



**Agenda**  
**Parks & Recreation Advisory Board**  
**July 23, 2025**  
**6:00 PM**  
**Frank Eagles Meeting Room – Town Hall**

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ITEM	AGENDA TOPIC
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1.	Call to Order
2.	Approval of May 28, 2025, Parks & Recreation Advisory Board Meeting Minutes
3.	Old Business <ul style="list-style-type: none"><li>a. Staff Reports</li><li>b. Tree Board Candidates - Update</li></ul>
4.	New Business <ul style="list-style-type: none"><li>a. 625 Averette Road</li><li>b. Opal At Main</li><li>c. Scarboro Village</li></ul>
5.	Adjourn



**Minutes**  
**Parks & Recreation Advisory Board Meeting**  
**May 28, 2025**  
**6:00 PM**  
**Frank Eagles Meeting Room - Town Hall**

**PRESENT:** Dr. Mothanna Al-Hoory, Chair  
Mr. Richard Armant, Member  
Mr. Clay Campbell, Member  
Mr. Aaron Gauger, Member  
Ms. Joanie Lanterman, Member  
Ms. Judy Siwy, Member  
Mr. Lukas Marquardt, Member  
June Greene, Parks & Recreation Director  
Kristen Stafford, Special Events Coordinator  
Nara Stevens, Parks & Recreation Administrative Support Specialist

**ABSENT:** Commissioner Paul Vilga, Eddie Henderson

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1. **CALL TO ORDER**

Chair Dr. Al-Hoory called the meeting to order at 6:01 pm.

2. **APPROVAL of April 23, 2025, Parks & Recreation Advisory Board Meeting Minutes**

The motion to approve the minutes of April 23, 2025, was carried with a unanimous vote, 7 voted aye

3. **OLD BUSINESS**

a. **Staff Reports:**

- i. Athletics – Spring athletics has wrapped up for the season. Soccer and Baseball 10U and 12U finished up their tournaments and 8U will be finishing theirs up next week regardless of field conditions. During the 2<sup>nd</sup> week of July, 8U, 10U & 12U Baseball will be participating in an All Starts tournament. Registration for Fall Flag Football, T-Ball, Baseball and Softball has begun and is being completed in RecDesk. Staff is considering having Food Trucks present during ball games.
- ii. Cultural Programming – Inaugural Senior trip to ZincHouse Winery & Brewery was on May 22, 2025. We had 6 attendees and a photographer from East Wake Television was in attendance. Line Dancing and Zumba classes continue to do very well.
- iii. Special Events – Trail Art will begin being placed on the greenways at Main Street Park and Mill Bridge Nature Park beginning on June 1, 2025. We have a Litter Sweep event on June 7, 2025. Our annual Juneteenth event will be held on June 21, 2025. We will have food trucks, inflatables and have confirmed 4 artists to perform. We are trying to get a local school to perform a dance in celebration of African American culture, but haven't found one yet. Two Fridays in July we will have 2 food trucks in recognition of Parks & Rec Month. Memorial Mile had an excellent turn out. Next year we would like to have a ceremony at the community center and then walk to the Joel Fund building since the distance is an exact mile one way. We would then have a BBQ luncheon with hot dogs and burgers at their location. Dr. Al-Hoory stated board members should be promoting events as well.
- iv. Parks & Facilities – Pictures of the renovations completed to Mill Bridge Nature Park so far were

shown. Grass has been placed down, and the steps are now concrete instead of wood so we will no longer have issues with dry rot.

4. **NEW BUSINESS**

- a. Former Pine Glow Building – On May 22, 2025, on S. Main Street, ground broke on the New Athletic Sports Complex.

5. **OTHER BUSINESS**

- a. **(Note, this happened at the beginning of the meeting)** – Lukas' sister, Lilian Marquardt, attended the meeting to get an idea of how the meetings functioned. She is interested in sitting on the Board and replacing her brother as our HS student member. June asked Lilian to complete an application at her earliest opportunity.
- b. **(Note, the request occurred at the end of the meeting)** – Dr. Al-Hoory asked if an updated directory could be emailed to the board members.

6. **ADJOURN**

No further business needing to be discussed, Chair Dr. Al-Hoory adjourned the meeting at 6:44 p.m. The next meeting will be held at 6:00pm on Wednesday, June 25, 2025.

**Parks and Recreation Director:** June Greene

**Administrative Support Specialist:** Nara Stevens

**Athletic Program Coordinator:** Mark Pittman

**Athletic Program Coordinator:** Brandon Metzel

**Cultural Program Coordinator:** Tina White

**Parks Superintendent:** Eddie Henderson

**Special Events Coordinator:** Kristen Stafford



# Athletic Programs Update

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- **Previous:**

## **Baseball/Softball Season Recap – Spring 2025**

- Successfully completed the Spring Youth Baseball/Softball Season
- End of Season Tournaments were held May 19-June 6

## **Soccer Season Recap – Spring 2025**

- Successfully completed the Spring Youth Soccer Season
- Championship Night was held on June 4th for the following age groups: 8U, 10U and 12U
- All games were completed as scheduled, with great participation and sportsmanship from teams, coaches, and families.

## **Current:**

### **Summer All-Star Baseball**

- We are sending 8U, 10U and 12U boys teams to the district tournament (July 7-11).
  - Winner of each tournament will advance to the State tournament (10U and 12U)
  - Top 3 teams from 8U will advance to State

### **Fall Baseball/Softball:**

- Fall registration opened May 12<sup>th</sup>, evaluations and draft will be held at end of July.
- Practices will begin the week of 8/4
- Games will start the week of 9/8

### **Fall Flag Football:**

- Fall registration opened May 12<sup>th</sup>, evaluations and draft will be held at end of July.
- Practices will begin the week of 8/4
- Games will start the week of 9/8

## **Current:**

### **Fall Soccer:**

- Fall registration opened May 12<sup>th</sup>, evaluations and draft will be held at end of July.
- Practices will begin the week of 8/4
- Games will start the week of 9/8

- **2025 Fall Registration Athletic Numbers (as of 6/23/2025):**

<b>Sport</b>	<b>Residents</b>	<b>Non-Residents</b>	<b>Total</b>
Fall Soccer	114 (57%)	85 (43%)	199
Fall Baseball/Softball	114 (54%)	97(46%)	211
Fall Flag Football	42 (49%)	43 (51%)	85
Winter Basketball	0	0	0
<b>TOTAL</b>	<b>270 (55%)</b>	<b>225 (45%)</b>	<b>495</b>

## Rentals Update

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- **Facility & Shelter Rentals (2<sup>nd</sup> QT 2025)**

<b>Space</b>	<b>Residents</b>	<b>Non-Residents</b>	<b>Total Rentals</b>	<b>Gross Profit</b>
Amphitheater	0	0	0	<b>\$ 0</b>
Community Center	18	8	26	<b>\$ 9420</b>
Gazebo	1	0	0	<b>\$ 90</b>
Shelter A	6	12	18	<b>\$ 1360</b>
Shelter B	7	26	33	<b>\$ 2115</b>
Shelter C	7	11	18	<b>\$ 950</b>
Shelter D	1	1	2	<b>\$ 630</b>
Redford Place Park Shelter	1	0	0	<b>\$ 60</b>
<b>TOTAL</b>	<b>20(83%)</b>	<b>4 (17%)</b>	<b>24</b>	<b>\$4279</b>

# Special Events Update

## • 2<sup>nd</sup> QT Special Events 2025

Events	Date/Time	Attendance
REC Day	Saturday, April 5, 2025 10:00 am	1000
EGG RUSH	Saturday, April 12, 2025 10:00 am	1500
Arbor Day	Saturday, April 26, 2025 10:00 am	43
Blood Drive	Friday, May 16, 2025 9:00 am – 3:00 pm	29
Memorial Mile	Monday, May 26, 2025 11:00 am	100
Trail Art	June 1 – June 30	60
Litter Sweep	Saturday, June 7, 2025 9:00 am	2
Freedom In The Park, Juneteenth Celebration	Saturday, June 21, 2025 2:00 pm – 6:00 pm	300
Eat. Well. Wake	2 <sup>nd</sup> & 3 <sup>rd</sup> Wednesday of each month 11:00 am	18
<b>TOTAL ATTENDANCE</b>		<b>3,052</b>

## • 2025 Special Event Sponsors

- Platinum Level
- Gold Level
- Silver Level
- Bronze Level
- Rolesville 4<sup>th</sup>
- Freedom In The Park, Juneteenth Celebration

## • 2<sup>nd</sup> Quarter 2025 Special Events



July 2025

- Rolesville 4th
  - July 4
- Food Truck Friday
  - July 11
  - July 25
- Blood Drive
  - July 18



August 2025

- Litter Sweep
  - August 2
- Movies at the Middle
  - August 8
- Music at Mill Bridge
  - August 16



September 2025

- Movies at the Middle
  - September 12
- Blood Drive
  - September 19
- Music at Mill Bridge
  - September 20

# Cultural Programs Update

- Enrollment (2<sup>nd</sup> Quarter):**

Program	Residents	Non-Residents	Total
Bingo - April	13	13	26
Bingo - May	7	9	16
Bingo – June 11 <sup>th</sup>	7	3	10
Zumba - April	18	6	24
Zumba - May	8	3	11
Line Dancing – Mar-Apr Session	8	15	23
Art & Soul Canvas Art Program - February	2	0	2
Beginner Ballet – April	8	1	9
Beginner Ballet – May	7	0	7
Tumbling – April	3	1	4
Tumbling – May	3	2	5
Jr. Hip-Hop - May	1	1	2
Beginner Ballet – March	7	3	10
Tumbling – January	4	0	4
Tumbling – February	2	0	2
Tumbling – March	3	0	3
Jr. Hip Hop – January	4	0	4
Schools Out(side)! - Spring Break Camp March-April	7	2	9
Summer Camp Week 1	3	2	5
Summer Camp Week 2	23	1	24
Senior Stars March	23	1	24
<b>TOTAL</b>	<b>161(72%)</b>	<b>63(28%)</b>	<b>224</b>

- Upcoming Offerings in 3<sup>rd</sup> Quarter:**

- Hip-Hop Harvest Youth Dance Class 1A
- Hip Hop Harvest Youth Dance Class 1B
- Beginner Ballet 1A
- Beginner Ballet 1B
- Tumbling Basics 1A
- Tumbling Basics 1B
- Heart & Soul Expression
- Senior Stars
- Bingo
- Line Dancing
- Zumba
- Mixed Media Drawing (Youth)

- Mixed Media Drawing (Teen)
- Senior Trip: Smithfield Outlets & Dinner
- Summer Camp Weeks 3-9
- The Golden Years Expo
- Pole Walking in the Park – Popup
- Polercize
- Tai Chi

## Project & Facilities Updates

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- The Town will be receiving over \$400,000 in grant money from the federal government for a renovation and repair work project at Main Street Park. Staff have hired an engineering firm to conduct an environmental review before work can start on this project and this review is currently underway.
- Staff are currently working on the next step of activating the farm, which includes redesigning the planned event center into a multipurpose center with a gym, classrooms, offices, a full commercial kitchen and more.
- Staff is working with the Town Attorney to acquire the second easement required for the Granite Acres greenway connection. Staff was awarded a 100k grant for this project in January of 2025.
- Construction on the Mill Bridge Nature Park Amphitheater has been completed. The Town has held its first event since the renovations there, which was our yearly Freedom in the Park event and it was a great success. The Music at Mill Bridge concert series will resume in the fall.
- Staff are in the final stages of getting an updated greenway map. This project also includes training for in house updates to the greenway map moving forward.
- Staff has started to schedule maintenance projects for the coming months: top dressing the athletic fields in July, invasive plant removals for the fall, the first phase of the greenway network map project and weed treatments for the athletic fields for this fall and next spring.