



**Town Board Regular Meeting**  
February 4, 2020 – 7:00 PM  
502 Southtown Circle, Rolesville, NC 27571

**MINUTES**

A. CALL TO ORDER

1. Roll Call – Present:

Mayor Ronnie Currin  
Commissioner Jacky Wilson  
Commissioner Paul Vilga

Mayor Pro Tem Michelle Medley  
Commissioner Sheilah Sutton  
Commissioner April Sneed

Also Present:

Town Manager Kelly Arnold  
Finance Director Amy Stevens  
Town Attorney Dave Neill  
Town Clerk Robin Peyton

Police Chief Orlando Soto  
Planning Director Danny Johnson  
Parks & Recreation Director J.G. Ferguson  
Econ. Development Director Mical McFarland

2. Invocation – Dr. Randy Bridges

3. Pledge of Allegiance

Mayor Currin led the Pledge of Allegiance.

4. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration.

**Moved by Commissioner Sutton to approve the agenda as presented; seconded by Mayor Pro Tem Medley The motion carried by unanimous vote.**

5. Board Liaison Reports

- Mayor Pro Tem Medley – Planning Board:
  - The Planning Board did not meet due to the lack of a quorum.
  - More information will be shared following the next monthly meeting.
- Town Board Member Sutton – Economic Development
  - Has engaged with Economic Development Director Mical McFarland as well as with Chamber Executive Director Rachel Morris.
  - Working on a stakeholder's meeting which will be held after the grant public comments meeting.
  - More is to come on the state of economic development in Rolesville.
  - REDAC is to be renamed.
  - More local business engagement in partnership with the Chamber and additional business after hours are being proposed.

- Town Board Member Vilga – Parks & Recreation Advisory Board (PARAB)
  - Met with the PARAB on the 22<sup>nd</sup>.
  - The board elected a new Vice Chair and Secretary.
  - Discussion was held on signage and the renaming of the community school park.
  - The Farm Master Plan done by McAdams was discussed and it will be presented to the Town Board in March.
  - The fencing and curb update for the community school park is projected to be completed March.
  - Will be working on 2020 advisory board goals facilitated by a consultant.
  - Parks & Rec. Director J. G. Ferguson gave an update on programming.
  - OSAG provided a committee report.
  - Staff has been requested to look in to a potential greenway comprehensive plan.
- Town Board Member Wilson – Public Safety
  - The Public Safety Committee will meet on February 20<sup>th</sup> after which more information will be provided.

#### 6. Chamber of Commerce Report

- Chamber Executive Director Rachel Morris brought a representation of the current Youth Leadership Rolesville class and each member introduced themselves. The students were present as a continuation of “Government Day”.
- March 26<sup>th</sup> annual dinner will include a *State the Chamber*.

#### 7. Public Invited to be Heard

Mayor Currin opened the meeting up for public comment to which there were no participants.

### B. CONSENT CALENDAR

1. Minutes of the January 7, 2020 Regular Town Board Meeting. – R. Peyton
2. Minutes of the January 21, 2020 Town Board Work Session – R. Peyton
3. Board of Adjustment Appointments – R. Peyton
4. East Wake Television Interlocal Government Agreement – K. Arnold
5. Town Board Authorization to Allow Alcohol on Town-Owned Property for Spring Concert Series and 4<sup>th</sup> of July Events – J. G. Ferguson
6. Garden Club Memorandum of Understanding (MOU) Update – J. G. Ferguson
7. Call for Public Hearing: Case A20-01 – Chandler’s Ridge Annexation – D. Johnson/R. Peyton

**Moved by Commissioner Wilson to approve the consent calendar as presented; seconded by Commissioner Vilga. Motion carried by unanimous consent.**

## C. BOARD ACTION

### 1. Public Hearing Case: (Legislative) UDO TA19-08 – Text Amendment to the Unified Development Ordinance (UDO)

Mayor Currin opened the public hearing on Case UDO TA19-08 at 7:22 PM

- Presentation by Staff – D. Johnson
- Board Discussion
- Public wishing to speak in favor  
NONE
- Public wishing to speak in opposition  
NONE

There being no one remaining to speak, Mayor Currin closed the public hearing on Case UDO TA19-08 at 7:33 PM.

**Moved by Commissioner Sutton to approve UDO Text Amendment 19-08, Amendment to Article 3: Development Review and Approval Procedures, Section 3.9.9, Protested Zoning Amendments and Article 7: Overlay District Standards, Section 7.3, Stream Protections Buffers and Resolution No. 2020-R-04, Town Board of Commissioners Statement of Consistency; seconded by Commissioner Wilson. Motion carried by unanimous vote.**

### 2. Review of Census Process

- Presentation by Staff – M. McFarland
- Board Discussion

No action was required as this was an information session only.

## D. COMMUNICATIONS

### 1. Communication from Town Attorney

Attorney Neill stated he would work with Planning Director Danny Johnson on training of the new Board of Adjustment members.

### 2. Communications from Town Staff

Parks & Recreation Director J. G. Ferguson provided the following report:

- Spring numbers are nearly complete and 750 participants are expected.
- 76 teams will participate in the Spring.
- Summer program registration just started and the department is already 25% full.
- Mother/Son dance is to be held and is sold out.
- Pre-bid meeting held for Town Hall renovations.
- Pre-bid meeting for resurfacing to be held next week.

3. Communication from Town Manager

Town Manager Kelly Arnold put forth a reminder that the board is to adjourn to an executive session following the meeting. No action is to be taken. Also, the rescheduled Strategic Planning meeting is set for Saturday at the Police Department.

4. Communication from Town Board

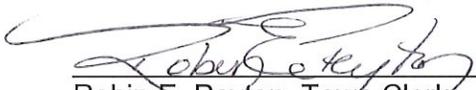
- E. ADJOURN TO CLOSED SESSION PURSUANT TO N.C.G.S. 143-318.11(a)(4) TO DISCUSS MATTERS OF ECONOMIC DEVELOPMENT AND N.C.G.S. 143-318.11(a)(3) TO CONSULT WITH AND PROVIDE INSTRUCTION TO THE TOWN ATTORNEY CONCERNING A POTENTIAL CLAIM

**Moved by Commissioner Vilga to adjourn to closed session pursuant to N.C.G.S 143-318.11(a)(4) to discuss matters of economic development and NCGS 143-318.11(a)(3) to consult with and provide instruction to the Town Attorney concerning a potential claim; seconded by Commissioner Sutton. Motion carried by unanimous vote. Board closed session at 8:02 PM**

The Town of Rolesville will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (919) 556-3506 by noon on the Thursday prior to the meeting to make arrangements.

  
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Ronnie I. Currin, Mayor

ATTEST:

  
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Robin E. Peyton, Town Clerk

