



**Agenda**  
**Parks & Recreation Advisory Board**  
**September 23, 2020**  
**7:00 PM**

Please note due to capacity and COVID-19 social distancing restrictions, this meeting is being made available for viewing via Zoom. <https://us02web.zoom.us/j/83942746034>

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***Item***      ***Agenda Topic***

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1. Call to order and welcome.
2. Approve the minutes of August 26, 2020 Parks & Recreation Advisory Board meeting
3. Old Business
4. New Business
  - a. P&R Branding
  - b. Facility Naming
  - c. Farm 30% CD update
  - d. Cobblestone – Park Parking
  - e. Cultural Events
5. Reports from Parks & Recreation Director
  - a. Facilities update
  - b. Program updates
  - c. Special Event updates
6. Committee Report
  - a. OSAG Committee
7. Other Business
8. Adjourn

**Rolesville Parks and Recreation Advisory Board Meeting  
Unapproved Minutes  
August 26, 2020**

**1. CALL TO ORDER – CHAIR**

At 7:10 p.m., August 26, 2020, Terry Ratliff, Chair, called the meeting to order. \*Nathan Babcock was in attendance online via Zoom.

The agenda for this meeting was distributed along with the Unapproved Minutes of our July 22, 2020 meeting, as recorded by Rhiannon Gschwend.

Attending tonight's meeting were JG Ferguson, Parks and Recreation Director; Paul Vilga, Town Board; members Terry Ratliff, Chair; Mary Ka Powers; student member Abby Armistead; Rhiannon Gschwend, Secretary; Kevin Mazur; Nathan Babcock (online); Derek Versteegen was absent.

**2. APPROVAL OF MINUTES**

A motion was made by N. Babcock and seconded by M. Powers to approve the minutes for the July 22, 2020 meeting as submitted. Hearing no objections, the Chair moved to approve the minutes.

**3. OLD BUSINESS**

M. Powers asked if there had been any further discussion on the municipal building construction as part of the future Cobblestone Center development. She was referring to the proposal of the Town renting versus owning said building, which could double as a gym/recreational space. JG said he had a scheduled meeting tomorrow with the developers to discuss parking; the developers will hold a public hearing on this and related development issues in the month of September. JG said the Town would have to weigh the pros and cons of renting versus owning the building outright. One such point made was that it would be harder to "flip" the building and its use if it were rented by the Town; M. Powers voiced the opinion that it might be more advantageous and economical if the Town were to own the building.

**4. NEW BUSINESS**

*a. Rolesville Community School Park & Naming Rights*

- JG said the PARAB still needs to think 'big picture' on the idea of naming rights for publicly utilized spaces and would like the board to draft a policy that outlines the basis for naming (i.e., family names, community heroes or legacy vs. sponsorship standards, heritage, etc.). Wake County took down their nearby sign recently.

- Committee chair Terry Ratliff and Mary Ka Powers volunteered to form a subcommittee and meet over Zoom to get started with ideas. They will report to the PARAB at the next meeting.

*b. OSAG Greenway Recommendations*

D. Versteegen was absent tonight. No updates.

*c. Frasier Farm Site Updates*

- JG says they will soon have a 'kickoff' meeting on Monday with 30% construction drawings. The meeting will bring together architects, structural engineers, landscape architects, etc. There will be small group meetings per discipline. The goal is to have another 30% completed by January; this will give the Town a clearer picture of cost estimates as well.
- JG says we need a second entrance to the park site; would be great if we could access US 401 or Hwy 96 – if we could get an easement for that. NCDOT has been initially receptive to having discussions about us buying an easement off US 401.
- JG reiterated that January will give a much clearer picture of overall costs and phasing options – the Town might have to develop 'soft trails' or greenways first or only do some of the turf and irrigation projects for certain fields to save money. This is because current rough estimates are set at \$1M per field; \$5.5M for parking lot and infrastructure; \$160K for the dog park. The full build out, including phases I, II, and III is roughly \$22M. The Town will likely develop a bond referendum to assist with project funding.

## **5. REPORTS FROM THE PARKS & RECREATION DIRECTOR**

*a. Facilities Update*

- Commissioner Paul Vilga said Commissioner Michelle Medley was not able to join us for the meeting tonight. He commended JG and the Parks and Recreation staff for how well they have handled operations during this unprecedented time in history.
- JG reported that Parks and Rec currently has 4 pages of policy on youth athletics protocols during the Covid-19 pandemic, to keep everyone safe. Rolesville currently has less than 60 positive Covid cases. Neighbors have cooperative and conscientious about taking care of others. He added that the NC Parks and Recreation Association has done a fantastic job of advocating for local Parks and Rec units across the state. They have shared thoughts and ideas via online conferences and have offered creative solutions and support throughout the pandemic.

*b. Programming Update*

- JG reports there is still no programming inside right now.
- Public Works is still mowing Rolesville Community School Park.
- During Governor Cooper's Phase 2, we are still not allowing rentals of any Town spaces or facilities currently.

- Public restrooms are being cleaned daily with 2 chemical layers every morning before use (Rolesville Middle School, ballpark restrooms and Main St. Park restrooms).
- JG says there is a group interested in building a volleyball park in town, but parking is an issue. Currently they may need a public partnership for parking– the site they are interested in is at the corner of Young St. and Granite Falls. This would be great for night and weekend usage and we could develop an adult league with indoor/outdoor usage, possibly. We are at the very early stages of discussing the project, but it might also be a great way to get some additional programming for seniors.
- Youth athletic games starts September 12<sup>th</sup>. We are currently limiting the number of attendants per player to one parent. (One parent or guardian per child, per field). This would mean a total of 24 total individuals on the field at one time. We have spaced out the timing of the games and are requiring ID and badges for participants. The current state limit is 25 and under for public gatherings. This Executive Order runs through 9/11. We have ordered neck gaiters.
- We are still running virtual yoga programming.
- The Town is still trying to develop creative ways to offer childcare. The YMCA has requested to use the Town Hall and church building (New Bethel) for some of its programming. Parks and Rec is talking with them about how that might work.

#### *c. Special Events*

- Parks and Rec offered the pod system to allow residents to view movies with great success.
- Out of an abundance of caution and following in-line with the cancelation of the NC State Fair, the Town has canceled Fall Fun Fest 2020.
- JG says Tracy on his staff has been doing an excellent job of working on Parks and Recreation branding.

## **6. COMMITTEE REPORTS**

### *a. OSAG*

- Derek was absent tonight and will give an update at the next meeting.

### 7. Other Business

- JG said the Carlton Pointe SUP amendment was approved and work will likely start in Nov/Dec if the weather holds out. The 10ft greenway will run from Virginia Water Dr to their pool.
- Commissioner Vilga thanked JG and his staff again for going the extra mile for the Town during the last 6 months.

## **8. ADJOURNMENT**

Hearing no objections and no further discussion, the Chair adjourned the meeting at 7:59 p.m.