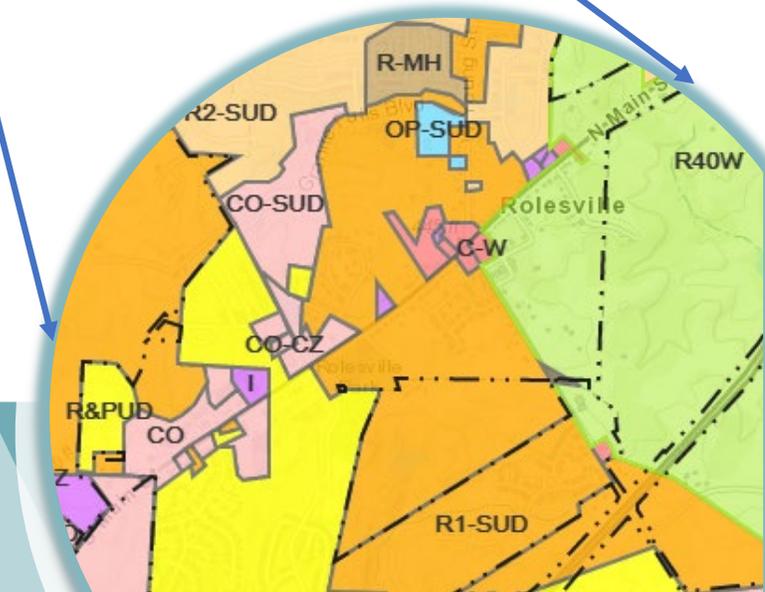
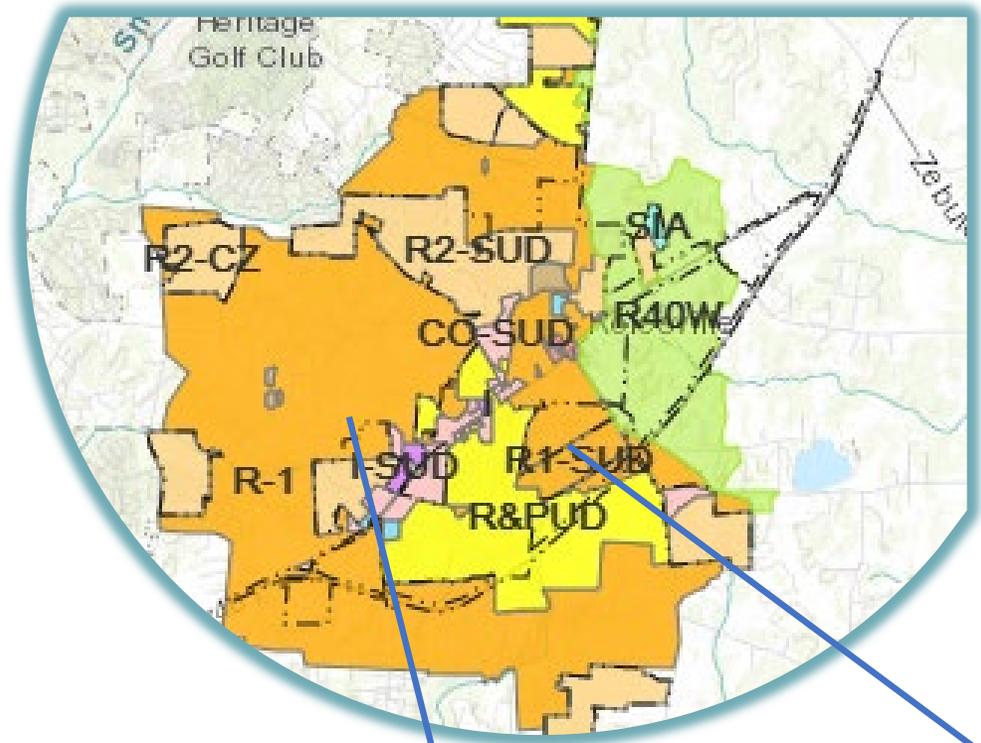
- Has been amended and patched together over time
- Standards are scattered throughout Code
- Regulations extremely limited or vague
- Number of zoning districts, overlays, and conditional districts
- Difficult to navigate for readers and staff alike



Existing Zoning Districts

- Number of zoning districts
 - 11 Residential Districts
 - 1 Office
 - 4 Commercial
 - 1 Industrial
 - 18 Special Use Districts
 - 6 Watershed Districts
 - + Conditional Zoning Districts

- Use Table
 - 81 Listed Uses (appx)



Existing Zoning Districts

Zoning District	Minimum Lot Area (in square feet)	Minimum Lot Width (in feet)*	Front Yard Setback (from ROW in feet)	Side Yard Setback (in feet)	Corner Yard Setback (in feet)	Rear Yard Setback (in feet)
R1	20,000	100	30	12	22	25
R1-S	20,000	100	30	12	22	25
R1-D	20,000	100	30	12	22	25
R2	15,000	85	30	12	22	25
R2-D	20,000	100	30	12	22	25
R3 - Multi	20,000	100	15	15	10	15
R3 - Townhomes	N/A	20	15	0 with 30'	10	15
				minimum		
				between		
				structures		
RMH	20,000	85	30	12	22	25
RuMH	10,000	50	25	10	20	15
UMH	7,260	5025 on paved street		10	20	15
C	None except	None except	None except	None or 5	None or 5	35
	for those required by	for those required by	for those required by	feet if abutting	feet if abutting	
	Health	Health	Health	residential	residential	
	Department	Department	Department	use	use	
CO	20,000	100	20	15	25	35
CH	20,000	100	20	15	25	35
OP	20,000	75	30	15	25	35
I	20,000	100	30	15	25	35

Existing Code Analysis – Sign Standards

- Sign Standards by “Type”
 - General Permanent Sign Regulations
 - Signs for Non-Residential Multi-Tenant Building
 - Criteria
 - Signs in a Non-residential Subdivision
 - Criteria
 - Standards for Development up to 100,000 SF;
greater than 100,000 SF
 - For 100,000 square foot major individual tenant in a shopping center
 - Table Footnotes
 - Free Standing Signs (6)
 - Wall Signs (4)
 - Wall Mounted Banners (4)

Recent Code Updates

Approved

[TA 19-07 - UDO Article 10: Parking and Loading Requirements \(11/4/2019\).](#)

[TA 19-06 - UDO Article 6: Supplementary District Standards \(10/1/2019\).](#)

[TA 19-05 - Town Code Section 130.4: Unnecessary Noise \(6/4/2019\).](#)

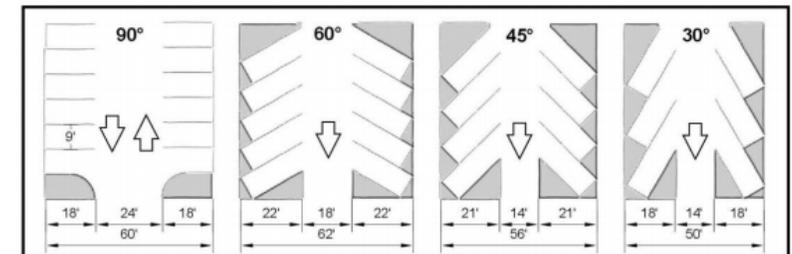
[TA 19-04 - Town Code Chapter 93: Health and Sanitation; Nuisances \(6/4/2019\).](#)

[TA 19-03 - UDO Article 11: Sign Standards \(8/6/2019\).](#)

[TA 19-01 - UDO Article 9: Additional Development Standards \(5/7/2019\).](#)

"10.1.4 Parking Bay Dimensional Standards:

<i>Use</i>	<i>Type of Bay</i>	<i>Dimensions (ft.)</i>	<i>Travel Lane Width (ft.)</i>	<i>Travel Lane + Parking Bay</i>
<i>Residential</i>	<i>Uncovered Driveway</i>	<i>9W x 18L</i>	<i>N/A</i>	<i>N/A</i>
<i>Residential</i>	<i>Parking Lot/Deck</i>	<i>9W x 18L</i>	<i>24</i>	<i>60</i>
<i>Nonresidential</i>	<i>Parking Lot/Deck</i>	<i>9W x 18L</i>	<i>24</i>	<i>60</i>
<i>Parallel parking</i>	<i>On-Street Parking</i>	<i>8W x 22L</i>	<i>N/A</i>	<i>N/A</i>
<i>90 degree parking</i>	<i>Perpendicular Parking</i>	<i>9W x 18L</i>	<i>24</i>	<i>60</i>
<i>60 degree parking</i>	<i>Angle Parking</i>	<i>9W x 22L</i>	<i>18*</i>	<i>62*</i>
<i>45 degree parking</i>	<i>Angle Parking</i>	<i>9W x 21L</i>	<i>14*</i>	<i>56*</i>
<i>30 degree parking</i>	<i>Angle Parking</i>	<i>9W x 18L</i>	<i>14*</i>	<i>50*</i>
<i>Handicap Bay</i>	<i>Parking Lot/Deck</i>	<i>16W x 18L</i>	<i>24</i>	<i>60</i>

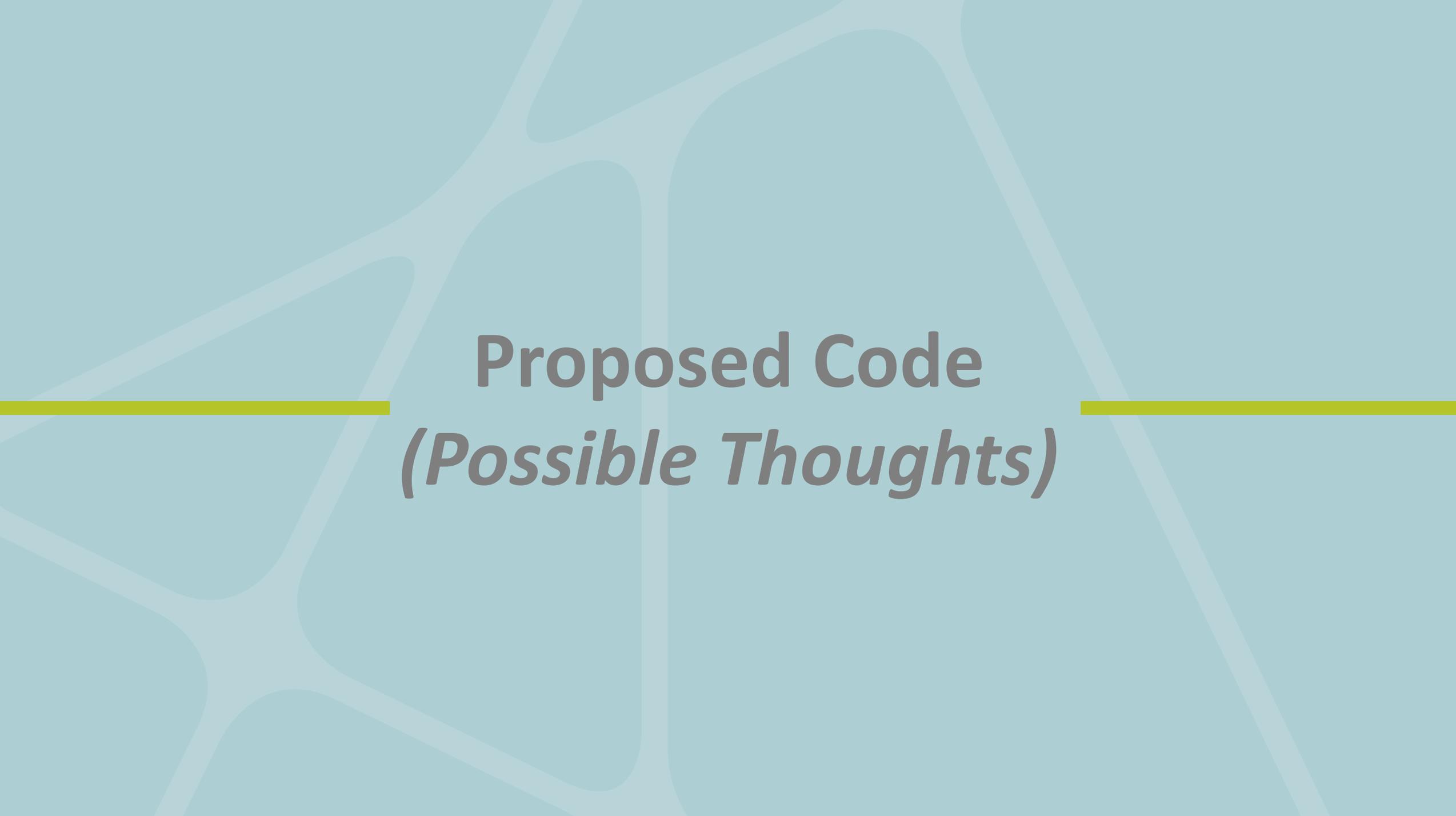


Rolesville UDO

Plan and Code Review

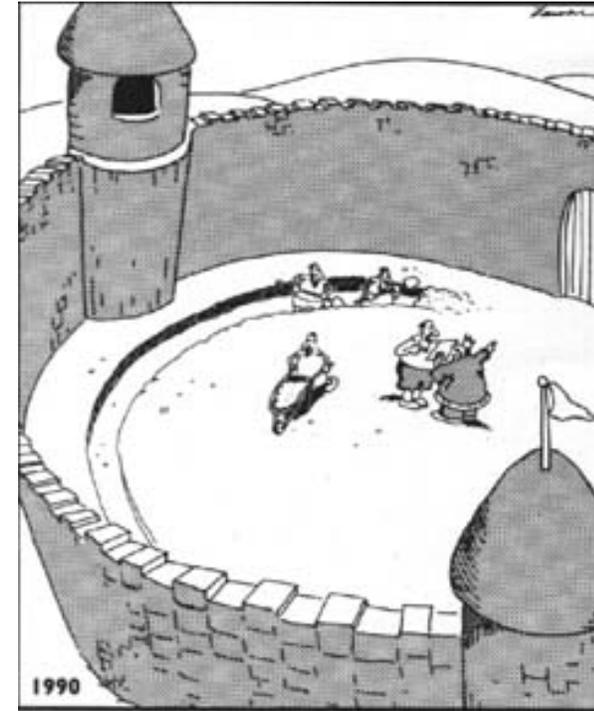
Identified (Possible) Conflicts and (Preliminary) Recommendations

Article/ Section	Conflicting Article/Section <i>(if applicable)</i>	Standard	Comment	Recommendation	Response
GENERAL					
All		Code Format and Layout	Format is difficult to understand where in the Code the reader is and terms/topics "jump"	Revise the format for a more consistent read and use; group topics (i.e., land use/zoning, site and development related (S/D, stormwater, floodplain, etc.)	
		Graphics	Consider using corresponding graphics to assist in translating the standard (currently, the UDO has very limited - sign area computation)	With legal counsel support, utilize graphics to illustrate key terms and standards including but not limited to how to determine yards/setbacks, parking area dimensions, landscape buffers, etc.	
Article 4 Use Table		Use Table identifies allowable uses per existing zoning district	The table is currently alphabetical and not based on "use groups" and is not consistent with other use listings (i.e., parking) (see Chapter 8 Special Use Standards)	Consider creating a standard Use Table by Use group (residential, commercial, office, employment or similar); this would allow for increased consistency in its use and application and also allow for groupings of definitions and standards (vs. jumping between uses)	
Article 9 Additional Development Standards		Consistency and format	Similar to the Code Format and Layout comment, the Development Standards "jump" between site and development standards (water/wastewater) to specific uses (auto repair garage in C-O), traffic impact study, masonry ordinance (i.e., brick facades)	Consider revising the order by topics/groups - site and design / construction vs. use definitions and standards; could also consider moving the use standards to a "use definitions" standard	



Proposed Code
(Possible Thoughts)

What are the initial thoughts & why important?



Suddenly, a heated exchange took place between the king and the moat contractor.

Proposed Unified Development Code

- Update, streamline and reorganize
- Make the ordinance easy to understand and navigate for readers and staff
- Stronger code that can promote and regulate growth and provide predictability
- Opportunity for changes and updates in areas where the current ordinance has difficulties and weaknesses

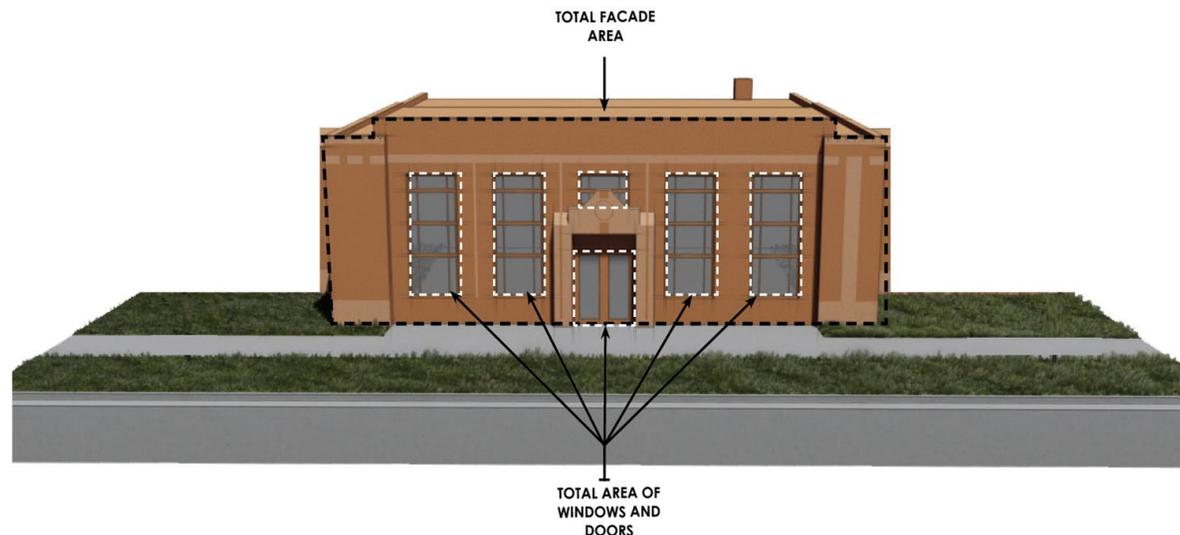
Town Center Overlay – What are we establishing Code for?

- Maximum footprint of 15,000 SF
- Shared Parking (encouraged)
- Parallel On-Street Parking (encouraged)
- Mix of Uses (per Building)(encouraged)
- **30 Standards Identified (listed)**
 - Facades
 - Building Orientation
 - Setbacks (max)
 - Parking
 - Height
 - Materials
 - Doors/Windows
 - Sidewalks
 - Etc.

Existing Language

7.4.19 Windows, doors, display windows and/or arcades shall make up at least 40 percent of the street façade on the first story as measured from two feet above grade to ten feet above grade. Blank walls are not permitted adjacent to streets.

Potential Graphic for use (prepared by Kimley-Horn)



Town Center Overlay Districts – Building Height

What are we establishing Code for?

Building Height – Current Rules

- Height is limited to 35'
- Additional Building Height permitted at 1' (height) : 1' (add'l setback)
- Max: 45'
- “Architectural Features”: 75'

Building Height and Use Areas – Other Options

- Opportunity to create new rules for height
- Could define and limit height by stories
- Consider “stepback” vs. setback
- Allow for architectural features and rooftop uses such as dining
- Opportunity to create “active use areas”



Existing Code Analysis – Sign Standards

- Business District – Wall Sign
 - Table 11.3.1 (Sign Type, Max Area per Lot, Max # of Signs, Max Height)
 - Table 11.3.2 (Signs for Non-Residential Multi-Tenant Building)
 - Table 11.3.3 (Signs in Commercial, Multi-Tenant Building)

Multi-Tenant Sign Type	Maximum Sign Area	Maximum Number	Maximum Height
Wall ^{2,3} : (including canopy face) Development up to 100,000 square feet	Greater of 60 square feet or 10 percent of frontage wall area	N/A	N/A
Development over 100,000 square feet	Greater of 60 square feet or 10 percent of frontage wall area	N/A	N/A

Sign Standards (Potential)



- Updated signage code promoting consistent sizes and placements of signs
- Easy to read and understand with graphics
- Remove extra regulations and condense

A. Description	An on-premise sign attached directly to a building wall above the given store front place. A wall sign shall include murals conveying the name of a business or a commercial message. A sign permit is required.
B. Size	<p>A. Area: Varies based off storefront. May not exceed 120 square feet of signage per storefront.</p> <p>B. Length: Varies based off storefront</p> <p>C. Width (Max): 18"</p> <p>D. Sign Lettering: Varies based off store name</p> <p>E. Sign Lettering Height (Max): 12"</p>
C. Location	Directly above store located on the supporting building wall. Shall not extend above any parapet wall. Shall not project more than 6 inches onto the street right-of-way.

Timeline Review

Proposed Schedule

	2020												2021		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Phase 1 — UDO Development															
1.1 Issue Identification															
Conduct project orientation and tour		■													
Create review matrix of existing codes and map		■	■												
Identify preliminary code updates			■												
Prepare technical summary report				■											
Present summary findings					■										
1.2 Annotated Online															
Conduct existing plan audit				■	■										
Prepare annotated outline of code revisions					■										
Review, revise, and update outline						■									
1.3 Draft UDO Public Meeting															
Prepare draft UDO for public comment						■	■								
Review, revise, and update draft UDO								■	■	■					
1.4 UDO Adoption															
Present UDO for adoption												■	■		
Phase 2 — Zoning Map															
2.1 Discussion Draft Zoning Map															
Assess existing zoning designations		■	■	■		■	■		■	■					
Create comparative zoning map									■	■					
Conduct zoning map test cases										■	■				
Review, revise, and update zoning map discussion draft											■	■			
2.2 Draft Zoning Map Public Meetings															
Prepare draft zoning map for public comment												■	■		
Prepare technical summary report												■	■	■	
Review, revise, and update draft zoning map													■	■	■
2.3 Zoning Map Adoption															
Present UDO for adoption														■	■
Phase 3 — UDO Administrative Manual															
3.1 UDO Administrative Manual															
Create draft UDO Administrative Manual														■	
Review, revise, and update UDO Administrative Manual															■

Kimley-Horn's Charge:

— Make it easy to: —

Understand — Use — Implement

Your
FOR Info
FYI

Town of Rolesville
Board of Commissioners
Work Session

January 21, 2020

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TOWN OF ROLESVILLE | FINANCIAL SUMMARY REPORT | MONTH ENDING December 2019 (50%)

GENERAL FUND				
	FY18-19	FY19-20	FY19-20	
Revenues	Actual	Budget	YTD	YTD %
Ad Valorem Taxes	\$4,653,482	\$4,750,000	\$4,017,995	85%
Motor Vehicle Tax	64,570	136,800	47,170	34%
Local Option Sales Tax	1,412,914	1,401,240	776,104	55%
Solid Waste Fees	739,529	679,000	651,088	96%
Franchise Tax	447,087	430,000	223,135	52%
Powell Bill	174,110	175,000	179,950	103%
Fund Balance Approp		646,926		0%
All Other Revenues	705,420	702,715	334,784	48%
Total	\$8,197,113	\$8,921,681	\$6,230,227	70%

CASH AND INVESTMENTS	
General Fund	\$8,498,390
Utility Reserve Fund	1,788,796
Capital Project Fund	2,894,173
	<u>\$13,181,360</u>
BB&T Checking	\$453,910
NCCMT Investment	12,686,992
SunTrust Mmkt	40,458
	<u>\$13,181,360</u>

GENERAL FUND				
	FY18-19	FY19-20	FY19-20	
Expenditures	Actual	Budget	YTD	YTD %
Elected Officials	\$68,661	\$86,430	\$33,199	38%
Administration	641,429	592,855	283,268	48%
Finance	339,246	512,490	221,600	43%
Comm & Econ Dev		144,520	58,458	40%
Planning	305,490	412,920	158,005	38%
Police	2,202,951	2,578,265	1,330,706	52%
SW Contracts	542,517	624,000	295,403	47%
Public Works	734,608	995,621	454,103	46%
Recreation	684,085	1,009,780	340,637	34%
RRFD Transfer	977,231	997,500	774,450	78%
Special Appropriations	858,280	967,300	178,752	18%
Total	\$7,354,499	\$8,921,681	\$4,128,581	46%
YTD Fund Balance Inc/Dec	\$842,614		\$2,101,646	

RESTRICTED FUND BALANCE		
	FY18-19	FY19-20
	Actual	YTD Estimate
Water Fees	\$900,104	\$908,206
Sewer Fees	\$872,488	\$880,590
Street Fees	\$686,178	\$235,406
Street PIL	\$474,000	\$457,719
Park Fees	\$1,531,247	\$1,388,802
Park PIL	\$103,157	\$103,157
Powell Bill	\$645,590	\$660,540
Future Capital	\$205,000	\$533,000

UTILITY RESERVE FUND				
	FY18-19	FY19-20	FY19-20	
Revenues	Actual	Budget	YTD	YTD %
Interest	38,480		16,205	
Total	\$38,480	\$0	\$16,205	

UTILITY RESERVE FUND				
	FY18-19	FY19-20	FY19-20	
Expenditures	Actual	Budget	YTD	YTD %
Retain in Capital Reserve				
Total	\$0	\$0	\$0	
YTD Fund Balance Inc/Dec	\$38,480		\$16,205	

CAPITAL PROJECT FUND				
	FY18-19	FY19-20	FY19-20	
Revenues	Actual	Budget	YTD	YTD %
Street Fees	\$409,235	\$608,000	\$260,800	43%
Streets Payment in Lieu	50,000		476,469	
Park Fees	403,200	608,000	268,800	44%
Park Payments in Lieu	530			
Intergovernmental		610,000		0%
Donations/Reimbursement	19,123		87,256	
Loan Proceeds				
Fund Balance Approp		1,046,929		0%
Interest	77,881		26,333	
Transfer In	570,000	350,000		0%
Total	\$1,529,969	\$3,222,929	\$1,119,658	35%

CAPITAL PROJECT FUND				
	FY18-19	FY19-20	FY19-20	
Expenditures	Actual	Budget	YTD	YTD %
General	\$107,025	\$442,975	\$75,450	17%
Streets	\$1,582,359	\$1,446,712	\$782,251	54%
Park	283,167	787,242	269,010	34%
Retain in Capital Reserve		546,000		0%
Total	\$1,972,551	\$3,222,929	\$1,126,711	35%
YTD Fund Balance Inc/Dec	(\$442,582)		(\$7,053)	

ADMINISTRATIVE TRANSFERS

Date	From	To	Amount	Explanation
8/19/19	11-490-37	Contracted Services 11-490-02 Temporary	\$2,500	administrative assistant staff

BOARD TRANSFERS

Date	From	To	Amount	Explanation
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BOARD AMENDMENTS

Date	Revenue	Expenditure	Amount	Explanation
7/16/19	11-390-01	General Fund Approp 11-420-37	Contracted Services \$4,000	rollover - recodification
7/16/19	11-390-01	General Fund Approp 11-430-37	Contracted Services \$10,000	rollover - eNotice services
7/16/19	11-390-01	General Fund Approp 11-600-52	Stormwater Expense \$18,000	rollover - Terrell Pl stormwater
7/16/19	11-390-01	General Fund Approp 11-600-73	Construction & Improv \$17,026	rollover - wayfinding
7/16/19	51-315-15	Intergovernmental Rev 51-620-04	Greenway Construction \$360,000	rollover - Granite Falls greenway
7/16/19	51-390-12	Park Fees Fd Bal Approp 51-620-04	Greenway Construction \$44,242	rollover - Granite Falls greenway
7/16/19	51-390-10	Unrestr Fd Bal Approp 51-400-04	Main Street Vision Plan \$92,975	rollover - Main St Vision design
7/16/19	51-390-01	Street Fees Fd Bal Appro 51-400-07	Burlington Mills Realign \$158,300	rollover - Burl Mills realignment
7/16/19	51-315-35	Intergovernmental Rev 51-620-02	Community School Park \$469,500	deletion Comm School lighting
10/1/19	11-390-01	General Fund Approp 11-700-97	Transfer to Cap Proj Fd \$125,000	Town Hall renovations
10/1/19	51-390-50	Transfer fr General Fd 51-400-05	Town Hall Renovations \$125,000	Town Hall renovations
11/4/19	11-390-01	General Fund Approp 11-600-73	Construction & Improv \$19,900	water tank add Town logo
11/4/19	11-390-01	General Fund Approp 11-430-24	Computer Services & Sof \$46,000	IT support services outsourcing
11/4/19	51-390-02	Park Fees Fd Bal Approp 51-620-07	Athletic Complex \$23,000	Farm archeo survey, operational review
1/7/20	11-390-01	General Fund Approp 11-490-xx	Salaries & Benefits \$43,000	Planning positions
1/7/20	11-390-01	General Fund Approp 11-490-51	Departmental Projects \$80,000	UDO rewrite
1/7/20	11-310-23	Grants 11-620-83	Construction & Improv \$82,000	CSP agreement with Wake County



Memorandum

To: Mayor & Town Board
CC: Kelly Arnold, Town Manager
From: JG Ferguson, Parks & Recreation Director
Date: January 16, 2019
Re: January FYI

The Town of Rolesville Parks & Recreation had a busy year. For the calendar year of 2019 we had 1,593 participants in youth athletics, 272 participants in programs/classes, 219 participants in summer camp, and over 11,000 people attending the 12 special events offered. A lot of staff and volunteer hours were utilized in order to make sure residents of Rolesville, and those in the surrounding area, continue to have opportunities to enhance their quality of life.

The following page contains a breakdown of numbers for the 2019 calendar year. Parks & Recreation is excited to see what we can do in 2020.

2019 Facility Reservations

	Customer	Internal	Activity	Totals
Community Center:	105	64	159	328
Main Street Park:	128	14	10	152
West Young St	2	16	80	480
	235	94	249	578

2019 Special Events

Events	Participants
Arbor Day	25
Spring Concert Series	300
Egg Rush	800
REC Day Parade	2500
July 4th	3500
Fall Litter Sweep	20
Fall Movie Series	200
Fall Fun Fest	4000
Tree Lighting	100
Mother Son Dance	66
Daddy Daughter Dance	45
Total	11,531

2019 Programs

2019 Summer Camp	219
Programs (46 unique)	272
Total	491

2019 Athletics

	Participants	#Teams
Spring Baseball/Softball	431	39
Fall Baseball/Softball	214	17
Spring Soccer	250	21
Fall Soccer	304	28
Football/Cheerleading	37	2 (1 football, 1 cheerleading)
Basketball	357	36
Total	1593	143

Monthly Report



DECEMBER 2019

Rolesville Police Department
Orlando Soto, Chief of Police

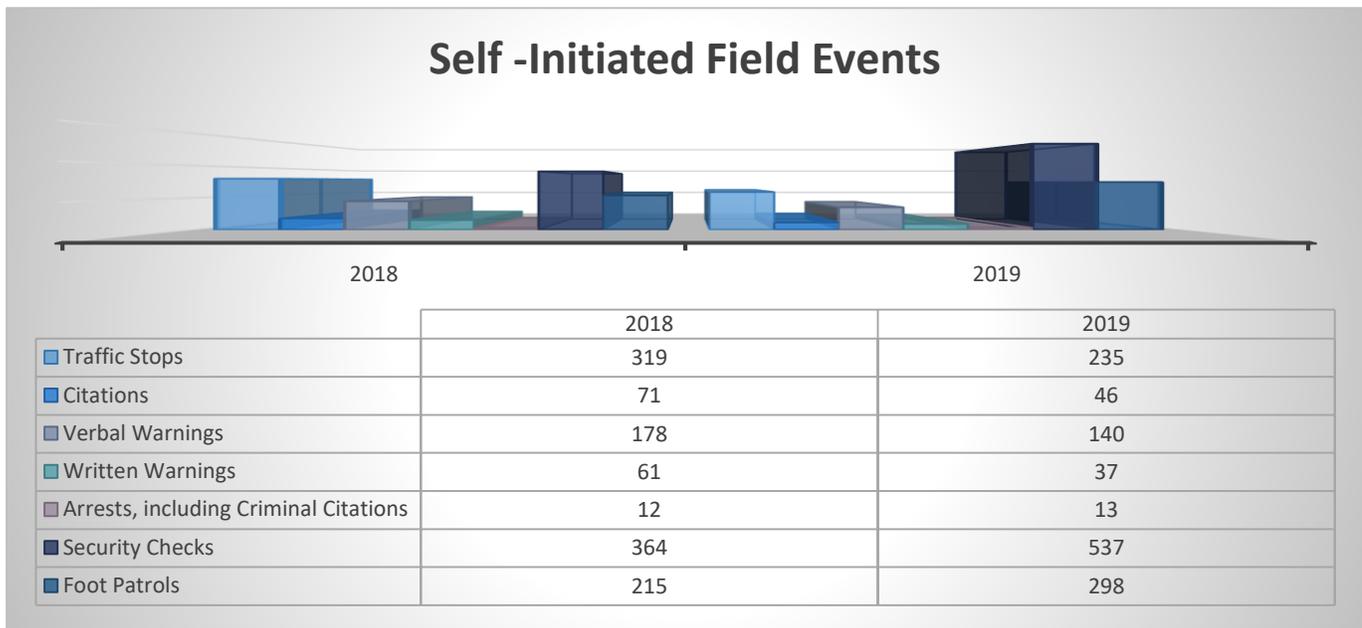


Orlando Soto
Chief of Police
 919-556-7226

“The mission of the Rolesville Police Department is to enhance the quality of life by protecting and serving our community through a partnership with our citizens and businesses to create a community that is safe to live, work and play.”

Rolesville Police Department Monthly Report

The Rolesville Police Department had **1,473** events for the month of **December 2019** that resulted in the following:



ROLESVILLE POLICE DEPARTMENT

REPORTED UCR OFFENSES FOR THE MONTH OF DECEMBER 2019

PART I CRIMES	December 2018	December 2019	+/-	Percent Changed	Year-To-Date 2018	2019	+/-	Percent Changed
MURDER	0	0	0	N.C.	0	0	0	N.C.
RAPE	0	0	0	N.C.	0	1	1	N.C.
ROBBERY	0	1	1	N.C.	2	2	0	0%
Commercial	0	0	0	N.C.	0	0	0	N.C.
Individual	0	1	1	N.C.	2	2	0	0%
ASSAULT	0	0	0	N.C.	0	2	2	N.C.
* VIOLENT *	0	1	1	N.C.	2	5	3	150%
BURGLARY	0	1	1	N.C.	11	23	12	109%
Residential	0	0	0	N.C.	9	7	-2	-22%
Non-Resident.	0	1	1	N.C.	2	16	14	700%
LARCENY	2	6	4	200%	58	47	-11	-19%
AUTO THEFT	0	1	1	N.C.	4	2	-2	-50%
ARSON	0	0	0	N.C.	0	0	0	N.C.
* PROPERTY *	2	8	6	300%	73	72	-1	-1%
PART I TOTAL:	2	9	7	350%	75	77	2	3%
PART II CRIMES								
Drug	10	3	-7	-70%	79	61	-18	-23%
Assault Simple	0	2	2	N.C.	33	39	6	18%
Forgery/Counterfeit	0	0	0	N.C.	4	1	-3	-75%
Fraud	3	3	0	0%	29	24	-5	-17%
Embezzlement	0	0	0	N.C.	0	0	0	N.C.
Stolen Property	0	0	0	N.C.	1	1	0	0%
Vandalism	5	1	-4	-80%	24	11	-13	-54%
Weapons	0	0	0	N.C.	8	1	-7	-88%
Prostitution	0	0	0	N.C.	0	0	0	N.C.
All Other Sex Offens	0	0	0	N.C.	0	1	1	N.C.
Gambling	0	0	0	N.C.	0	0	0	N.C.
Offn Agnst Faml/Chld	0	0	0	N.C.	2	0	-2	-100%
D. W. I.	0	1	1	N.C.	9	21	12	133%
Liquor Law Violation	0	0	0	N.C.	0	0	0	N.C.
Disorderly Conduct	0	1	1	N.C.	1	1	0	0%
Obscenity	0	0	0	N.C.	0	1	1	N.C.
Kidnap	0	0	0	N.C.	0	0	0	N.C.
Human Trafficking	0	0	0	N.C.	0	0	0	N.C.
All Other Offenses	3	3	0	0%	55	29	-26	-47%
PART II TOTAL:	21	14	-7	-33%	245	191	-54	-22%
GRAND TOTAL:	23	23	0	0%	320	268	-52	-16%

N.C. = Not Calculable

2019 Officer of the Year



Sergeant Patricia Myers has had a busy year. In 2019, she was promoted to the rank of Sergeant, completed a 300-hour leadership class from Blue Ridge Community College, received her Advanced Law Enforcement Certification from the North Carolina Criminal Justice Education and Training Standards Commission, as well as completed her Bachelor's degree. On top of all this, she was nominated and confirmed by her peers as the Rolesville Police Department Officer of the Year. Please join us in congratulating Sergeant Myers on her outstanding accomplishments!

DARE Program

The DARE Program is offered to elementary school students. This program educates children and young adults about the dangers of drugs, gangs and violence and teaches them to make healthy life choices. The Rolesville Police Department is grateful for our Town Board of Commissioners' continued support of our DARE Program. Officer Strickland has done an excellent job in impacting the lives of the students he teaches each semester!



Shop with a Cop

The Shop with a Cop program uses charitable donations to provide a cheerful Christmas to underprivileged children within the community. Individual officers are partnered with children, and each child is given money to spend on a special shopping trip. After shopping, the children

enjoy a pizza party with the officers. The Rolesville Police Department thanks its sponsors, who have generously contributed to this effort.



Christmas Tree Giveaway

The Rolesville Police Department partnered with a generous donor to provide the community with free Christmas trees.



Internal Operations Highlights

- December 2, 2019 – Attended Weekly NetOp Status and Carolina IT Meetings
- December 3, 2019 – Attended Promotional Process Candidate Meetings, Christmas Tree Lighting and Town Board Meeting
- December 4, 2019- Attended Department Head Meeting
- December 5, 2019 – Attended Camp K.I.D.D.S. Meeting
- December 6, 2019 – Attended 511 Meeting, Policy and Procedures Meeting and Sanford Creek DARE Graduation
- December 8, 2019 – Attended Christmas Day Parade
- December 10, 2019 – Attended NCLM Risk Review Meeting
- December 11, 2019 – Participated in Site Operations Survey Day by NCLM
- December 12, 2019 – Presentation for Chamber Youth Leadership Rolesville and Attended Annual Holiday Dinner
- December 13, 2019- Attended Mandatory Police Department Staff Meeting and Swearing-In Ceremony for Patrol Sergeant
- December 14, 2019 – Attended Shop with a Cop
- December 18, 2019 – Attended Department Head Meeting, B.L.E.T. Sponsorship Meeting, and Performance Evaluation Follow-Up Meeting
- December 19, 2019 – Attended Rolesville Charter Academy DARE Graduation and Attended WECO Law Enforcement Subcommittee Meeting
- December 22, 2019 – Participated in a Free Christmas Tree Giveaway to the Community
- December 31, 2019 - December 4, 2019- Attended Department Head Meeting and Submitted Departmental Staff Evaluations

SERVICE * ETHICS * RESPECT * VALUE * EXCELLENCE



January 2020 Development Activity Status Report



Developments

The tables below list Rolesville's commercial and residential developments currently under construction, in review, and/or approved.

Under Construction

Table 1

Project	Description	Status
Barrington Townhomes Phase 2	32 townhomes	Final site plans reviewed Final plat approved 11/19/19 Building Permits pending
Carlton Pointe Phase 3B	39 single-family lots	Final plat approved
Elizabeth Springs (Heights) Tract A	89 single-family lots	Tract A construction plans approved
Granite Falls Phase 6	34 single-family lots	Final plat approved
Granite Ridge Townhomes Phase 5	15 townhomes	Phase 5 construction plans approved
Perry Farms Phase 1	74 single-family lots	Phase 1 recorded Phases 2 and 3 construction plans approved
Stonewater Phase 5	55 single-family lots	Final plat pending

In Review and/or Approved

Table 2

Project	Description and Case Numbers	Status
101 and 115 Redford Place Dr.	3-story retail space and medical offices MA 19-04 (R-1 to CO-CZ) SP 19-03 1.62 acres	Map Amendment (Rezoning) approved 9/3/19 Site Plan approved 11/4/19
515 S Main St.	Single Family Home MA 19-05 (R-1 to CO-CZ)	Map Amendment (Rezoning) approved 10/1/19
A-Master Team Townhomes	Vacant Land on Rogers Road MA 19-03 (R&PUD to CO-SUD) SUP 19-02 7.44 acres; 47 townhomes	Planning Board meeting complete 11/25/19 MA 19-03 approved 01/07/2020 SUP 19-02 pending
Townes at Carlton Pointe	Vacant Land adjacent to ABC Store MA 18-05 (OP-SUD to R&PUD) SP 19-02 5.8 acres; 53 townhomes	Map Amendment (Rezoning) approved 4/16/19 Site Plan approved 10/1/19

Chandlers Ridge	Proposed Subdivision off Averette Road MA 18-01 171.53 acres; 90 single-family lots	Map Amendment (Rezoning) approved 6/4/19 Development agreement pending
Elizabeth Springs (Elizabeth Heights)	Planned Unit Development off Averette Road SUP 19-03 for phasing of road improvements SP 19-01 82.4 acres 89 single-family lots; 98 townhomes	Special Use Permit approved 11/4/19 Site Plan approved 11/4/19
Kalas Falls, Rogers Farm, and Watkins Property	Planned Unit Development off Rolesville Rd MA 19-02 (R1 & R2-SUD to R&PUD-CZ) SUP 19-01 for PUD Master Plan 216.99 acres 484 single-family lots; 108 townhomes	Map Amendment (Rezoning) approved 11/19/19 Special Use Permit approved 11/19/19
The Point (Young St. PUD/Shearon-Byrum-Williams)	Planned Unit Development off Rolesville Rd SUP 18-09 309.01 acres 320 single-family lots; 631 townhomes 15 acres commercial	Map Amendment (Rezoning) approved 8/20/19 Special Use Permit approved 8/20/19
The Preserve at Jones Dairy Road Central	Planned Unit Development off Averette Rd SUP 18-06 90.2 acres 261 single-family lots; 173 townhomes	Special Use Permit approved 8/6/19
The Preserve at Jones Dairy Road North	Planned Unit Development off Averette Rd SUP 18-07 49.6 acres 141 single-family lots; 65 townhomes	Special Use Permit approved 8/6/19
The Preserve at Jones Dairy Road South	Planned Unit Development off Averette Rd MA 18-04 (R1 & R2-SUD to R&PUD) SUP 18-05 54.01 acres 221 single-family lots	Map Amendment (Rezoning) approved 9/17/19 Special Use Permit approved 9/17/19
Regency at Heritage	Subdivision off Forestville Road S 18-03 17.72 acres 27 single-family lots	Preliminary Plat approved 4/2/19
Thales Academy	Proposed Planned Unit Development at Averette Rd and Wait Ave.	Annexation approved 3/6/18 Map Amendment (Rezoning) approved 4/20/18

	87.7 acres for 143 single-family lots 31.42 acres for school	Special Use Permit approved (6/5/18) Preliminary Plat not submitted School site plan TRC review pending
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Permitting Activity

The Town of Rolesville issued 11 single-family dwelling permits in December 2019. In December 2018, the Town issued 12 permits. Carlton Pointe, Granite Falls, Perry Farms, Stonewater, and Willoughby subdivisions received building permits in December. The Town also issued 11 Certificates of Occupancy for single-family homes in December. The Town of Rolesville has experienced a decline in permitting activity since January 2019. From January 2018 to December 2018, the Town issued 180 permits. During that corresponding period in 2019, the Town issued 148 permits, a 19.5 % decrease for the calendar year.

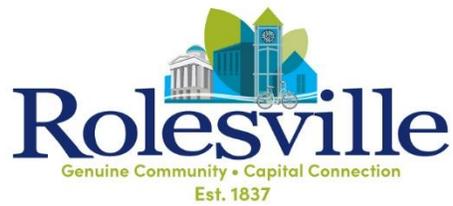
There are significant developments in the review process that have a large number of units. These developments could increase permitting activity in coming months.

Availability

Table 3 shows lots available for permits by subdivision.

Table 3

Subdivision	Total Lots	Platted Lots	Issued Permits December	Lots Available for Permits
Averette Ridge	158	158	0	30
Barrington (Phase 1)	34	34	3	9
Barrington (Phase 2)	32	0	0	32
Carlton Pointe	292	272	2	32
Cedar Lakes	163	163	0	0
Drayton Reserve	156	156	0	0
Granite Falls (Phases 1A, 1B, and 2)	80	80	0	0
Granite Falls (Phases 3&4, 3&4 Section 3, and 6)	101	101	2	63
Granite Ridge Townhomes	82	62	0	10
Perry Farms	115	41	0	11
Stonewater	208	155	2	8
Willoughby	88	88	4	23



FUTURE TOWN BOARD MEETINGS

January 24, 2020	Strategic Plan Discussion Meeting
February 4, 2020	Town Board Regular Meeting – 7:00 pm
February 18, 2020	Town Board Work Session – 7:00 pm <ul style="list-style-type: none">• Strategic Plan Final Presentation• Pavement Condition Index Report – Withers-Ravenel
March 3, 2020	Town Board Regular Meeting – 7:00 pm
March 17, 2020	Town Board Work Session – 7:00 pm

Future Work Session Topics

- Street Resurfacing -w/budget amendment
- Stormwater Plan Review
- Farm Master Plan Final Review