



Agenda
Parks & Recreation Advisory Board
April 24, 2019
7:00 PM

<i>Item</i>	<i>Agenda Topic</i>
1.	Call to order and welcome.
2.	Approve the minutes of February 25, 2019 and March 27, 2019 Parks & Recreation Advisory Board meeting
3.	Old Business
4.	New Business
	a. Farm Site Master Plan
	b. FY-19-20 Budget proposal
5.	Reports from Parks & Recreation Director
	a. Facilities update
	b. Program updates
	c. Special Event updates
6.	Committee Report
	a. OSAG Committee
	b. Mural Committee
7.	Other Business
8.	Adjourn

Rolesville Parks and Recreation Advisory Board Meeting
Unapproved Minutes
February 25, 2019

CALL TO ORDER – CHAIR

At 7:00 p.m., February 25, 2019, Mark Powers, Chair of the Planning Board, called the meeting to order.

WELCOME

Attending tonight's meeting were Kelly Arnold, Town Manager; Commissioner Michelle Medley, Town Board Liason; JG Ferguson, Parks and Recreation Director; Danny Johnson, Planning Director; John Pufky, Parks and Rec Advisory Board Chair; members Mary Ka Powers, Kevin Mazur, Derek Versteegen, Abbie Armstead, and Nathan Babcock; and the Chair and members of the Rolesville Planning Board.

NEW BUSINESS

The joint Parks and Recreation Advisory Board and Planning Board voted unanimously to approve the draft Master Plan report.

Rolesville Parks and Recreation Advisory Board Meeting
Unapproved Minutes
March 27, 2019

CALL TO ORDER – CHAIR

At 7:03 p.m., March 27, 2019, John Pufky, Chair, called the meeting to order.

WELCOME

The Agenda for this meeting was distributed along with the Unapproved Minutes of our January 23, 2019 meeting as recorded by PARAB Secretary Nathan Babcock.

Attending tonight's meeting were Commissioner Michelle Medley, Town Board Liaison; JG Ferguson, Parks and Recreation Director; John Pufky, Chair; members Mary Ka Powers, Terry Ratliff, Kevin Mazur, Derek Versteegen, and Nathan Babcock; and OSAG Committee Chair Terry Marcellin-Little.

To begin the meeting, new member Terry Ratliff was welcomed to the Advisory Board.

APPROVAL OF MINUTES

The Minutes for January 23, 2019 were approved, as written, unanimously.

OLD BUSINESS

- JG informed the Advisory Board that the draft Parks and Recreation Master Plan, approved at the joint meeting with the Planning Board on February 25, 2019, would be on the agenda for adoption at the April 2, 2019 Town Board meeting.

NOMINATION OF VICE CHAIR

- Mary Ka nominated Terry Ratliff as Vice Chair; Nathan Babcock seconded the motion; vote to approve is unanimous in favor

REPORTS FROM PARKS & RECREATION DIRECTOR

- a. Facilities Update
 - The Rolesville Middle School track is to be replaced beginning May 20. All Parks and Rec soccer games and practices will be moved to Sanford Creek then.
 - Baseball begins April 27; they are in the process of preparing and dragging the fields.
 - They have lots of catching up to do at Main Street Park due to the recent rain. They are trimming trees and bushes.
 - The greenway project is progressing. They will be stoning and paving very soon.
 - Mayor Eagles appointed Commissioner Vilga to lead the new Frazier Farm Planning Committee.

b. Program Updates

- This is the largest spring season ever for the department: 682 participants across 65 teams in soccer, softball, and baseball.
- Bricks for Kids Parents Night Out
- Couponing Class
- Little Med School Program
- Mop Top Shop STEM
- Mother/Son Dance
- Painting and Drawing
- Senior BINGO
- Senor Pot Luck
- Stain Glass
- Tinker Garden
- Tots Soccer
- Zumba
- Coming up: Bird House Build
- Coming up: April 6 trip to the Azalea Festival in Wilmington

c. Special Event Updates

- April 6 – first concert in the Spring Concert Series at Mill Bridge Nature Park (second concert on May 4; third concert on June 1)
- April 13 – Egg Rush at Rolesville Middle School
- April 26 – Arbor Day event at 500 Scarborough Street, beginning at 3pm (saplings given out to be planted on Saturday)
- April 27 – Rec Day (the route this year is from Thales to Field A)
- July 4 – Fourth of July celebration: food trucks, bands, a beer garden sponsored by White Street Brewery, kids’ activities sponsored by some of the local churches, and a fireworks show
- There will be a fall movie series again this year.
- October 26 – Fall Fun Fest
- December 2 – town tree lighting ceremony

COMMITTEE REPORTS

a. OSAG

- The committee will starting meeting monthly on the first Wednesday of the month at 7pm at the museum.

b. Mural Committee

- The committee held its first meeting. In the second meeting, the committee will select three applicants to interview to complete the mural.

OTHER BUSINESS

The Capital Improvement Plan (CIP) was presented to the Town Board. Parks and Rec highlights:

- \$5,000 for greenway maintenance
- \$80,000 for open space and greenway updates
- \$20,000 for a Mill Bridge Nature Park site plan, so the department will be able to apply for grants the following year. The site plan will look at a restroom facility for the park, a disc golf course, and other potential uses, including a mountain bike trail.
- \$337,000 to update the lights at the Rolesville Community School Park
- \$132,500 to update the fences at Rolesville Community School Park
- The operations budget is essentially status quo

ANNOUNCEMENTS

- The next meeting of the PARAB will be held Wednesday, April 24, 2019.
- Hearing no objections, John Pufky declared the meeting adjourned at 8:32 p.m.
- Minutes respectfully submitted, Nathan Babcock, Secretary.