



**Board of Commissioners
Regular Meeting**
July 9, 2024 – 7:00 PM
502 Southtown Circle, Rolesville, NC 27571

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Invocation – Steve Davis, Bethlehem Baptist Church
4. Proclamations and Awards
Parks and Recreation Month
5. Consider Approval of the Agenda
6. Consider Approval of the Consent Agenda:
 - 6.a. Consent: Minutes of May 7th, May 21st, June 4th and June 18th.
 - 6.b. Consent: Powell Bill Street List.
 - 6.c. Consent: Strategic Plan.
 - 6.d. Consent: ANX-24-03, PIN 1758479244 - Call to Investigate Sufficiency and Call for a Legislative Hearing to be held August 6, 2024
 - 6.e. Consent: ANX-23-04, 200 School Street - Call to Investigate Sufficiency
7. Public Invited to be Heard
8. Town Board Liaison Reports
 - 8.a. Commissioner Alston – Veterans
 - 8.b. Commissioner Long – Public Safety
 - 8.c. Commissioner Paul – Senior Citizens
 - 8.d. Commissioner Sneed – Planning Board
 - 8.e. Commissioner Vilga – Parks & Recreation Advisory Board
9. Communication from Town Staff
Human Resources
10. Old Business

NONE

11. New Business

11.a. Community Group Funding.

11.b. Appointments to the Planning Board and Board of Adjustment.

12. Communications

12.a. Town Attorney

12.b. Town Manager

12.c. Town Board

13. Closed Session Pursuant to N.C.G.S.143-318.11.(a)(6) Personnel.

14. Adjourn

Future Meetings Calendar

Designation of July as Park and Recreation Month

WHEREAS parks and recreation is an integral part of communities throughout this country, including Town of Rolesville; and

WHEREAS parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

WHEREAS parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS Town of Rolesville recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY I, Ronnie I. Currin, Mayor of the Town of Rolesville that July is recognized as Parks and Recreation Month in the Town of Rolesville.

Ronnie I. Currin, Mayor



**Board of Commissioners
Regular Meeting**
May 7, 2024 – 7:00 PM
502 Southtown Circle, Rolesville, NC 27571

Minutes

Present: Mayor Ronnie Currin
Commissioner Dan Alston
~~Commissioner Michael Paul~~
Interim Town Manager Eric Marsh
Town Attorney Dave Neill
Planning Director Meredith Gruber
Comm & Econ Dev. Mgr. Mical McFarland

Mayor Pro Tem April Sneed
Commissioner Lenwood Long
Commissioner Paul Vilga
Town Clerk Robin Peyton
Police Chief David Simmons
Parks & Rec Director June Greene

1. [Call to Order](#)

Mayor Currin called the meeting to order at 7:00 p.m.

2. [Pledge of Allegiance](#)

Mayor Currin led the Pledge of Allegiance

3. [Invocation](#)

Commissioner Alston gave the invocation

4. Proclamations and Awards

[Mayor Pro Tem Sneed read the following Proclamation aloud:](#)

National Small Business Week Proclamation – April 28th – May 4th

Mayor Currin presented a certificate to the managers of Ace Hardware for ten years of service to the town of Rolesville.

[Commissioner Long read the following Proclamation aloud:](#)

National Police Appreciation Week Proclamation – May 11th – 17th

[Mayor Currin read the following Proclamation aloud:](#)

National Public Works Week Proclamation – May 19th – 25th

5. [Consider Approval of the Agenda](#)

Moved by Commissioner Long to approve the agenda, pulling off ; seconded by Commissioner Paul. Motion to approve agenda carried by unanimous vote.

6. [Consider Approval of the Consent Agenda:](#)

Moved by Commissioner Vilga to approve the Consent Agenda as presented, with the removal of the Wallbrook Multiuse Path Encroachment Agreement for appearance on the June 4th consent agenda, and consisting of the following:

- 6.a. Consent: Minutes of April 2, 2024 and April 16, 2024.
- 6.b. Consent: Town Code Amendment(s) Section 130.04 – Unnecessary Noise
- 6.c. ~~Consent: Wallbrook Multiuse Path Encroachment Agreement.~~
- 6.c. Consent: Waive Alcohol Restriction for Juneteenth event.

Motion to approve Consent Agenda was seconded by Commissioner Paul and carried by unanimous vote.

7. [Public Invited to be Heard](#)

Hyrum Hemingway,

Mr. Hemingway expressed his appreciation to the board for taking up deliberation and amendment of the Noise Ordinance.

8. Town Board Liaison Reports

8.a. [Commissioner Alston – Veterans](#)

- May is Military Appreciation Month.
- Rolesville Chamber of Commerce to host a Military Appreciation Luncheon on May 14th at Arise at 11:00 a.m.
- Armed Forces Day is May 18th.
- Veterans Breakfast to be held May 20th at the Family Diner, 1213 Goshen Street, Oxford, NC.
- Coffee with a Veteran meets May 18th at Arise.
- Veteran Fellowship Breakfast will be held on 22 May. Contact Msgt. Jerry Mangum at jerrymangum07@yahoo.com for details.
- Memorial Day will be recognized in front of Town Hall on Monday, May 27th at 11:00 a.m. This ceremony is to be followed by the Memorial Mile event.
- Items being worked on include a new Veterans Memorial at what will be the new Town Campus; a Navy/Air Force/Coast Guard recruiting office; a Veterans medical facility; a Veterans Center; and a Jr. ROTC program.
- Rolesville High School has been approved for a Navy National Defense Cadet Corps.

8.b. [Commissioner Long – Public Safety](#)

- Rolesville Rural Fire Department received a grant from Wake Electric for funding for operational expenditures.
- Program Light the Night was held May 1st through May 5th in honor of fallen firefighters.
- Moving forward on unification.
- Rolesville Police Department will hold its annual Camp KIDDS (Kindness, Integrity, Decision, Duty, Service) in June for middle school students. Application period opened April 15th and is on the town's website. Dates for the camp are June 24th through June 28th
- Bicycle Rodeo was held May 4th at Thales Academy in Rolesville. The department is also conducting a bicycle helmet safety program from May through September 2024.

8.c. [Commissioner Paul – Senior Citizens](#)

- Seniors should be appreciated every day.
- Senior Network is hosting a charity golf tournament at Heritage Golf Course on Thursday, September 12th to raise money for a passenger van. Visit theseniornetwork.org for more information.
- The Senior Network is hosting a volunteer meeting May 9th at 10:00 a.m. at the Rolesville Chamber of Commerce.
- The Senior Network is hosting a Sharing with Seniors event at 3:00 p.m. on May 9th at Rolesville Baptist Church.
- The Senior Network is hosting Bunco on May 13th at 5:00 p.m. at Town Hall.
- The Senior Network's third annual talent show will be held at the Renaissance in Wake Forest on May 24th from 5:00 p.m. to 7:00 p.m.
- SING is hosting a caregiver's senior expo at the Wake Forest Senior Center on June 8th
- The Town of Rolesville Parks & Recreation Department is hosting Senior Bingo on May 8th, May 15th and May 29th.
- A new development is being proposed on the Merritt Farm property on Rolesville Road. The proposed development is a senior community of approximately 546 units, of which 125 will be townhomes and the remaining will be single-family.
- Arden Senior Living Facility proposed for Burlington Mills Road is not going to be built due to the developer allowing the purchase agreement to lapse.
- A developer has requested a meeting with the town's Planning staff to discuss a proposed Senior Affordable Housing project.

8.d. [Commissioner Sneed – Planning Board](#)

- The Planning Board met on April 22nd.
- Report on previous Planning Board recommendations.
- Development Planning Flowchart was discussed. This Flowchart is being worked on by Planning staff.
- Deputy Town Attorney Catlett gave a report which included that the Planning Board By-Laws and procedures are still being worked on.
- Planning Board member Derek Versteegen gave a presentation on a proposed downtown district.
- Next meeting will be May 28th.

8.e. [Commissioner Vilga – Parks & Recreation Advisory Board](#)

- The PARAB met on April 24th.
- Discussed applying for an Accessibility for Parks Grant.
- Discussed Community Project Funding received for Main Street Park and what the funds will be used for in Main Street Park.
- The newly forming Tree Board was discussed as well as possibly making the Tree Board a sub-board of the Parks & Recreation Advisory Board.
- Shared special event input from the board and Commissioner Vilga requested the public share any special event requests they may have.

9. [Communication from Town Staff](#)

9.a. Parks & Recreation

Parks & Recreation Director June Greene reported on the following:

- Athletics.
- Cultural Events
- Special Events.
- Capital Improvement Projects (CIP).

10. Old Business

NONE

11. New Business

Hearings

11.a. [Legislative Hearing\(s\): ANX-24-01/REZ-24-02 Hills at Harris Creek.](#)

Mayor Currin opened the Legislative Hearing on ANX-24-01 and REZ-24-02 – Hill at Harris Creek at 7:41 p.m. and took a report from staff provided by Planning Director Meredith Gruber.

Jason Pfister, VP of Operations for Ellis Development Group, provided the applicant presentation and reviewed changes made to the proposed project from the previous application that was denied by the Town Board.

Comments from Public

Steve LeFrancoise, 3737 Manly Farm Road

Mr. LeFrancoise reported that he has been at his current residence for almost thirty years and that the proposed project is a lot of houses where there have been none for a long time and local people are not happy.

Lea Beatty, Manly Farm Road

Ms. Beatty spoke about the local quarry and the history of the rock in Rolesville and conveyed her concerns regarding blasting damaging her basement. Beatty also asked how reimbursements would be given for potential property being taken and damages done to property from blasting.

Town Attorney Dave Neill responded stating that blasting is regulated at the state and county level in North Carolina. Companies must be licensed in the state, must receive a permit to do the work and are responsible for any damages blasting may cause. There is also an inspection requirement for an unknown distance the operator must adhere to before and after the work. The town does not regulate blasting activity.

Any potential taking of right-of-way will be a private matter between developer and property owner. However, NCDOT does get involved in the process, utilizing eminent domain, in some cases.

Jason Pfister, Ellis Development, further addressed the public concerns expressed.

Sean Brennan, DRMP Traffic Engineer

Mr. Brennan spoke about the improvements proposed to the intersection of Manly Farm Road and Mitchell Mill Road and conveyed the applicant's commitment to construct to

NCDOT standards, including an acceleration lane from Manly Farm Road onto Mitchell Mill Road.

There being no one remaining to speak, Mayor Currin closed the Legislative Hearing at 8:13 p.m.

Moved by Commissioner Paul to approve REZ-24-02 – Hills at Harris Creek with included conditions of approval and concept site plan and a commitment to construct to NCDOT standards, an acceleration lane from Manly Farm Road onto Mitchell Mill Road westbound within the existing right-of-way; seconded by Commissioner Long. Motion carried by unanimous vote.

Moved by Commissioner Paul to approve the Voluntary Annexation Petition received under G.S. 160A-31 for ANX-24-01, Hills at Harris Creek; seconded by Commissioner Alston. Motion to approve carried by unanimous vote.

Moved by Commissioner Paul to adopt a Plan Consistency Statement and Statement of Reasonableness for REZ-24-02; seconded by Commissioner Vilga. Motion to approve carried by unanimous vote.

- 11.b. [Legislative Hearing\(s\): REZ-23-07 111/113/115 W. Young Street](#)
Mayor Currin opened the public hearing at 8:17 p.m. and took a report from staff provided by Assistant Planning Director Michael Elabarger.

Worth Mills, Longleaf Law Partners, 4509 Creedmoor Rd, Suite 302, Raleigh

Mr. Mills provided the applicant's statement about the request to rezone three properties to general commercial conditional zoning district. Mr. Mills acknowledged all those in attendance to support the project. The project, if approved, would provide meeting and living space for Veterans as well as areas for art and similar uses to assist Veterans with being reintroduced to civilian life.

Mr. Worth stated the proposed project is consistent with the town's Comprehensive Plan and that the town's Planning Board recommended approval back in April.

Brook Dickhart, Founder of the Joel Fund, 822 S. White Street, Wake Forest, NC

Ms. Dickhart shared the Joel Fund mission and vision for the site being proposed to help Veterans upon moving the Joel Fund from Wake Forest.

Roxie Wilkins, 111. 113. 115 W. Young Street, Rolesville, NC

Ms. Wilkins shared information on the history of the three properties being sold for use by the Joel Fund. Ms. Wilkins spoke in support of the Joel Fund and presented Ms. Dickhart with an historical Rolesville afghan.

Shavon Norris, 3205 Collaborative Way, Raleigh, NC

Ms. Norris reported that she is an Army Police Corp Veteran. Ms. Norris spoke in support of the Joel Fund. Ms. Norris is also the Veterans Services Division Director for Wake County and provided statistics regarding Veterans and Veterans services in Wake County.

Cathleen Jones, 115 Shorepine Drive, Youngsville, NC

Ms. Jones is an Army Veteran and has been a volunteer Veteran advocate for thirty years, twenty of those years, in North Carolina. Ms. Jones stressed how essential the growth of the Joel Fund is. One in ten residents in North Carolina is a Veteran.

Ms. Jones asked the Town Board to approve the rezoning.

Mark Bartholomew, 913 Trail Stream Way, Knightdale, NC

Mr. Bartholomew was a combat medic in Iraq and shared his battle with PTSD, brain injury, and struggle to read and write. Mr. Bartholomew spoke in support of The Joel Fund and how The Joel Fund has helped him to become an author and be successful in the Agri-Tourism business.

Daphne Moore, Constituent Services Liaison for Congresswoman Deborah Ross

Ms. Moore oversees constituent concerns with the Department of Veterans Affairs and the Department of Defense. Ms. Moore spoke in support of The Joel Fund and asked the Town Board to approve the

Steve McLeod, 1111 Virginia Water Drive, Rolesville

Mr. McLeod stated that he and his wife actively participate in the community and spoke in support of The Joel Fund based upon his being a recipient of assistance.

Reverend Barbara Falana, 3101 Falconhurst Drive, Wake Forest

Reverend Falana spoke in favor of the project and expressed her hope that the Town Board approve the rezoning.

Following deliberation, it was decided that water storage tanks, funeral homes and major utility uses were removed from the allowable uses as additional conditions for the applicant to agree to in order to move forward on rezoning the property. This condition will ensure that the future of the town is protected should ownership and proposed use change.

Worth Mills stated the applicant agrees to move water storage tanks, funeral homes and *major* utility uses into the prohibited category under the conditional zoning.

There being no one remaining to speak, Mayor Currin closed the Legislative Hearing on REZ-23-07 111/113/115 W. Young Street at 9:08 p.m.

Moved by Commissioner Alston to approve REZ-23-07 11/113/115 W. Young Street with the included conditions of approval as amended and adopt Ordinance 2024-O-08; seconded by Mayor Pro Tem Sneed. Motion to approve carried by unanimous vote.

Moved by Commissioner Alston to adopt a Plan Consistency Statement and Statement of Reasonableness for REZ-23-07; seconded by Mayor Pro Tem Sneed. Motion to approve carried by unanimous vote.

Mayor Currin asked those Veterans in attendance to stand and be recognized.

Mayor Pro Tem Sneed recognized the families of Veterans.

Commissioner Alston reported that the young man for whom he wrote a letter of recommendation to the Naval Academy was accepted.

End of Hearings

11.c. [Yard Waste – Consider Authorizing Town Manager to Execute and adopt Budget Ordinance Amendment.](#)

Interim Town Manager Eric Marsh reported on the status of the Town making the yard waste services an internal operation which will have budgetary impacts by having to purchase a knuckle boom truck and leaf collection truck.

Moved by Commissioner Vilga to authorize the Town Manager to execute letters of intent to purchase the needed yard waste trucks and adopt the budget ordinance amendment; seconded by Commissioner Long. Motion to authorize and adopt carried by unanimous vote.

12. Communications

12.a. Town Attorney

Wake County Fire Services and Emergency Management and Fire Marshall's Office
Closed Session

12.b. Interim Town Manager – Planning Space Lease Report

Rolesville Rural Fire Department Resolution has been finalized and is to be emailed to the Town Board for consideration at its next Work Session. A signing ceremony is proposed for June 4th.

12.c. Town Board

Mayor's Show May 9th 7:00 p.m. dedicated to older Americans. Carla Payne, owner of Aging Care Matters and Commissioner Michael Paul, Senior Citizens Liaison will be guest speakers on the show.

13. Closed Session – Personnel

Moved by Commissioner Vilga that the Board go into Closed Session to discuss a confidential personnel matter pursuant to Chapter 143, Sections 318.11(a)(3) of the North Carolina General Statutes; seconded by Commissioner Alston . Motion to go into Closed Session carried by unanimous vote.

14. Adjourn

Ronnie I. Currin, Mayor

ATTEST:

Robin E. Peyton, CMC, Town Clerk



Board of Commissioners

Work Session

May 21, 2024

6:00 p.m.

MINUTES

Present:

Mayor Ronnie Currin	Mayor Pro Tem April Sneed
Commissioner Dan Alston	Commissioner Lenwood Long
Commissioner Michael Paul	Commissioner Paul Vilga
Interim Town Manager Eric Marsh	Finance Director Amy Stevens
Town Attorney Dave Neill	Town Clerk Robin Peyton
Human Resource Dir. Lisa Alston	Police Chief David Simmons
Planning Director Meredith Gruber	Parks & Rec Director June Greene
Comm & Econ Dev. Mgr. Mical McFarland	

1. Call to Order

Mayor Currin called the meeting to order at 6:00 p.m.

2. Consider Approval of the Agenda

Moved by Commissioner Vilga to approve the agenda; seconded by Commissioner Paul. Motion to approve carried by unanimous vote.

3. Consider Approval of the Consent Agenda:

Moved by Commissioner Long to approve the Consent Agenda as presented and consisting of the following:

3.a. Consent: Planning Space Lease and Budget Amendment.

3.b. Consent: Rolesville Rural Fire Department Unification Resolution.

Motion to approve Consent Agenda seconded by Commissioner Alston and carried by unanimous vote.

4. FY24/25 Budget Presentation

Interim Town Manager Eric Marsh presented the proposed Town

of Rolesville FY24/25 Annual Budget.

5. Closed Session

Moved by Commissioner Vilga to enter into closed session pursuant to NCGS 143-318.11(a)(6) of the North Carolina General Statutes; seconded by Commissioner Paul. Motion to enter closed session carried by unanimous vote.

6. Adjourn

There being no further business before the board, Mayor Currin adjourned the meeting at 8:31 p.m.

Ronnie I. Currin, Mayor

ATTEST:

Robin E. Peyton, Town Clerk



**Board of Commissioners
Regular Meeting**
June 4, 2024 – 7:00 PM
502 Southtown Circle, Rolesville, NC 27571

Minutes

1. [Call to Order](#)

Mayor Currin called the meeting to order at 7:00 p.m.

Mayor Currin summarized the Resolution signing ceremony that took place between the Town of Rolesville and the Rolesville Rural Fire Department just prior to the Town Board meeting this evening.

2. [Pledge of Allegiance](#)

Mayor Currin led the Pledge of Allegiance

3. [Invocation](#)

Commissioner Long gave the invocation.

4. [Proclamations and Awards](#)

Mayor Currin read aloud the Proclamation for Juneteenth and Commissioner Alston read the Women's Veterans Day Proclamation.

4.a. Juneteenth – Mayor Currin read.

4.b. Women's Veterans Day – Commissioner Alston read,

5. [Consider Approval of the Agenda](#)

Moved by Commissioner Vilga to approve the agenda; seconded by Commissioner Paul. Motion to approve agenda carried by unanimous vote.

6. [Consider Approval of the Consent Agenda:](#)

Moved by Commissioner Alston to approve the Consent Agenda as presented and consisting of the following:

6.a. Consent: Chamber Memorandum of Understanding.

6.b. Consent: Budget Ordinance Amendment.

6.c. Consent: Wallbrook Multiuse Path Encroachment Agreement.

6.d. Consent: Consideration of Cancellation of July 16th Town Board Work Session due to lack of agenda items.

Motion to approve Consent Agenda seconded by Commissioner Vilga and carried by unanimous vote.

7. [Public Invited to be Heard](#)

George Garcia, 524 Averette Road, Wake Forest.

Mr. Garcia commented that Wake Electric has a right-of-way going through his property. To reach two poles on the side of Chandler's Ridge Subdivision, Wake Electric will have to traverse the wetland area of his property including a spring creek which will create a negative environmental impact by sedimentation being disturbed.

Mr. Garcia commented on the increase in property values based upon recent reevaluations having a substantial impact on Wake County citizens.

8. Town Board Liaison Reports

8.a. Commissioner Alston – Veterans

- Veterans Bridge Homes will host its first Women Veterans Summit on June 12th at Richards Childress Racing Museum located at 425 Industrial Drive, Welcome, NC. from 11:45 a.m. to 3:30 p.m. Lunch is to be provided as well as support resources for mental, physical and financial wellness.
- Coach C. J. Jones of Grit City Boxing & Fitness, 8813 Gulf Court, Unit F, Raleigh, NC is offering free boxing classes to Veterans every Wednesday from 2:00 p.m. to 3:00 p.m. and Saturdays 12:00 p.m. to 1:00 p.m.
- A documentary called "The Veterans Battlefield" is being shown at Marbles iMAX Theater, 201 E. Hargett Street, Raleigh, NC on June 6, 2024. Registration on www.wake.gov is required.
- Coffee with a Veteran meets monthly every 3rd Saturday at 9:00 a.m. at Arise Coworking Space. This month's date is June 22nd.
- The Veterans Fellowship Breakfast meets monthly on the last Wednesday of each month at the I Hop in Knightdale at 9:00 a.m.
- Msgt. Jerry Mangum hosts a Men's Ministry Bible Study every Tuesday at Arise from 7:00 p.m. to 9:00 p.m. This ministry is open to the public.

8.b. Commissioner Long – Public Safety

- The Rolesville Police Department promoted officers on May 17th including Lieutenant Myers, Sergeants Crawford, Horton and Pigage.
- The Department is asking citizens to participate in Operation Porchlight (flip on your light to put crime in sight).
- The Department offers the Telephone Reassurance Program for residents 65 and older or who have disabilities. The program is free and operates Monday through Friday 9:00 a.m. to 2:00 p.m. Trained representatives are available to answer questions, and concerns and provide a sense of caring.
- Bicycle Helmet Citation Safety Program is ongoing.
- Camp KIDDS is June 24th to June 28th and registration is still open
- The Department will be offering "Popsicles with Police" dates to be determined.
- Congratulations on the signing of the Resolution of Unification between the Town of Rolesville and the Rolesville Rural Fire Department. Thank you to all who worked on the unification over the years.
- A George Taylor EJI initiative event will be held August 9th and 10th. Wake County is sponsoring the event along with unveiling of a marker to commemorate the initiative. More information is to come.

8.c. Commissioner Paul – Senior Citizens

- Attended a conference entitled "Advanced, Livable, Inclusive, Vibrant Environments (ALIVE) on May 29th presented by Central Pines Regional Council. The event was on making more age-friendly communities.
- Met with Planning Department staff to discuss a proposed senior affordable housing project.

- The Senior Network will hold a Sharing with Seniors event on Wednesday, June 12th at The Grande.
- The Senior Network is hosting a charity golf tournament at Heritage Golf Course on September 12th to raise money for a passenger van for the organization.
- Visit TheSeniorNetwork.org for more information on all their events.
- The Northern Wake Senior Center and Senior Information Networking Group (SING) are hosting a series of classes, workshops, and events about aging, Alzheimers and other dementia. The next event is Saturday, June 8th from 9:00 a.m. to 11:30 a.m. at the Senior Center. For more information contact the North Wake Senior Center.

8.d. [Commissioner Sneed – Planning Board](#)

- The Planning Board met on May 28th.
- A rezoning application for Main Street was reviewed and unanimously recommended for approval.
- The Deputy Town Attorney gave an update on Planning Board by-laws being drafted.
- Planning Board member Steve Hill (ETJ) has resigned his position on the board and the staff is advertising for a replacement.

8.e. [Commissioner Vilga – Parks & Recreation Advisory Board](#)

- PARAB met at Main Street Park to talk about upcoming events.
- Received an update from staff.
- Farm entrance is out for bid.
- Discussed outdoor museum which will encompass stations throughout town depicting landmarks and history. The first station is in Main Street Park and was recently unveiled.

9. [Communication from Town Staff](#)

9.a. Police Department

Police Chief David Simmons reported on the following:

- Numerous staffing changes.
- Newly Sworn Officers.
- Retirement of Lieutenant Roy Holloway.
- Departmental Promotions.
- Bicycle Rodeo.
- Bicycle Helmet Safety Citation Program.
- Camp Kidds is scheduled from June 24th to June 28th with 30 kids registered.
- Popsicles with the Police.
- Working on the planning of the upcoming 4th of July event.

10. [Old Business](#)

Interim Town Manager Eric Marsh reported that the pay study is being delayed in favor of more encompassing details. The Town Board will be given an opportunity to decide on fully funding the positions in the outcome of the study during the FY25/26 budget process.

Compression pay for the police department is also being discussed.

Marsh explained the stormwater utility requirements imposed on the Town of Rolesville now that the population has exceeded 10,0000 citizens.

Hearings

10.a. [Budget Public Hearing](#)

Finance Director Amy Stevens introduced the proposed FY2024/2025 Budget under hearing.

[Mayor Currin opened the Public Hearing on the Budget at 8:06 p.m.](#)

Following public comments on the budget, of which there were none, Mayor Currin closed the Public Hearing at 8:07 p.m.

Interim Town Manager Eric Marsh pointed out that an amendment was made to the budget including additional funds (\$2,000) being allocated to the Community Group Funding Program.

End of Hearings

10.b. Consideration of Budget Adoption.

Moved by Commissioner Long to adopt the Budget Ordinance for the Fiscal Year from July 1, 2024 through June 20, 2025 along with Resolution Authorizing the Wake County Department of Revenue to Levy and Collect Property Taxes, Resolution Adopting the Capital Improvement Plan for Fiscal Years 2024-2029, Capital Project Ordinance dated June 4, 2024, and Resolutions of Official Intent to Reimburse Expenditures for: Town Campus, Police Station, Main Fire Station and Farm Park; seconded by Commissioner Vilga. Motion to approve the budget carried by unanimous vote.

11. New Business

NONE

12. Communications

12.a. [Town Attorney](#)

- Closed Session needed on personnel matter.
-

12.b. [Interim Town Manager](#)

- Juneteenth celebration to be held at Mill Bridge Nature Park on June 15th from 10:00 a.m. to 2:00 p.m.
- The Strategic Plan is at 95% completion. Meeting with consultant FountainWorks on June 5th to review feedback. The final proposed, Strategic Plan will come before the board at a future Work Session.
- Closing of Main Street and Young Street intersection will be June 16th at 8:00 p.m. for 90 days.
- Keys and a Certificate of Occupancy have been provided to the town for the new Public Works building, allowing staff to move in to the building.

12.c. Town Board

13. [Closed Session](#)

Moved by Commissioner Vilga to go into closed session to discuss a confidential personnel matter pursuant to NCGS 143-318.11(a)(6); seconded by Commissioner Long. Motion to recess to closed session carried by unanimous vote. The board entered closed session at 8:22.p.m.

14. [Return to Open Session](#)

Moved by Commissioner Alston to return to Open Session; seconded by Mayor Pro Tem Sneed. Motion to return to Open Session carried by unanimous vote. The Board returned to Open Session at 9:36 p.m.

Moved by Commissioner Long to appoint Eric Marsh as Town Manager for the Town of Rolesville upon the terms consistent with the Town Manager's Agreement and command the Town Attorney to place the agreement in final form for execution; seconded by Commissioner Paul. Motion to appoint Eric Marsh as Town Manager carried by unanimous vote.

15. Adjourn

There being no further business before the board, Mayor Currin adjourned the meeting at 9:40 p.m.

Ronnie I. Currin, Mayor

ATTEST:

Robin E. Peyton, Town Clerk



Board of Commissioners

Work Session

June 18, 2024

6:00 p.m.

MINUTES

Present: Mayor Ronnie Currin
Commissioner Dan Alston
Commissioner Michael Paul
Interim Town Manager Eric Marsh
Town Attorney Dave Neill
Police Captain Richard Haynes

~~Mayor Pro Tem April Sneed~~
Commissioner Lenwood Long
Commissioner Paul Vilga
Town Clerk Robin Peyton
Planning Director Meredith Gruber

1. [Call to Order](#)

Mayor Currin called the meeting to order at 6:00 p.m.

2. [Consideration of Agenda](#)

Moved by Commissioner Vilga to approve the agenda; seconded by Commissioner Long. Motion to approve carried by unanimous vote.

3. [Consideration of Consent Agenda](#)

Moved by Commissioner Vilga to approve the consent agenda as presented and consisting of the following:

Approve George Taylor Memorial event on August 9, 2024, 6:00 PM to 9:00 PM at ARISE

Motion to approve seconded by Commissioner Paul and carried by unanimous vote.

4. [Comprehensive Plan and Affordable Housing Plan Updates](#)

Planning Director Meredith Gruber gave a presentation of the Comprehensive Plan and Affordable Housing Plan Update beginning with the connection of the plans.

5. [Strategic Plan Presentation](#)

Warren Miller, Principal, FountainWorks provided a presentation on the proposed final version of the Town of Rolesville Strategic Plan that the company has collaborated with the town's leadership team on. No revisions were requested, and the final document will go before the Town Board for consideration of adoption under the Consent Agenda at its July 9, 2024 Regular Meeting.

6. [Active Capital Improvement Plan \(CIP\) Projects Update](#)

Town Manager Eric Marsh provided an update on the active Capital Improvement Plan (CIP) projects to include but not be limited to:

- Rogers Road widening project.
- Main Street project.
- Town Campus planning status.
- Improvements to Mill Bridge Nature Park.

7. [Adjourn](#)

There being no further business before the board, the mayor adjourned the meeting at 7:19 p.m.

Ronnie I. Currin, Mayor

ATTEST:

Robin E. Peyton, Town Clerk



Memo

To: Mayor and Town Board of Commissioners
From: Eric L. Marsh, Town Manager
Date: July 9, 2024
Re: Agenda Item 6.b. {Resolution 2024-R-17} Accepting Streets According to Powell Bill Certified Statement.

Background

Required each year by the Town is a resolution accepting all public streets and right-of-ways (ROWs) completed and recorded since the last certification for Powell Bill in 2023. Resolution 2024-R-17 lists all the newly recorded public streets for acceptance by the Town of Rolesville and in association with the Powell Bill Certified Statement.

Relationship to Budget/Goals

Goal 8: Develop a plan to build and maintain community infrastructure.

Town Staff Recommendation

Staff recommends approval of the Resolution 2024-R-17

Recommended Action

Motion to approve Resolution 2024-R-17, Resolution by the Town of Rolesville Mayor and Board of Commissioners to accept the streets and right-of-ways completed between July 1, 2023, and June 30, 2024, in association with the Powell Bill Certified Statement.

Attachment:

Resolution 2024-R-17, Resolution by the Town of Rolesville Mayor and Board of Commissioners to accept the streets and right-of-ways completed between July 1, 2023 and June 30, 2024, in association with the Powell Bill Certified Statement.

RESOLUTION 2024-R-17
RESOLUTION BY THE TOWN OF ROLESVILLE
MAYOR AND BOARD OF COMMISSIONERS
TO ACCEPT THE STREETS AND RIGHT-OF-WAYS
COMPLETED BETWEEN JULY 1, 2023 TO JUNE 30, 2024
IN ASSOCIATION WITH THE POWELL BILL CERTIFIED STATEMENT

WHEREAS, the Town of Rolesville Mayor and Board of Commissioners have approved preliminary subdivision designs and plats associated with various developments; and

WHEREAS, construction drawings are then submitted to develop and improve the lots, streets, and public right-of-ways; and

WHEREAS, the Town of Rolesville Engineer and municipal staff reviews the construction drawings for compliance with town standards; and

WHEREAS, once construction drawings are approved, the streets and public right-of-ways are inspected by the Town of Rolesville Inspector for compliance involving (but not limited to) thickness, compaction, and quality; and

WHEREAS, after these streets and right-of-ways have been fully inspected and approved, final plats are signed and recorded with the Wake County Register of Deeds Office; and

WHEREAS, the Town of Rolesville participates annually in the State of North Carolina Powell Bill program; and

WHEREAS, this Powell Bill program assists the Town of Rolesville financially in streets that are accepted and maintained by the municipality; and

WHEREAS, the Powell Bill certified statement requires resolution from the elected body officially accepting such streets.

NOW THEREFORE BE IT RESOLVED, the Town of Rolesville Mayor and Board of Commissioners accept the following streets as recorded between July 1, 2023 and June 30, 2024:

Name	Mileage
Bessie Ct	0.23
Brangus Trl	0.03
Marthas View Way	0.08
Murray Grey Ln	0.17
Scenic Pond Way	0.25
Smoke Willow Way	0.19
Sparrow Ridge Dr	0.03
Whey Ct	0.01
Willow Tower Ct	0.05

Windsor Mill Rd	0.12
Winter Spring Dr	0.26
Grand Total	1.42

Adopted this the 9th day of July, 2024

 Ronnie I. Currin
 Mayor, Town of Rolesville

Attest: _____
 Robin E. Peyton
 Clerk, Town of Rolesville



STATE OF NORTH CAROLINA

POWELL BILL PROGRAM CERTIFIED STATEMENT

Municipality : TOWN OF ROLESVILLE

Pursuant to NCGS 136-41.1 through 136-41.3, as amended, this is to certify that the undersigned is the duly elected, qualified and acting mayor of TOWN OF ROLESVILLE, North Carolina, and that the municipality meets the requirements set forth to qualify for the program.

1. Year of Municipality's Incorporation: 1941

Municipal Street Mileage as of July 1, 2024

2. Eligible Street Mileage (Conforms to the requirements of NCGS 136-41.1):

- o Are within the corporate limits
- o Are maintained by the municipality
- o Open to use by the general public
- o Have an average width of at least sixteen (16) feet

(If the municipality lies within more than one county, please limit mileage by county.)

County	Dirt Surfaced	Soil, Stone, or Gravel Surfaced	Hard Surfaced	Total Miles
WAKE	0.00	0.00	38.62	38.62
Total	0.00	0.00	38.62	38.62

3. Ineligible Mileage (do not meet the requirements under NCGS 136-41.1) 0.00

Municipal Changes:

4. Corporate limits have changed during the fiscal year ☒ Yes ☐ No

5. Total Powell Bill eligible street mileage has changed during the fiscal year ☒ Yes ☐ No

If yes to either question, a new map must be attached in the on-line system certified on or after July 1,2024

Attest:

Mayor: _____

Date: _____

Clerk: _____

Date: _____



STATE OF NORTH CAROLINA

POWELL BILL PROGRAM CERTIFIED STATEMENT

Municipality : TOWN OF ROLESVILLE

Municipal Changes

If there are changes to the corporate limits of the municipality or to the Powell Bill eligible street mileage, the following are required in addition to the signed certified statement form and street listing.

- Certified Powell Bill Map
The map must be newly certified (signed, dated, and sealed) by a Registered Professional Engineer or Land Surveyor on or after July 1,2024.
- Add/Delete Sheet
List streets, or portions thereof, and the length (in miles) that have been added or deleted from the municipal street system since the previous year's filing.

This is to certify that I am a Registered Professional Engineer or Land Surveyor pursuant to the laws of the State of North Carolina; that I have examined the mileage statements and maps referred to in Items 2, 3, 4, and 5 above; that I have made actual measurements and examinations of non-State system streets in the above municipality and from said examinations and measurements, the statements and distances contained in said table are correct; and that the map and the mileage statements are correct within a possible error of one-hundredth of a mile per mile.

Attest:

(Affix Seal)

Registered Professional Engineer or Land Surveyor

Date



STRATEGIC PLAN 2024-2029



PREPARED BY



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OVERVIEW

The Town of Rolesville has developed this strategic plan to articulate its core identity, strengthen its purpose, and identify high-level strategic focus areas to guide the Town for the next five years. This strategic plan will position the Town of Rolesville to achieve its long-term goals and advance the Town's mission and vision. By identifying strategic focus areas, this plan aims to create a clear roadmap that guides the Town's efforts through ever-changing circumstances and growth.

VISION

Rolesville is a dynamic, tight-knit community that fosters genuine connections and embraces change while maintaining its unique local character.

MISSION

Our mission is to provide the highest quality of service in an efficient, cost-effective, and courteous manner, focusing on a safe, livable, sustainable community with a strong sense of belonging.

STRATEGIC FOCUS AREAS

In pursuit of our mission and to best serve our residents, the Town of Rolesville will prioritize the following strategic focus areas for the next five years:

- Connected Communities
- Abundant Amenities
- Intentional Growth
- Strong Organization

VALUES

Our core values guide our everyday behaviors and decision making. At all times, we strive to uphold the following values as we serve the residents of Rolesville.

- Accountable
- Collaborative
- Ethical
- Excellent
- Inclusive
- Transparent

STRATEGIC PLANNING PROCESS

To develop this strategic plan, we underwent a thorough and inclusive process, consulting community members, Town staff, and the Board of Commissioners. This strategic plan embodies their collective aspirations.

Input was gathered through various methods, including:

- Multiple staff and Board retreats
- An online survey, open to Rolesville residents
- A community conversation event, during which residents and business owners imagined their ideal Rolesville and assessed key focus areas.

The process culminated in a final review session with Town staff, during which synthesized results from the community engagement efforts were shared as a foundation for refining the strategic plan.

STRATEGIC FOCUS AREAS

In pursuit of our mission and to best serve our residents, the Town of Rolesville will prioritize the following strategic focus areas for the next five years:

- Connected Communities
- Abundant Amenities
- Intentional Growth
- Strong Organization

Focus areas will require an intentional investment of time, money, and resources. By stating these as our focus areas and objectives, we are committing to this investment and preparing to take the steps to achieve successful outcomes.



CONNECTED COMMUNITIES

Fostering a sense of belonging and pride through deep bonds within our ever-growing community

What does this mean to us?

Creating meaningful community connection lies at the heart of Rolesville's identity. As our Town continues to grow, fostering deep community bonds is key to enhancing our sense of place and belonging. Rolesville is made up of friendly residents who are connected to each other and with the Town itself.

Sample Measures

- Increased number of regular events
- Increased number of public gathering spaces within Rolesville
- Increased attendance at Rolesville annual major town events
- Increased number of Town-sponsored cultural events
- Measured turnaround time with communication between staff and residents

Objective 1.1 - Intentionally create opportunities to promote and foster connections for residents within Rolesville

Potential Activities

- Host annual major town events (Egg drop, Fourth of July, etc.) that promote connections among residents
- Hold more youth-friendly activities at Rolesville community events
- Reevaluate portfolio of current events
- Host more classes at the parks and recreation center

Objective 1.2 - Celebrate the diverse communities within the larger Rolesville community through cultural (International food festival, Juneteenth, etc.) events

Potential Activities

- Celebrate Black History, American Asian Pacific Islander Heritage, Hispanic Heritage, and Pride Months
- Encourage community members from various diverse groups to be involved in the planning or program activities

Objective 1.3 - Strengthen our network of partners in the state, county, and community that can support the Town as we address regional issues

Potential Activities

- Become more involved with National League of Cities (NLC)
- Promote more staff involvement in state and region-wide professional organizations
- Increase involvement in regional discussions with county and government agencies

Objective 1.4 - Implement systems for clear communication with residents

Potential Activities

- Establish follow-up email protocol
- Implement mobile app to share information and manage residents' requests



ABUNDANT AMENITIES

Building our town's resources to reflect our values and enrich residents' lives

What does this mean to us?

Rolesville is committed to delivering amenities of the highest quality that cater to the diverse needs of our residents. Our consistent recognition as one of North Carolina's safest towns demonstrates our dedication to maintaining and enhancing the infrastructure that contributes to our town's charm and high standards.

Sample Performance Measures

- Increased resources for maintenance staff
- Reduced maintenance request-to-staff ratio
- Expansion of existing recreational facilities
- Increased number of green spaces
- More public art in existing and incoming developments
- Rolesville maintains ranking as one of the safest communities in North Carolina
- High involvement and participation in the National Night Out event
- Increased frequency of community event programs to include Picnic with the Police, Coffee with a Cop, Bicycle Rodeos, etc.

Objective 2.1 - Continue to improve and beautify Rolesville

Potential Activities

- Establish more green spaces and greenery throughout the town
- Conduct needs assessment within the operational departments
- Develop community gardens through volunteers or private organizations
- Incorporate public art in new and existing public and private developments

Objective 2.2 - Expand and develop active open space, greenways, and recreational facilities

Potential Activities

- Allocate funds and space to develop parks and other open spaces
- Create opportunities for agritourism at The Farm
- Preserve green spaces
- Expand existing recreational facilities

Objective 2.3 - Continuously provide superior public safety and fire services through strong infrastructure and programs to address current and future needs

Potential Activities

- Expand the National Night Out program
- Continue to provide community events and expand on activities (Shop with a Cop, Popsicles with the Police, etc.) that will focus on events within neighborhoods
- Expand community engagement activities
- Employ a Community Resource Officer (CRO) for event coordination
- Coordinate with Homeowner Associations (HOAs) to organize events in neighborhoods
- Continue with fire unification

Objective 2.4 - Proactively support plans, services, and programs that build and maintain quality community infrastructure and Town facilities

Potential Activities

- Expand facilities staff to support maintenance
- Allocate funds to prioritize the maintenance of these new greenways and facilities
- Develop a volunteer-based committee to support the maintenance of new and existing facilities



INTENTIONAL GROWTH

Embracing change while maintaining a neighborly community

What does this mean to us?

As our community continues to experience growth, we will prioritize sustainable development practices and ensure adequate planning and investment in Town infrastructure. We seek to retain what makes Rolesville special and grow responsibly. We welcome change while considering the needs of both current and future residents and businesses.

Sample Performance Measures

- Increased number of open spaces
- Increased number of small businesses to patronize
- Ratio of combined commercial and industrial taxable property to residential taxable property
- Increased number of new affordable housing units constructed
- Increased access to multimodal travel choices
- Increase value of commercial construction

Objective 3.1 - Enhance the Town through investments in projects, facilities, and infrastructure that support the expansion of Rolesville

Potential Activities

- Create more open spaces for walkability and gathering
- Build and maintain a comprehensive transportation infrastructure of roads, greenways, and sidewalks
- Initiate smart city services to enhance the quality and efficiency of the Town
- Maintain partnerships with utility service providers to meet growing resident and business demands (City of Raleigh, Wake Electric)

Objective 3.2 - Invest in a diverse mix of commercial, retail, and residential development

Potential Activities

- Be intentional with the location of residential and mixed-use development
- Increase diversity of residential development

Objective 3.3 - Serve as an advocate for the small business community that encourages entrepreneurship, innovation, development, and retention

Potential Activities

- Collaborate with partners, such as the Chamber of Commerce, to build programming that provides resources and facilitates connections to support small business owners
- Simplify and streamline interactions with Town staff to create a business-friendly environment
- Highlight local small businesses in Town communications

Objective 3.4 - Expand the non-residential tax base through incoming businesses and job opportunities

Potential Activities

- Encourage more businesses to locate in Rolesville
- Improve marketing to attract commercial developers
- Develop incentives that encourage prospective businesses and developers to build and grow in Rolesville

Objective 3.5 - Encourage long-range planning to address growth concerns related to the watershed, diverse housing, traffic, and the environment

Potential Activities

- Explore systems of public transit that will improve road networks
- Consider traffic management when implementing new plans and projects throughout the Town
- Review/update 2017 comprehensive plan
- Update economic development strategic plan (as part of the comprehensive plan update)



STRONG ORGANIZATION

Fostering a network where employees feel empowered and supported

What does this mean to us?

The Town of Rolesville strives to be recognized as a regional employer of choice, recognizing our employees' pivotal role in Rolesville's success. We are dedicated to enhancing and developing our employees and fostering a supportive workplace culture among Rolesville staff. Our internal facing goal is to create a workplace where employees feel committed to the Town's mission and vision.

Sample Performance Measures

- Increased non-salary benefits offered to employees
- Increased employee satisfaction measures
- Increased efficiency through automated processes and protocols
- Increase in employee representation (number of employee/work highlights) in Town communications
- Increased professional development and mentoring opportunities for staff

Objective 4.1 - Maintain financial strength through data-informed decisions and other best practices for local government

Potential Activities

- Conduct training in data analysis
- Promote the use of data in strategic planning and daily operations
- Put more effort into identifying meaningful performance data

Objective 4.2 - Continuously provide outstanding support to employees through competitive pay, resources, and facilities

Potential Activities

- Enact a Cost-of-Living Adjustment (COLA) to keep up with inflation
- Build facilities for growing staff
- Expand the benefits portfolio
- Explore automation of processes and procedures to optimize efficiency of Town operations
- Provide staff with the equipment and technology tools that enable them to complete their work more effectively

Objective 4.3 - Cultivate an organizational culture where employees feel supported and encouraged to thrive in an inclusive environment

Potential Activities

- Explore conducting an employee engagement survey
- Highlight exceptional performance by employees
- Hold employee appreciation events
- Engage employees in decision making conversations
- Celebrate Town employees as our most valuable asset

Objective 4.4 - Strengthen transparency and open communication between the Board and staff members

Potential Activities

- Refine communication flow between Board and staff
- Host joint events for staff and Board members

Objective 4.5 - Create opportunities for growth through career ladders, supporting employees' growth and reducing turnover

Potential Activities

- Increase professional development opportunities
- Formalize professional development paths
- Equip employees for success by investing in professional development through mentoring and training

OUR CURRENT CONTEXT AND VALUE

Stakeholder engagement efforts helped to identify strengths, weaknesses, opportunities, and challenges that the Town of Rolesville is facing. While the Town is already strong, there is still room to create more gathering spaces to foster relationships and be more intentional in our development as we preserve the Town's character and improve internal systems to support staff.

The Town distributed a survey and held a community café that were both open to all residents. The feedback and data shared in the survey and community café served as a foundation as the Town worked to update the focus areas for the 2024-2029 strategic plan.

Through both the survey and the community café, we learned that residents value the following:

- **Small town quality of life.** Rolesville residents shared their appreciation for the small-town atmosphere, their friendly community members, gathering spaces, the safety, and walkability of the Town.
- **Housing affordability.** With a notable rise in housing prices in the Triangle area in recent years, residents are glad they can still afford to live in Rolesville. Additionally, they prefer the Town prioritizes single-family homes over other options when considering residential development priorities.

The survey and community café revealed some additional considerations for the Town.

- **Housing Diversity.** Residents prefer the Town prioritize single-family homes over other options when considering residential development priorities. However, residents still desire a mix of options and emphasized the need for affordable housing solutions. Balancing these preferences will be crucial in meeting diverse needs of the Rolesville community.
- **Navigating Growth and Preservation.** Residents are requesting more growth with a focus on more gathering spaces, dining establishments, and retail opportunities. However, residents expressed the importance of maintaining the small-town charm that makes Rolesville unique. As the Town implements the strategic plan, it is essential to find the right balance between sustainable growth and preservation.

NEXT STEPS

The work plan for implementing this strategic plan will be developed by Town staff. Key activities under each strategic focus area and objective will be identified on at least an annual basis. Indicators of success will be used to track progress and support shared accountability.



Memo

To: Mayor and Town Board of Commissioners
From: Meredith Gruber, Planning Director and Michele Raby, Planner II
Date: July 9, 2024
Re: ANX-24-03 – 0 South Main Street, Direct Clerk to Investigate Sufficiency of Annexation Petition and Call for Legislative Hearing on August 6, 2024

Summary Information

The Town of Rolesville has received a contiguous voluntary annexation petition for 3.778 acres, located at 0 South Main Street, an unaddressed property with Wake County PIN 1758479244, into the Town of Rolesville Town Limits. The associated rezoning case is REZ-24-03.

As provided in G.S. 160A-31, the petition should be investigated by the Town Clerk as to its sufficiency in meeting G.S. 160A-31. The attached resolution directs the Town Clerk to investigate and report back to the Town Board of Commissioners.

Recommendations

- Staff recommends approval of the resolution directing the clerk to investigate a petition received under G.S. 160A-31.
- Staff recommends the Town Board of Commissioners schedule a legislative hearing for ANX-24-03 on August 6, 2024.

Suggested Motions

- Motion to approve the resolution directing the Town Clerk to investigate the sufficiency of the petition received under G.S. 160A-31 for ANX-24-03.
- Motion to schedule a legislative hearing for ANX-24-03 on August 6, 2024 at or after 7:00 PM.

Attachments

1. ANX-24-03 Annexation Petition
2. ANX-24-03 Resolution Directing Town Clerk to Investigate Sufficiency

Annexation Petition Application

Town of Rolesville Planning Department | PO Box 250 | Rolesville, NC 27571 | 919-554-6517 | planning@rolesville.nc.gov

Planning Department Home Page: [Official Town Webpage](#)

Project Information:

Site Address: 0 South Main Street (PIN 1758479244)	Project Name: Tidal Wave Auto Spa
Existing Zoning District(s): GI(-CZ)	Proposed Zoning District(s): GI(-CZ)
Total Site Area (in acres): 3.80	Zoning Overlays(s):
Current Use(s): Vacant	Associated Case Number(s):
Proposed Use(s): Carwash	

Application Requirements

Application shall include the following documents by the submittal deadline to be considered complete and ready for review:

<input checked="" type="checkbox"/> Completed application.	<input checked="" type="checkbox"/> Authorization form(s) for plans with pending BOC action, Rezoning, and/or Annexation (if applicable).
<input checked="" type="checkbox"/> Note: You will be invoiced for the application fee during the completeness check or follow application review.	<input checked="" type="checkbox"/> Secretary of State webpage confirming the registered agent of the corporation or company (if applicable).
<input checked="" type="checkbox"/> A complete copy of the last deed of record for proof of ownership.	<input checked="" type="checkbox"/> An annexation boundary plat/map for recordation at the Wake County Register of Deeds Office (mylar plat) prepared by a professional land surveyor showing the boundaries of the area or property for annexation into the Town of Rolesville.
<input checked="" type="checkbox"/> Written copy of the metes and bounds (attached as a separate document).	<input checked="" type="checkbox"/> Submit digital Shapefile (GIS) of subject property

Post-Approval Requirements

Applicant shall be responsible for Recording the Annexation Ordinance once signed by Town (Mayor/Clerk) within 30 days per G.S. 160A-29 and then provide copy of such to Planning Staff.

Application Questionnaire

1. Is the area contiguous with the existing primary corporate limits? Satellite corporate limits is not primary.

☐ YES ☒ NO

Note: If the land is contiguous to any existing corporate limits, the proposed annexation boundary will include all intervening rights-of-way for streets, easements, and other areas as stated in North Carolina General Statute §160A-31.

2. NC General Statutes require petitioners of both contiguous and non-contiguous annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. 160D-108 and 108.1 for properties subject to the petition. Do you declare vested rights for the property subject to this petition?

☒ YES ☐ NO

Parcel Information

PIN Number	Real Estate ID Number	Deed Book Number	Page Number	Acreage To Be Annexed	Wake County Assessed Value
1758479244	0224144	DB 008438	PG 01116	3.80	\$

Annexation Petition Application

Town of Rolesville Planning Department | PO Box 250 | Rolesville, NC 27571 | 919-554-6517 | planning@rolesville.nc.gov

Planning Department Home Page: [Official Town Webpage](#)

Owner Signature(s)

We, the undersigned owners of the real properties contained in the metes and bounds description and plat/map attached hereto, respectfully request that the area described above be annexed and made part of the Town of Rolesville, North Carolina. By signing below, we acknowledge that all information is correct.

If property owned by INDIVIDUALS (NOTE: All legal owners must sign including both husband and wife)

Owner #1 – PRINT and Signature _____	_____ Date Signed
Owner #2 – PRINT and Signature _____	_____ Date Signed
Owner #3 – PRINT and Signature _____	_____ Date Signed
Owner #4 – PRINT and Signature _____	_____ Date Signed

If property owned by a COMPANY OR CORPORATION (NOTE: The company or corporation must be legally registered with the State of North Carolina – Office of the Secretary of State and provide proof)

Grand Park Properties LLC

Name of Corporation _____
George Upchurch _____ George Upchurch _____

Registered Agent Printed Name _____ Registered Agent Signature _____
2636 Warr Ave Wake Forest, NC 27587

Address, State, Zip of Registered Office:

Notary Seal

STATE OF NORTH CAROLINA

COUNTY OF WAKE

I, a Notary Public, do hereby certify that GEORGE UPCHURCH

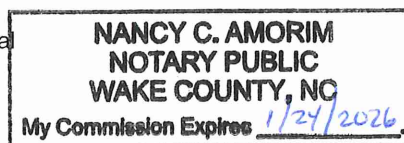
personally appeared before me this day and acknowledged the due execution of the foregoing instrument. This the 29

_____ day of FEBRUARY 20 24

My commission expires 1/24/2026

Signature Nancy C Amorim

Seal





**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION
RECEIVED UNDER G.S. 106A-31
RESOLUTION 2024-R-15**

**Case: ANX-24-03
Voluntary Annexation Petition for 3.778 acres,
Being the following Wake County PIN:**

1758479244

WHEREAS, a petition requesting annexation of an area described in said petition and more particularly described as follows was received on July 09, 2024, by the Town of Rolesville Board of Commissioners; *for 3.778 acres described in DB 008438 PG 1116 and being located at 0 South Main Street south of Grand Park Drive.*

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and;

WHEREAS, the Board of Commissioners of the Town of Rolesville deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Town of Rolesville that:

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Board of Commissioners of the Town of Rolesville the result of her investigation.

Ronnie Currin, Mayor

ATTEST:

Robin E. Peyton, Town Clerk

[SEAL]



Memo

To: Mayor and Town Board of Commissioners
From: Meredith Gruber, Planning Director and Michele Raby, Planner II
Date: July 9, 2024
Re: ANX-23-04 – 200 School Street, Direct Clerk to Investigate Sufficiency of Annexation Petition

Summary Information

The Town of Rolesville has received a contiguous voluntary annexation petition for 0.7366 acres, located at 200 School Street, an addressed property with Wake County PIN 1758998560, into the Town of Rolesville Town Limits. The associated rezoning case is REZ-23-05.

As provided in G.S. 160A-31, the petition should be investigated by the Town Clerk as to its sufficiency in meeting G.S. 160A-31. The attached resolution directs the Town Clerk to investigate and report back to the Town Board of Commissioners.

Recommendation

Staff recommends approval of the resolution directing the clerk to investigate a petition received under G.S. 160A-31.

Suggested Motion

Motion to approve the resolution directing the Town Clerk to investigate the sufficiency of the petition received under G.S. 160A-31 for ANX-23-04.

Attachments

1. ANX-23-04 Annexation Petition
2. ANX-23-04 Resolution Directing Town Clerk to Investigate Sufficiency



TOWN OF ROLESVILLE PETITION FOR ANNEXATION

The items below are required in order to complete your application and shall be submitted when the application is filed.

1. A complete copy of the last deed of record for proof of ownership
2. An annexation boundary plat/map for recordation at the Wake County Register of Deeds Office (mylar plat) prepared by a professional land surveyor showing the boundaries of the area or property for annexation into the Town of Rolesville.
3. A complete copy of the written metes and bounds description based on the annexation boundary plat/map.

SECTION 1 - LOCATION

Is the area contiguous with the existing primary corporate limits? Satellite corporate limits is not primary. ☒ Yes or ☐ No

Note: If the land is contiguous to any existing corporate limits, the proposed annexation boundary will include all intervening right-of-ways for streets, easements, and other areas as stated in North Carolina General Statute §160-131(1).

SECTION 2 - VESTED RIGHTS

NC General Statutes require petitioners of both contiguous and non-contiguous annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. 160A-385.1 or 153A-344.1 for properties subject to the petition. Do you declare vested rights for the property subject to this petition? ☐ Yes or ☒ No

SECTION 3 - PROPERTY DETAILS

PIN Number	Real Estate ID Number	Deed Book Number	Page Number	Acreage To Be Annexed	Wake County Assessed Value
1758-99-8560	0106103	DB 019825	PG 00297	0.5824	\$ 16,120

SECTION 4 - SIGNATURES AND VERIFICATION

We, the undersigned owners of the real properties contained in the metes and bounds description and plat/map attached hereto, respectfully request that the area described above be annexed and made part of the Town of Rolesville, North Carolina. By signing below, we acknowledge that all information is correct.

- If property owned by INDIVIDUALS (NOTE: All legal owners must sign including both husband and wife)

Signature of Owner #1

Date Signed

Signature of Owner #2

Date Signed

- If property owned by a COMPANY OR CORPORATION (NOTE: The company or corporation must be legally registered with the State of North Carolina – Office of the Secretary of State)

Name of Corporation

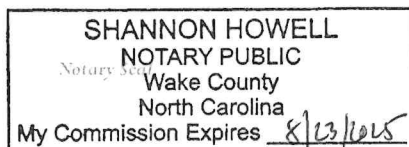
Printed Name of Registered Agent

Signature of Registered Agent

Address, State, Zip of Registered Office:

North Carolina, Wake County

I, Shannon Howell, a Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, this 1st day of June, 2023.



Shannon Howell
Notary Public
My commission expires: 8/13/2025



**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION
RECEIVED UNDER G.S. 106A-31
RESOLUTION 2024-R-16**

**Case: ANX-23-04
Voluntary Annexation Petition for 0.7366 acres,
Being the following Wake County PIN:**

1758998560

WHEREAS, a petition requesting annexation of an area described in said petition and more particularly described as follows was received on July 09, 2024, by the Town of Rolesville Board of Commissioners; *for 0.7366 acres described in DB 018825 PG 00297 and being located at 200 School Street south east of South Main Street*.

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and;

WHEREAS, the Board of Commissioners of the Town of Rolesville deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Town of Rolesville that:

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Board of Commissioners of the Town of Rolesville the result of her investigation.

Ronnie Currin, Mayor

ATTEST:

Robin E. Peyton, Town Clerk

[SEAL]

Entry #: 19 **Status:** Submitted **Submitted:** 5/15/2024 4:38 PM

The Signature Authority certifies that the information provided in this application is complete and accurate, and that if awarded funds, understands the Town of Rolesville will require interim and final reports regarding funded programs/activities and retains the right to audit financial and operational records at its discretion upon reasonable notice.

Date Received by Clerk

Available funds will be considered for charitable groups and organizations directly benefitting the health and well being of Rolesville residents. Ineligible Requests include: Salaries, Taxes and fees, Utility payments, Rent/mortgage payments, Building repair, Building maintenance

Name

Rob Massingill

Date

5/15/2024

Physical Address

1099 E Young St

Mailing Address

Phone

(919) 302-1276

Phone

Email

rolesvilleband@gmail.com

Points of Interest

Youth Education

When was the organization founded?

June, 15,2016

Please provide the mission statement of the organization and give a brief description of the primary program or services provided. Please attached detailed organization-wide financials for the last two fiscal years to this grant application (revenue/expense budgets/audited if possible)

The purpose of the Rolesville High School Band Boosters organization is to support the Rolesville High School Band Director and band students in activities and programs associated with the Rolesville High School Band. In order to provide this support, the Rolesville High School Band Boosters raise monetary funds to go toward the annual band budget at Rolesville High School for items not budgeted or paid for by Wake County Public School System (WCPSS).

The Arts programs receive very little funds from WCPSS, approx \$1k to be shared between all of the Arts Departments. Students are expected to pay \$700-\$1600 each year to participate in band activities. Without additional fundraising events and donations from the community, the Rolesville Band would not be able to participate in typical band functions.

We need your help as we continue to grow and improve the Rolesville High School band program!

Amount requested and description of activity (if more than one activity, break down by activity.) Description should include projected # of Rolesville residents to be served.)

We are requesting \$2,500.00 for the purchase of new instruments for the Rolesville High School Band. Rolesville Band has 3 different band levels, as well as, ensembles, such as, Jazz Band, Pep Band, Pit Orchestra, etc. With additional funding, we would be able to provide needed costly instruments to be used by the entire student band body, roughly 150 students. For cost example, marimbas range from \$3k to \$15K and tubas range from \$3k to \$5k.

Is this service or program related to any Town service or to a service provided by another agency or non-profit and if so, in what way and how have partnerships been formed or considered?

No

Have you requested funds from other sources for the activity/program being requested? If so, from who, and what is the status of your request (amount awarded/application pending)?

No

The Town has established its requirements and expectations to ensure that the programs and projects make an effective, measurable and positive impact to our community. In the interest of fiscal accountability and program effectiveness, the award process includes the following requirements:

- Application worksheet
- Organizational statement of revenue and expense
- Funding purpose statement
- 501c3 preferred

Signature

Date

5/15/2024



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www.rolesvillenc.gov

Entry #: 17 **Status:** Submitted **Submitted:** 3/12/2024 6:42 PM

The Signature Authority certifies that the information provided in this application is complete and accurate, and that if awarded funds, understands the Town of Rolesville will require interim and final reports regarding funded programs/activities and retains the right to audit financial and operational records at its discretion upon reasonable notice.

Date Received by Clerk

Available funds will be considered for charitable groups and organizations directly benefitting the health and well being of Rolesville residents. Ineligible Requests include: Salaries, Taxes and fees, Utility payments, Rent/mortgage payments, Building repair, Building maintenance

Name

Terri Simmons

Date

3/7/2024

Physical Address

6350 Rogers Road

Mailing Address

P O Box 257

Phone

(984) 220-2251

Phone

Email

thornetorose@gmail.com

Points of Interest

Community Service

When was the organization founded?

July 11, 2020

Please provide the mission statement of the organization and give a brief description of the primary program or services provided. Please attached detailed organization-wide financials for the last two fiscal years to this grant application (revenue/expense budgets/audited if possible)

Our Mission is to culturally educate and break down the stigma of mental health in bipoc communities and empower financial stability through entrepreneurship

Amount requested and description of activity (if more than one activity, break down by activity.) Description should include projected # of Rolesville residents to be served.)

We are requesting \$2500 of community funds so that we can continue to service the Rolesville community in the following ways:

(1) Annual ACTS Now 5k Dash where we promote physically activity and exercise as positive coping skills for those that suffer from mental health illness, This year we are expecting 115 to 150 participants.

(2) Annual Surprise & Supplies free school supplies give away where we focus on reducing anxiety and depression for children going back to school and not having the financial resources to get needed school supplies. We use this an platform to get other businesses involved in spreading awareness in the community as well.

(3) Thorne to Rose Foundation worked with local residences to provide, gifts and needed necessities through out the holiday season to help each the financial burden and associated stress, depression and anxiety that is commonly encounter during the holidays and provided education and therapy resources to these family struggling.

(4) The foundation has established an annual scholarship where single member or sole proprietor therapist can apply to take CE

courses that will help them become culturally competent in addressing mental health illness in our community as well as use for co-pays and needed resources for their clients in dealing and taking accountability for their mental health.

(5) For the 2024 year the foundation will be hosting its inaugural ACTS Fore! Charity Golf Tournament to help support peaceful mind, calmness and selfcare as a positive coping technique to deal with anxiety resulting from mental health illness.

(6) Thorne to Rose Foundation will be partnering with the local Rolesville High School to sponsor a program to get me certified in identifying teen in crisis. This program will be open to teens, parents, teachers, clergy, counselor. The objective is not to diagnose but to the technically trained in identifying the warning signs and taking effective measures to help de-escalate a situation until property authorities have arrived.

ACTS Now 5K Dash

Budget Expenses

Timing Expense \$800

Trophies (Qty 12) \$75

Swag Bags \$150

Finisher Medals \$250

Water Bottles \$125

Race Socks (Qty 50) \$500

Facility Rental (6hrs) \$180

Porta Pottie (Qty 1) \$225

Police Officer (Qty 2)Credit \$180 \$180

DJ \$500

Signage & Graphics \$750

Miscellaneous/ Icy Vendor \$500

Total Budget Expenses \$4,235

ACTS Now 5K Dash

Budget Revenue

Participants (125 x \$20) \$2500

Merchandise sales (50 x \$15) \$750

Vendor Booths (5 x \$35) \$175

Mile Markers Sponsors (6x\$100) \$600

Bronze Sponsors (4 x \$250) \$1000

Silver Sponsors (2 x \$500) \$1000

Gold Sponsors (2 x \$1000) \$2000

Donations \$500

Total Budget Revenue \$8525

Supplies and Surprise

Back- to- school

Budget Expenses

Ice Vendor \$300

Kid Friendly Events \$1000

Purchased Supplies \$500

Graphics and Marketing \$250

Total Budget Expenses \$2000

ACTS Fore! Charity Golf Tournament Budget Expenses

Venue Cost (60 players x \$39) \$2340

Meals, Drinks & Snack \$1200

Awards & Prizes \$1300

Signage & Graphics \$450

Miscellaneous \$400
Total Budget Expenses \$5690

ACTS Fore! Charity Golf Tournament Budget Revenue
Teams (15 x \$400) \$6000
Tee Box Sponsors (18 x \$100) \$1800
Hole Sponsors (5 X\$200) \$1000
Raffle & Other Event Fundraising \$500
Total Budget Revenue \$9300

Is this service or program related to any Town service or to a service provided by another agency or non-profit and if so, in what way and how have partnerships been formed or considered?

Currently we are not aware of any other organization on the town of Rolesville that specifically addresses the awareness and breaking the stigma of mental health illness in our community.

Have you requested funds from other sources for the activity/program being requested? If so, from who, and what is the status of your request (amount awarded/application pending)?

We have not requested any other grant funding at this time.

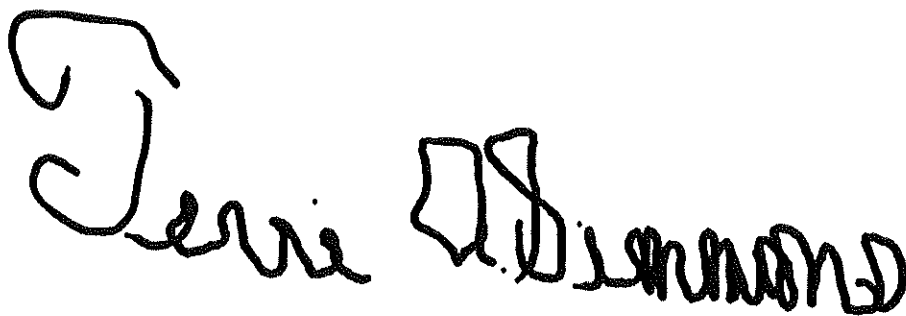
The Town has established its requirements and expectations to ensure that the programs and projects make an effective, measurable and positive impact to our community. In the interest of fiscal accountability and program effectiveness, the award process includes the following requirements:

- Application worksheet
- Organizational statement of revenue and expense
- Funding purpose statement
- 501c3 preferred

Signature

Date

3/12/2024

A handwritten signature in black ink that reads "Terrie A. Diamond". The signature is written in a cursive, flowing style.

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Entry #: 16 **Status:** Submitted **Submitted:** 3/8/2024 11:02 AM

The Signature Authority certifies that the information provided in this application is complete and accurate, and that if awarded funds, understands the Town of Rolesville will require interim and final reports regarding funded programs/activities and retains the right to audit financial and operational records at its discretion upon reasonable notice.

Date Received by Clerk

Available funds will be considered for charitable groups and organizations directly benefitting the health and well being of Rolesville residents. Ineligible Requests include: Salaries, Taxes and fees, Utility payments, Rent/mortgage payments, Building repair, Building maintenance

Name

Date

Tyler Williams

Physical Address

554 Redford Place Drive

Mailing Address

554 Redford Place Drive

Phone

Phone

(336) 312-8518

Email

tyler@vcrolesville.org

Points of Interest

Community Service

When was the organization founded?

2018

Please provide the mission statement of the organization and give a brief description of the primary program or services provided. Please attached detailed organization-wide financials for the last two fiscal years to this grant application (revenue/expense budgets/audited if possible)

Village Church Rolesville is a United Methodist Faith Community. We are a campus of Wake Forest United Methodist Church. Our mission is to live like family and love like Jesus. We exist to make disciples of Jesus for the transformation of the world. We are called to love our neighbors well and to help all in our community flourish. We pray and work for God's Kingdom here as it is in heaven.

For the purpose of this grant, we are spotlighting our partnership with Granite Acres in Rolesville. I am happy to provide financials and proof of 501C3 upon request. There is no place here to attach that information.

Amount requested and description of activity (if more than one activity, break down by activity.) Description should include projected # of Rolesville residents to be served.)

Amount requested: \$5000

Granite Acres Outreach: There are 60 mobile homes in Granite Acres.

-Biweekly Food Distribution: Serving anywhere from 10-30 individuals. We put out fresh food from Wegmans on tables.

-Little Library: Books for children and adults in Granite Acres (serving all within Granite Acres)

-Pop-Up Summer Vacation Bible School: Approximately 30 children

-Porch Repair: We did one porch last year for one family. Potential to do more as needed based on what needs repair.

-Small Group Spanish Bible Study - open to all residents of Granite Acres

Potential NEW OPPORTUNITIES: Dinner Church with ESL Classes, Community Learning Forums with speakers/presenters coming in to share about how to "navigate the system." Topics could include immigration, finances, healthcare, school system, etc.

Is this service or program related to any Town service or to a service provided by another agency or non-profit and if so, in what way and how have partnerships been formed or considered?

We partner with Raleigh Dream Center and Wegmans for the food distribution. No other services provided by town.

Have you requested funds from other sources for the activity/program being requested? If so, from who, and what is the status of your request (amount awarded/application pending)?

This is first grant application.

The Town has established its requirements and expectations to ensure that the programs and projects make an effective, measurable and positive impact to our community. In the interest of fiscal accountability and program effectiveness, the award process includes the following requirements:

- Application worksheet
- Organizational statement of revenue and expense
- Funding purpose statement
- 501c3 preferred

Signature



Date

3/8/2024

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www.rolesvillenc.gov

Entry #: 18 **Status:** Submitted **Submitted:** 3/22/2024 1:09 AM

The Signature Authority certifies that the information provided in this application is complete and accurate, and that if awarded funds, understands the Town of Rolesville will require interim and final reports regarding funded programs/activities and retains the right to audit financial and operational records at its discretion upon reasonable notice.

Date Received by Clerk

Available funds will be considered for charitable groups and organizations directly benefitting the health and well being of Rolesville residents. Ineligible Requests include: Salaries, Taxes and fees, Utility payments, Rent/mortgage payments, Building repair, Building maintenance

Name

Wake County Chapter #1 Disabled American Veterans (DAV)

Date

3/21/2024

Physical Address

1700 Hodge Road Knightdale NC 27545

Mailing Address

PO Box 1521 Knightdale NC 27545

Phone

(919) 268-7833

Phone

(919) 268-7833

Email

tres3245@att.net

Points of Interest

Community Service

When was the organization founded?

as a 501 (c4) on November 10, 1955

Please provide the mission statement of the organization and give a brief description of the primary program or services provided. Please attached detailed organization-wide financials for the last two fiscal years to this grant application (revenue/expense budgets/audited if possible)

Our mission is the ensure that Veterans, and their families, are aware and can access the full range of benefits available to them. We provide free, professional assistance, by preparing and submitting claims for disability compensation. We provide outreach to local veterans in nursing facilities and the Durham Veterans hospital by providing needed coats, socks, jogging suits, underwear, and other personal items. When permissible, we play bingo, do ice cream socials, holiday parties and provide tickets to movies or other fun events. We provide meals for Veterans during the holidays, and we also assist with utility bills and rent to prevent shut off or eviction. All of our Volunteer Chapter Service Officers receive training annually to stay proficient in assisting Veterans with Military Disability Claims.

Amount requested and description of activity (if more than one activity, break down by activity.) Description should include projected # of Rolesville residents to be served.)

We are requesting \$1500 in order to bring more awareness to the Veterans in Wake County. This is a service that benefits 100% of the Veterans, and their families, in the town of Rolesville. We would like to provide, at least annually, joint information sessions, with representatives from Veterans Benefit agencies, Eligibility, PACT Act, and Medicare Part B give back programs, to name a few. We would like to be able to have two of these sessions this year. We also want to reach out to all of the new Veterans moving to our area, in order to provide this assistance and also educate them on the benefits of becoming a member of our chapter. All of our services are available to Veterans, regardless of membership. We are all Disabled Veterans, volunteering, still giving back. Our CSOs assist approximately 100 Veterans each month.

Is this service or program related to any Town service or to a service provided by another agency or non-profit and if so, in what way and how have partnerships been formed or considered?

No. We are the only DAV chapter in Wake County

Have you requested funds from other sources for the activity/program being requested? If so, from who, and what is the status of your request (amount awarded/application pending)?

No

The Town has established its requirements and expectations to ensure that the programs and projects make an effective, measurable and positive impact to our community. In the interest of fiscal accountability and program effectiveness, the award process includes the following requirements:

- Application worksheet
- Organizational statement of revenue and expense
- Funding purpose statement
- 501c3 preferred

Signature

Date

3/21/2024

Tresa Rula-Sultan

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Town of Rolesville Advisory Board Candidate Questionnaire

The Town Clerk will acknowledge receipt and you will be contacted to schedule an interview regarding available position on the board you have chosen.

Date Received by Clerk



Qualifications: Some advisory boards require residency within the Town of Rolesville or its ETJ.

Candidates may be invited to meet with an interview panel and appointments are made by the Town Board as a whole.

Name

Date

First **FRANK**

C.

Last

PEARCE, JR.

7-1-24

Physical Address

Address Line 1

508 DOGWOOD MEADOW TRAIL-ROLESVILLE N.C.

Mailing Address

Address Line 1

SAME

Phone

Phone

Home

919-369-1310

Work

919-556-5018

Email

PEARCEBACKHOE SEPTIC @GMAIL.COM

Points of Interest

- ☒ Planning Board ☐ Board of Adjustment ☐ Parks and Recreation Advisory Board
☐ Openspace & Greenway Committee (subcommittee of Parks and Recreation Advisory Board)
☐ Tree Board

How long have you lived in Rolesville?

ROLESVILLE AREA SINCE 1953

(Please note that a minimum one-year residency is preferred in order to apply)

What is your formal education?

H.S.

Current Occupation

Employer

SELF EMPLOYED

Besides your residence, what real estate do you own in Rolesville and within its planning jurisdiction?

Do you have any business relationships in the Rolesville area?

NO

Have you ever served on any boards or committees in Rolesville or other towns? (If so, please list)

PLANNING BOARD 42 YRS. BOARD OF ADJUSTMENT 1 YR.

Why do you want to serve on a Town of Rolesville board or committee?

Smart Growth

What is your "vision" for Rolesville?

Good town to live in

Briefly, explain what you believe are the two most important issues facing this advisory board, and how do you believe this board should address each issue?

1)

Responsible Growth

2)

Please specify any activities, which might create a conflict of interest that would prevent you from official action should you be appointed to this advisory board:

N/A

Please specify any activities, which might create a conflict of interest that would prevent you from official action should you be appointed to this advisory board:

N/A

Have you attended a meeting of the board you are applying to or talked to anyone currently on the board?

☐ Yes ☒ No

Comments

All applicants are strongly encouraged to attend a regularly scheduled meeting of the advisory board for which they are applying.

I certify that all statements on this form are true and complete. I further understand that false statements shall be sufficient cause for rejection of this application.

Signature

Frank C. Pearce, Jr.

Date

7-1-24



x

draw type

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www.rolesvillenc.gov

Submit

Update

Entry #: 103

Status: Submitted

Submitted: 6/27/2024 5:06 PM

The Town Clerk will acknowledge receipt and you will be contacted to schedule an interview regarding available position on the board you have chosen.

Date Received by Clerk

Qualifications: Some advisory boards require residency within the Town of Rolesville or its ETJ.

Candidates may be invited to meet with an interview panel and appointments are made by the Town Board as a whole.

Name

Daniel Fox

Date

6/27/2024

Physical Address

4932 Tuckahoe Trace

Mailing Address

4932 Tuckahoe Trace

Phone

(919) 210-7285

Phone

(919) 210-7285

Email

dankellyfox@gmail.com

Points of Interest

Board of Adjustment

How long have you lived in Rolesville?

1.5yrs

What is your formal education?

B.S.in Emergency & Disaster Management

Current Occupation

Firefighter

Employer

Hopkins Fire Department

Besides your residence, what real estate do you own in Rolesville and within its planning jurisdiction?

None

Do you have any business relationships in the Rolesville area?

I own TSR Tree Service LLC and conduct business in the Rolesville area.

Have you ever served on any boards or committees in Rolesville or other towns? (If so, please list)

No

Why do you want to serve on a Town of Rolesville board or committee?

I want to be more engaged in my community and assist with managing its growth.

What is your "vision" for Rolesville?

A well balanced community with appropriate commercial entities to support the needs of a growing residential population. This will help capture both local and outside sales tax revenues to aid the town with funding needs required for the rapid growth the town is currently experiencing as well as the projected growth in the years to come.

Briefly, explain what you believe are the two most important issues facing this advisory board, and how do you believe this board should address each issue?**1)**

Zoning Ordinance compliance. As the town experiences growth ordinances are enacted to comply with a master plan to ensure the desired appearance is achieved, safety measures are adhered to ensure public safety, and growth is managed in such a way that is to benefit both the town and its citizens. This advisory board must examine issues brought to the panel and look for ways to resolve the issue within proper legal parameters while protecting the interest of the town and its citizens.

2)

Request for variances. The panel should review the request to determine if the ordinance in place is too restrictive for the specific circumstance, while also protecting the interest of the town and its citizens.

Please specify any activities, which might create a conflict of interest that would prevent you from official action should you be appointed to this advisory board:

I'm not aware of any.

Please specify any activities, which might create a conflict of interest that would prevent you from official action should you be appointed to this advisory board:

None

Have you attended a meeting of the board you are applying to or talked to anyone currently on the board?

No

Comments

All applicants are strongly encouraged to attend a regularly scheduled meeting of the advisory board for which they are applying.

I certify that all statements on this form are true and complete. I further understand that false statements shall be sufficient cause for rejection of this application.

Signature

Date

6/27/2024

Daniel Paul Fox

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FUTURE TOWN BOARD MEETINGS

(Please note this schedule is subject to change)

July 19, 2024	Annual Wake County Mayors Association Mudcats Outing – Five County Stadium
July 24, 2024	East Wake Local Government Association Meeting – Rolesville 6:30 p.m.
August 6, 2024	Town Board Regular Meeting – 7:00 p.m. (Staff Reporting: PL/ED/Chamber) <ul style="list-style-type: none">• Proclamation: National Senior Citizens Day, August 21st.• Consent: Minutes of July 9th and July 24th.• Legislative Hearing: ANX-24-03, PIN 1758479244.• .• .
August 9, 2024	George Taylor Event - Arise
August 20, 2024	Town Board Work Session – 6:00 p.m. <ul style="list-style-type: none">• Consent: Acceptance of Bids for Farm Entrance.• .
September 3, 2024	Town Board Regular Meeting – 7:00 p.m. (Staff Reporting: P&R/PW) <ul style="list-style-type: none">• Proclamation: First Responders Month• Proclamation: Community Planning Month.• Consent: Minutes of August 6th and August 20th.• .
September 17, 2024	Town Board Work Session – 6:00 p.m. <ul style="list-style-type: none">• Chamber Report.• Rolesville Downtown Development Association Report.• .
October 8, 2024	Town Board Regular Meeting – 7:00 p.m. (Staff Reporting: PD) <ul style="list-style-type: none">• Proclamation: Breast Cancer Awareness Month• Consent: Minutes of September 3rd and September 17th.• .
October 22, 2024	Town Board Work Session – 6:00 p.m. <ul style="list-style-type: none">• .• .

Planning Items to be Scheduled by Planning Director:

- REZ-24-03 / ANX-24-03 – PIN 1758479244 – Legislative Hearings
- REZ-23-05 / ANX-23-04 – 201 S. Main (Scarboro Apartment) / 200 School Street Legislative Hearings
- TA-24-01 – LDO Text Amendment – Residential Urban District Street – Legislative Hearings
- REZ-24-01 / ANX-24-02 – Merritt Property – Legislative Hearings
- REZ-23-01 – Averette & Jones Dairy Mixed Use – Legislative Hearing
- TBD – TA-24-XXX – LDO Text Amendment Next Round TBD