

Administrative Review Applications

Preliminary Subdivision Plats, Construction Infrastructure Drawings, Minor & Major Subdivision Final Plats, Site Development Plans

Submittal Deadline Date – Due by 5PM (1st of the month unless a weekend)	Comments published on project webpage By 5PM	TRC Meeting (2nd Thursday – AM) Time-certain appointments
August 1, 2025	September 8, 2025	September 11, 2025
September 2*, 2025	October 6, 2025	October 9, 2025
October 1, 2025	November 10, 2025	November 13, 2025
November 3*, 2025	December 8, 2025	December 11, 2025
December 1, 2025	January 12*, 2026 (<i>2nd Monday</i>)	January 15*, 2026 (<i>3rd Thurs</i>)
January 5*, 2026 (<i>due to holiday</i>)	February 9, 2026	February 12, 2026
February 2, 2026	March 9, 2026	March 12, 2026
March 2, 2026	April 6, 2026	April 9, 2026
April 1, 2026	May 11, 2026	May 14, 2026
May 1, 2026	June 8, 2026	June 11, 2026
June 1, 2026	July 6, 2026	July 9, 2026
July 1, 2026	August 10, 2026	August 13, 2026

The above rows each represent a "CYCLE"; each row represents the best-case scenario of achieving 'no comments / no further comments'. A 1st Submittal Application with no Comments can theoretically move through this process, start to finish, in just over 6 weeks. Each additional Cycle of review, if Applicant re-submits for the next possible cycle, adds 2 months (8-9 weeks) to that timeframe.

Please note, when possible by the TRC Coordinator on a case-by-case basis, Approval can be granted before the 'Comments Provided' date of each review cycle, thereby reducing the actual amount of review time.