



## The Town of Rolesville

### Community Group Fund Policy

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#### Program Overview

The purpose of this program is to support charitable groups and organizations to directly benefit the health and well-being of Rolesville residents and neighborhoods. Available funds will be considered based upon the following categories:

- **Community Service**-providing services to the community regarding various topics, including basic needs, health, and welfare, etc.
  - **Youth Education**-providing youth programs, youth-focused prevention programs, and supplemental education for youth programs, etc.
  - **Quality of Life**-providing community improvement activities to include arts, culture, etc.
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#### Eligibility Requirements

The Town has established its requirements and expectations to ensure that the programs and projects make an effective, measurable, and positive impact on our community. In the interest of fiscal accountability and program effectiveness, the award process includes the following requirements:

- Application worksheet
- Organizational statement of revenue and Expense
- Funding purpose statement
- You must have 501(c) (3)

#### Ineligible Requests

- **Salaries**
- **Taxes and fees**
- **Utility payments**
- **Rent/Mortgage payments**
- **Building repair**
- **Building maintenance**

## Application Process

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- Applications and documentation must be submitted to the Town Clerk's office no later than 5:00 PM on Friday, July 31st.
  - Applications will be reviewed by the Community Group Fund Sub-Committee for eligibility.
  - You may be notified of your time to make an oral presentation before the Sub-Committee by Aug 17th.
  - Sub-Committee submits proposed recommendations to the full Town Board for approval in August.
  - An award letter will be sent to each successful recipient, including a schedule for the allocation of funds. Note: Funds are awarded after September 1st, 2026.
  - **PLEASE NOTE: Applications and financial forms received after the deadline will not be considered.**
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## Allocation of Funds

The Town anticipates a \$12,000 budget for the 2026 agency award recipients.

The Town will require programmatic and financial status reports on how your agency used its allotted funds.

PLEASE NOTE: Failure to complete and submit required reports prior to the next funding cycle may preclude future funding. Requests for additional funding after initial allocation will not be considered.

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## Contact Information

For any questions, please contact:

Christy Frazier, Town Clerk

(919) 556-3506 ext. 112

Please mail, hand deliver, or email applications to:

Christy Frazier, Town Clerk

P.O. Box 250, 502 Southtown Circle, Rolesville, NC 27571

[cfrazier@rolesvillenc.gov](mailto:cfrazier@rolesvillenc.gov)