



Agenda
Parks & Recreation Advisory Board
April 27, 2022
7:00 PM

Rolesville Town Hall

<i>Item</i>	<i>Agenda Topic</i>
1.	Call to order and welcome.
2.	Approve the minutes of March 23, 2022 Parks & Recreation Advisory Board meeting
3.	Old Business
	a. Farm – Entrance
4.	New Business
	a. Boy Scout Project
5.	Reports from Parks & Recreation Director
	a. Facilities update
	b. Program updates
	c. Special Event updates
6.	Committee Report
	a. OSAG Committee
	b. Facility Naming and Identity Committee
7.	Other Business
8.	Adjourn

Town of Rolesville
Parks and Recreation Advisory Board
Minutes for Wednesday March 23, 2022

Call to Order - 6:59 meeting begins

Mothanna Al-Hoory

Kevin Mazur

Richard Armant

Mary Ka Powers

Derek Versteegen

Abby Armistead

Aaron Gauger

—

JG Ferguson - Parks & Recreation Director

Paul Vilga - Town Commission Liaison

Motion to Approve Minutes from February 23, 2022 from Mothanna Al-Hoory

Second motion from Richard Armant

7-0 in favor of approving minutes from February 23, 2022

Old Business

- Chandlers Ridge – Potential Park Property
 - Not much to add from previous discussion, JG notes that a meeting is coming up.
- Cobblestone/Community Center
 - JG states things are moving forward, currently in the design phase, stated the town commissioners agreed on the 2 story plan.
- Farm - Next Steps for PARAB
 - JG states the budget to design the entrance might be about \$800,000 and could be taken from park impact fees - commissions will discuss in upcoming workshop
- Open Space & Greenway Plan Update
 - JG informs the steering committee will be meeting soon

New Business

- Trail Art
 - Kristen (staff) presents program and various pieces for review/vote.
 - Mothanna asks about contest requirements/theme. Staff clarifies that there are none other than what is stated on the competition document (hand out).
 - Derek asks what we do with the art work provided. Staff explains they are given away - the program is designed to purchase the art and leave it out at town parks for residents to find and keep.
 - Mothanna suggests printing "RV2022" as a reference (or something similar) as a means to establish an identity and remembrance. Staff will consider adding a sort of identification marking on next year's requirements and ask current year winner to incorporate if it is possible to do so without disrupting the artist's vision.

- Additional discussion about art pieces and selection criteria. Many, if not all, would like to select local artists. Many also felt certain pieces had more direct connections to the town and are a little more appreciated even if not from a local artist.

A motion to approve the artwork presented by Scott Partridge was offered by Derek Versteegen and seconded by Abby Armistead.

The motion passed with a 7-0 vote.

- Memorial Donation Policy Review
 - Staff having discussions/meetings on how to get the Outdoor Museum appended to the Open Space & Greenway Comprehensive Plan.
 - JG offers the likelihood of using the existing Memorial & Donation Policy and staff will meet/review the policy to see what/how/if at all modifications will be needed to accommodate the proposal.

Director Reports

Facility Update

- JG communicates some of the challenges with cleaning staff shortage - looking for people at least on weekends paying \$11/hr to clean facilities.
- JG informs the slow progress with Cobblestone is affecting parking at and around Main Street Park
- JG explains lighting updates going into the budget
 - Abby asks if all systems will have remote functionality
 - Paul asks for field confirmation
 - JG confirmed fields and remote functionality and adds the ability to schedule on/off times and the position/aiming of the lights will allow for other/additional recreation programming in our lighted spaces
- Mothanna shares concerns with Main Street Park over use is becoming obvious
 - Fence in parking lot coming into disrepair
 - Aesthetics of that area and entrance need attention
 - Group picnic areas also showing some need for attention
 - Suggest expanding amenities into the park (interior)
 - JG acknowledges and agrees with observations and notes staff addressing them and shares details of discussions related to various needed improvements to the parks/equipment
- Aaron ask if there is anything to recover costs - how can we enhance quality
 - JG explains the town board likes to see 100% cost recovery while we (staff) would like to be seen/understood to be more of service so actually recovery is somewhere in between 0 and 100%.
- Aaron asks if town needs/accepts (board) game donations

- JG states it would depend on what the town currently has and will need to review the inventory to see if there is a need or not.
- Derek asks if the town advertises any sort of donation drive.
 - JG responds that most games are purchased with budgeted funds to ensure games are “complete” and not likely to have missing or damaged pieces.
- Aaron asks if there is a Recreation Day?
 - JG explain it’s not an event mainly due to logistics
- Mary Ka asks when Main Street road construction is going to begin?
 - Paul states that it keeps moving and could not provide a concrete answer
- Mary Ka ask/confirm the Farmer’s Market is moving?
 - Dick explains some of the businesses complained about the crowding/traffic so they moved
 - JG states the Farmers Market will move toward the end of the year and opens conversation to add to Fall Fun Fest event

[Mary Ka, expectedly, leaves meeting]

Programs

- See Amended document
[no additional discussion]

Events

- See Amended document
[no additional discussion]

Committee Reports

OSAG Committee

- Historic Rolesville Society working with OSAG to identify Outdoor Museum Sites.

Facility Naming and Identity Committee

- No report presented

Other Business

- Paul informs us that Rolesville is one of two Wake County towns that have yet to sign the Mayor Monarch Pledge - a proclamation for a town to commit to saving the butterfly.
 - Town will be issuing proclamation
 - Town to encourage dwellings and increase habitat, perhaps including installing a demonstration garden
- Paul also notes Boy Scout Troop 141 reached out with merit badge interest to help clean up litter (adopt) Main Street Park - to be discussed with staff.
- JG adds another offer was to build a helmet rack for baseball dugouts - waiting for proposal.
- Paul shares comments on Arbor Day, good turn out, better timing/location, since being at Main Street Park there were more unsuspecting participants
 - Suggests considering adding food and drink next year

- Action items included following up with the Naming Committee for any updates.

Adjourn - Motion to adjourn by Derek Versteegen is seconded by Kevin Mazur and 8:43 meeting ends

Memorandum

To: Mayor & Town Board
From: JG Ferguson, Parks & Recreation Director
Date: 3/9/22
Re: Parks & Recreation FYI

Below are the participant numbers for Parks & Recreation programs for the month of February along with upcoming programs and special events.

February Programs:

Program	Session	Participants
Monet Dance Performing Arts	Session 1: Dance 4 Tots II	5
Monet Dance Performing Arts	Session 1: Hip Hop Beginners	9
Monet Dance Performing Arts	Session 1: Hip Hop Tots	6
Drawing FUNdamentals	Session 1	9
Chair Yoga	2/8, 2/15, 2/22	27
Senior BINGO	2/9 & 2/23	15
TOTAL		71

Upcoming Programs – March/April:

- Senior BINGO – 3/9, 3/23, 4/6, 4/20
- Encaustic Art – 3/11, 3/25, 4/8
- Chair Yoga – 3/8, 3/15, 4/12, 4/26
- Game Hour – 3/16, 3/30, 4/13, 4/27
- Krav Maga Self Defense: Session 2
- Ballet I: Session 2
- Ballet II: Session 2
- Drawing FUNdamentals You Pick! – Session 2
- Monet Dance Performing Arts Studio – Hip Hop Beginners: Session 2
- Monet Dance Performing Arts Studio – Dance 4 Tots I: Session 2
- Monet Dance Performing Arts Studio – Dance 4 Tots II: Session 2
- Monet Dance Performing Arts Studio – Hip Hop Juniors: Session 2
- Monet Dance Performing Arts Studio – Hip Hop Tots: Session 2
- Engineering For Kid: Sumo Robotics – 4/12

Youth Spring Athletics Registration:

Sport	Residents	Non-Residents	Total
Baseball	142 (39%)	222 (61%)	364
Softball	37 (37%)	64 (63%)	101
Soccer	203 (59%)	143 (41%)	346
TOTAL	382 (47%)	429 (53%)	811

Rentals:

Rental Space	Number of Rentals
Community Center	4
Shelter A	3
Shelter B	2
Shelter C	1
Shelter D	0
Gazebo	0
Amphitheatre	0
TOTAL	10

Special Events:

- Blood Drive on Friday, February 18th
 - 43 units collected!

UPCOMING SPECIAL EVENTS & RENTALS**March**

- Litter Sweep
 - Saturday, March 5, 2022
 - 9:00 AM
 - 26 people volunteered – Over 35 bags of litter collected
- Note in the Pocket – Free clothing event
 - Saturday, March 12, 2022
 - 2:00 pm – 4:00 pm
- Arbor Day
 - Saturday March 19, 2022
 - 1pm-3pm
 - Main Street Park Shelter D

April

- Blood Drive
 - Friday, April 8, 2022
 - 10:00 AM - 3:00 PM
- Egg Rush
 - Saturday, April 9, 2022
 - 10 am
- Music at Mill Bridge
 - Saturday, April 30, 2022
 - 5:30pm – 7:00 pm

May

- Litter Sweep
 - Saturday, May 7, 2022
 - 9:00 AM

- Music at Mill Bridge
 - Saturday, May 7, 2022
 - Saturday, May 21, 2022
 - 5:30pm – 7:00 pm
- Memorial Mile
 - Monday, May 30, 2022
 - 11:00 am
 - Partnership with the Garden Club

June

- Trail Art
 - Artist Applications due March 18th
 - Art will be placed along greenways throughout the whole month.
- Blood Drive
 - Friday, June 17, 2022
 - 10:00 AM - 3:00 PM
- Juneteenth
 - June 19, 2022
 - Brainstorming ideas for a celebration event
- Music at Mill Bridge
 - Saturday, June 4, 2022
 - Saturday, June 11, 2022
 - Saturday, June 18, 2022
 - 5:30pm – 7:00 pm



Memorandum

To: Parks & Recreation Advisory Board
From: JG Ferguson,
Date: 4/21/2022
Re: Item 4.a

Mr. Alex Sakell with Boy Scout Troop 141 Rolesville has approached Town staff to complete his Eagle Scout project on town property. Staff has met with Mr. Sakell and asked him to present his concept to the Parks & Recreation Advisory Board.

Attached is the presentation will present to the PARAB.



ALEX SAKELL EAGLE SERVICE PROJECT

TROOP 141 ROLESVILLE

BASEBALL HELMET RACKS
DUGOUTS FOR FIELDS A & B

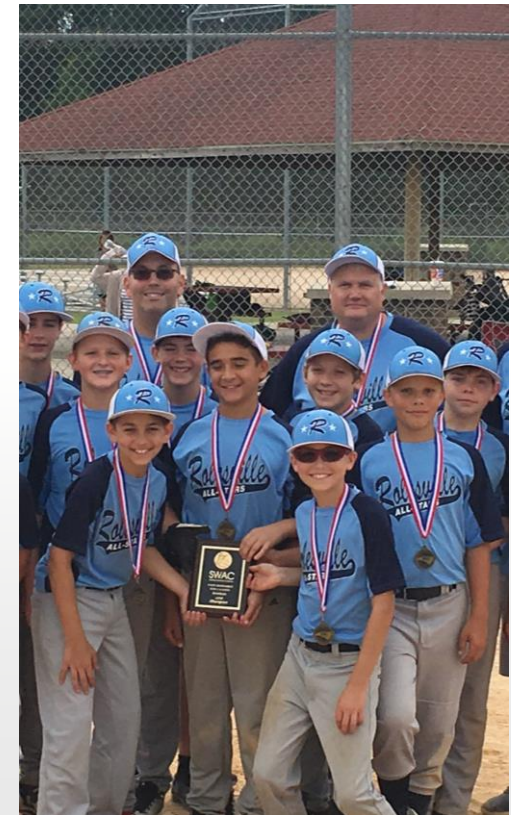
AT REDFORD PLACE PARK

PARKS & RECREATION ADVISORY BOARD MEETING

WEDNESDAY, APRIL 27, 2022

ABOUT ME

- 15 years old (Turn 16 in May)
- Played two seasons a year for 10 years at Rolesville (T-ball through Fall 2021 Season)
 - Including 2018 All Star Championship Team
- 10th Grade Honor's Student at Thales Rolesville
 - Varsity Baseball Player
- Life Scout, Jr Assistant Scoutmaster at Troop 141 at New Bethel Baptist Church



WHY HELMET RACKS FOR REDFORD PLACE BASEBALL FIELDS?

- I have the opportunity and I want to give back to the community
- There is a real need for these helmet racks in dugouts
- It would help organize dugouts and keep them free from helmet as tripping hazards
- It would improve the look of the dugouts and utility for players/coaches



OVERVIEW

The helmet racks will be:

- Made with pressure-treated exterior plywood sheathing
- Sturdily and professionally constructed
- Finished with weather-proof exterior paint
- Constructed with an open back for airflow and visibility through back of fence
- Strongly fastened to the fence cross bars, rather than sitting on the ground
- Out of the way of benches
- Easy for players to access
- Built and Mounted NO COST to Town of Rolesville
 - Prebuilt racks of the same materials and size run between \$400-\$600 per rack

FIELD A

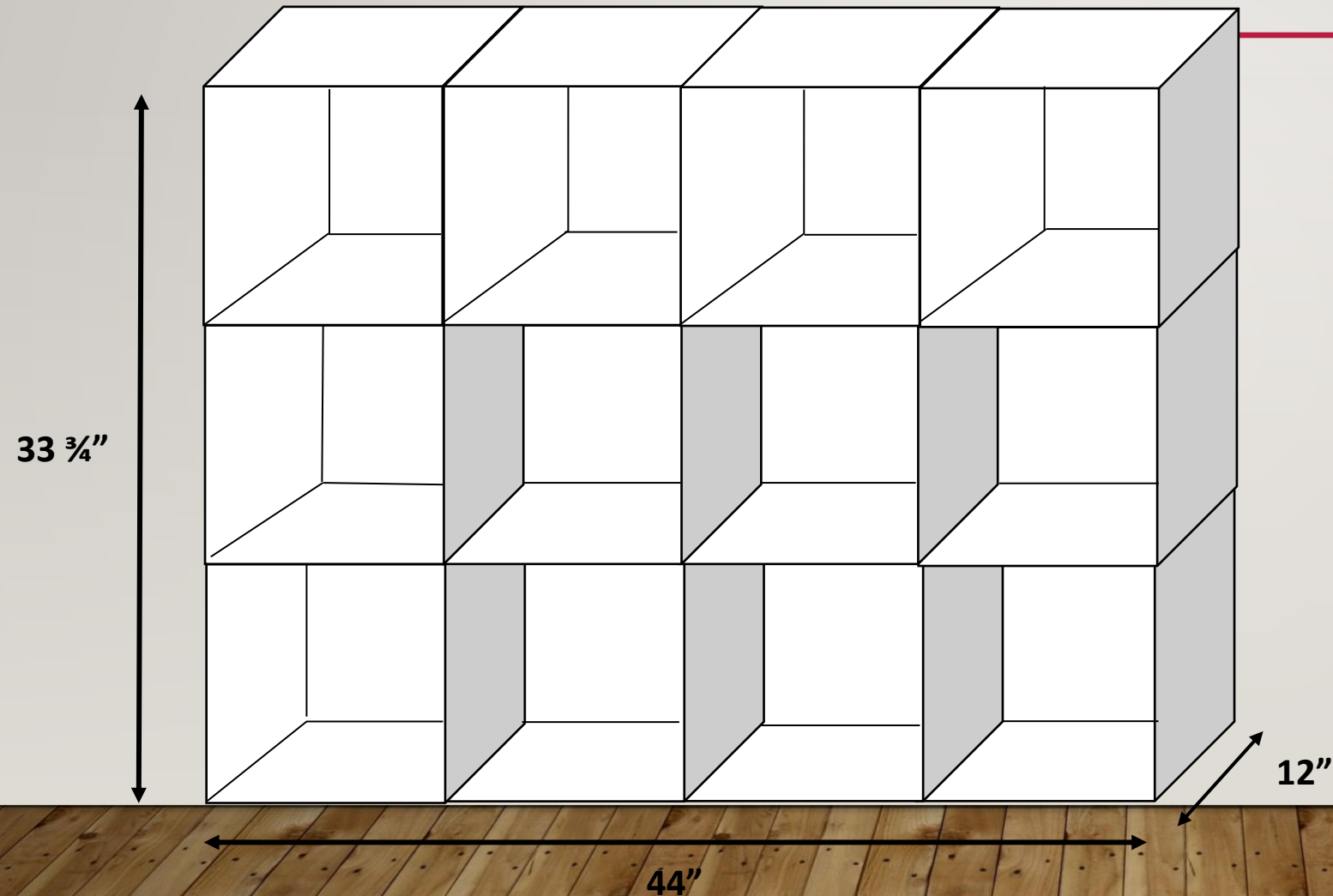
Configuration I will be used in both dugouts

Has enough distance between the middle bar and top bar to fit three rows.

Has plenty of horizontal distance.



HELMET BOX DESIGN CONFIGURATION I (12 SLOTS)



Vertical Design

Three rows of four

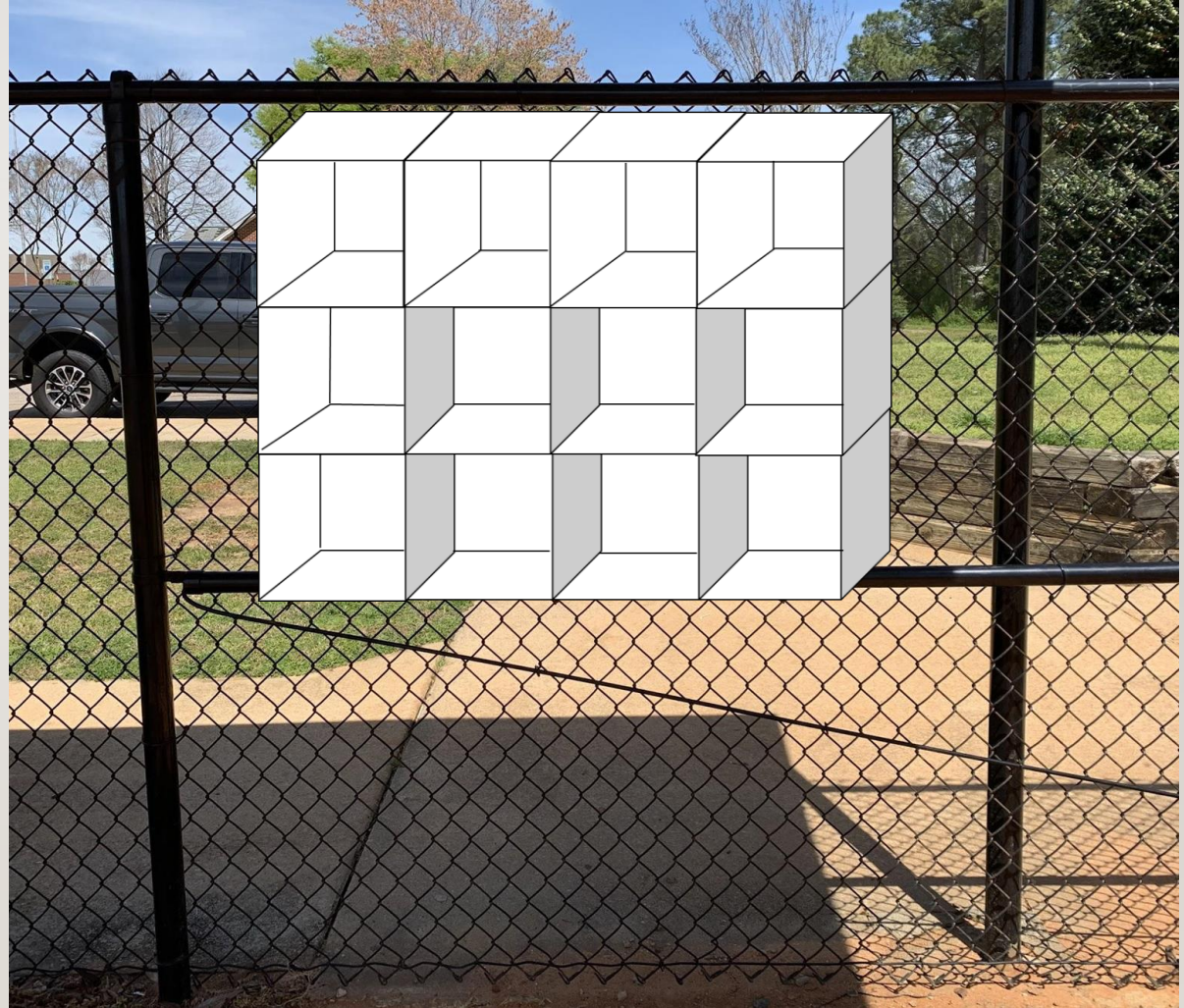
Overall Dimensions: $33 \frac{3}{4}"$ x $44"$ x $12"$

Estimated weight: 64 lbs.

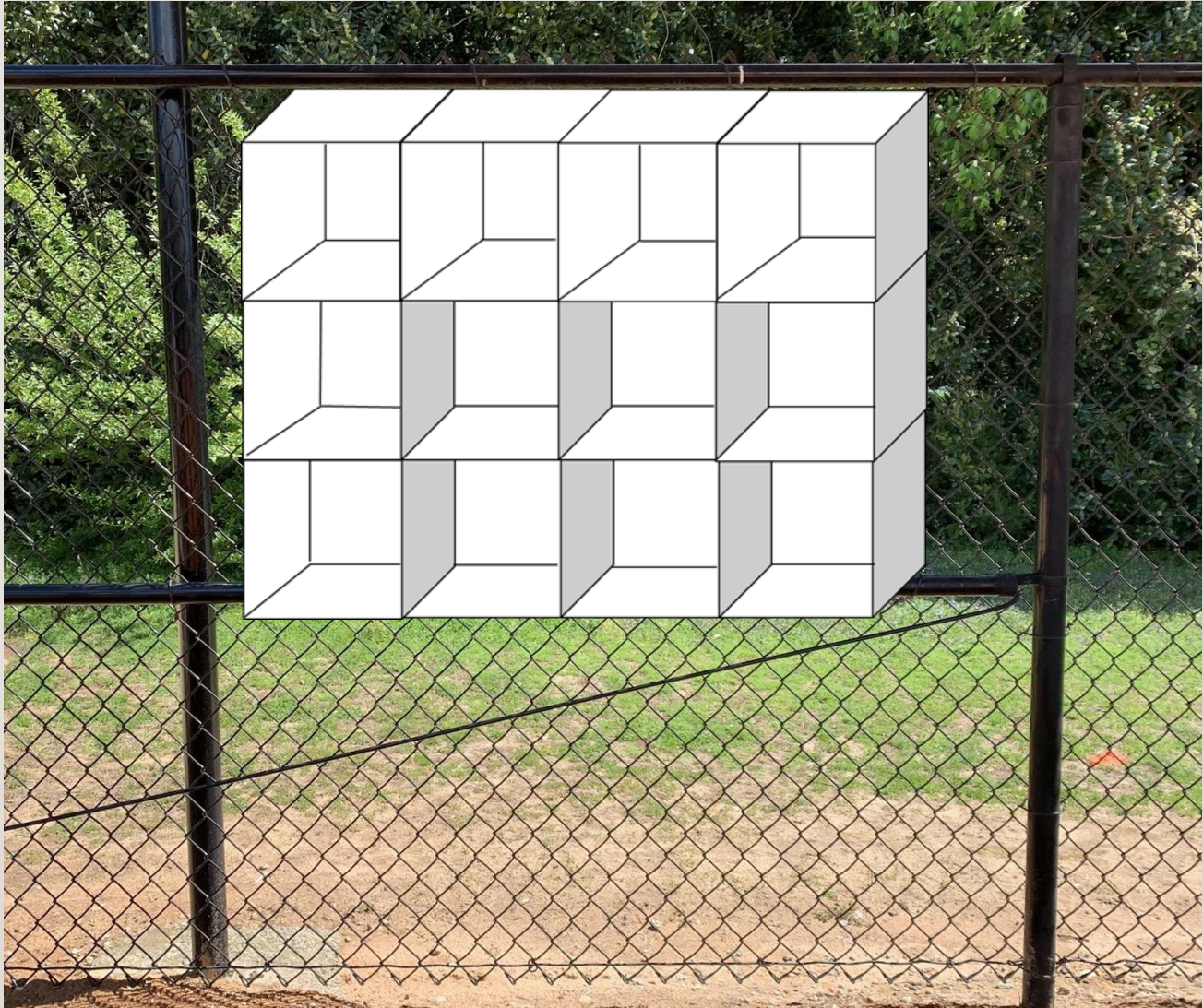
FIELD A DUGOUT AVAILABLE SPACE

	Total Area Length (between posts)	Total Area Height (ground to top bar)	Between cross bars (top to center bars)	Shelf Height From (ground to bottom of racks)	Rack Configuration Fit
Field A, 1 st Baseline	122in	71.5in	35in	3ft	1
Field A, 3 rd Baseline	119.5in	69.5in	36.5in	34" (Just shy of 3ft)	1

FIELD A (1ST BASELINE)



FIELD A (3RD BASELINE)



FIELD B

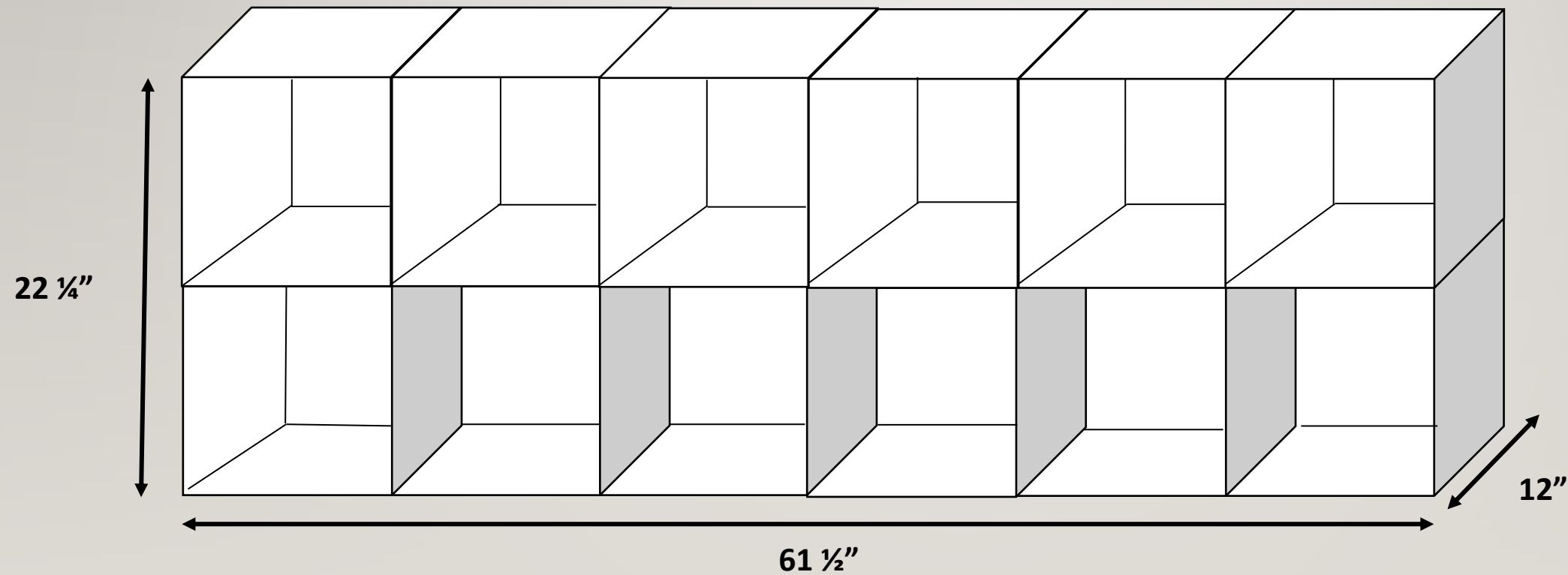
Configuration 2 would be used for both dugouts

Has a shorter distance between the middle bar and the top bar, which does not allow for three rows

Plenty of horizontal distance allows for plenty of space between the fence posts and dugout column



HELMET BOX DESIGN CONFIGURATION 2 (12 SLOTS)



Horizontal Design

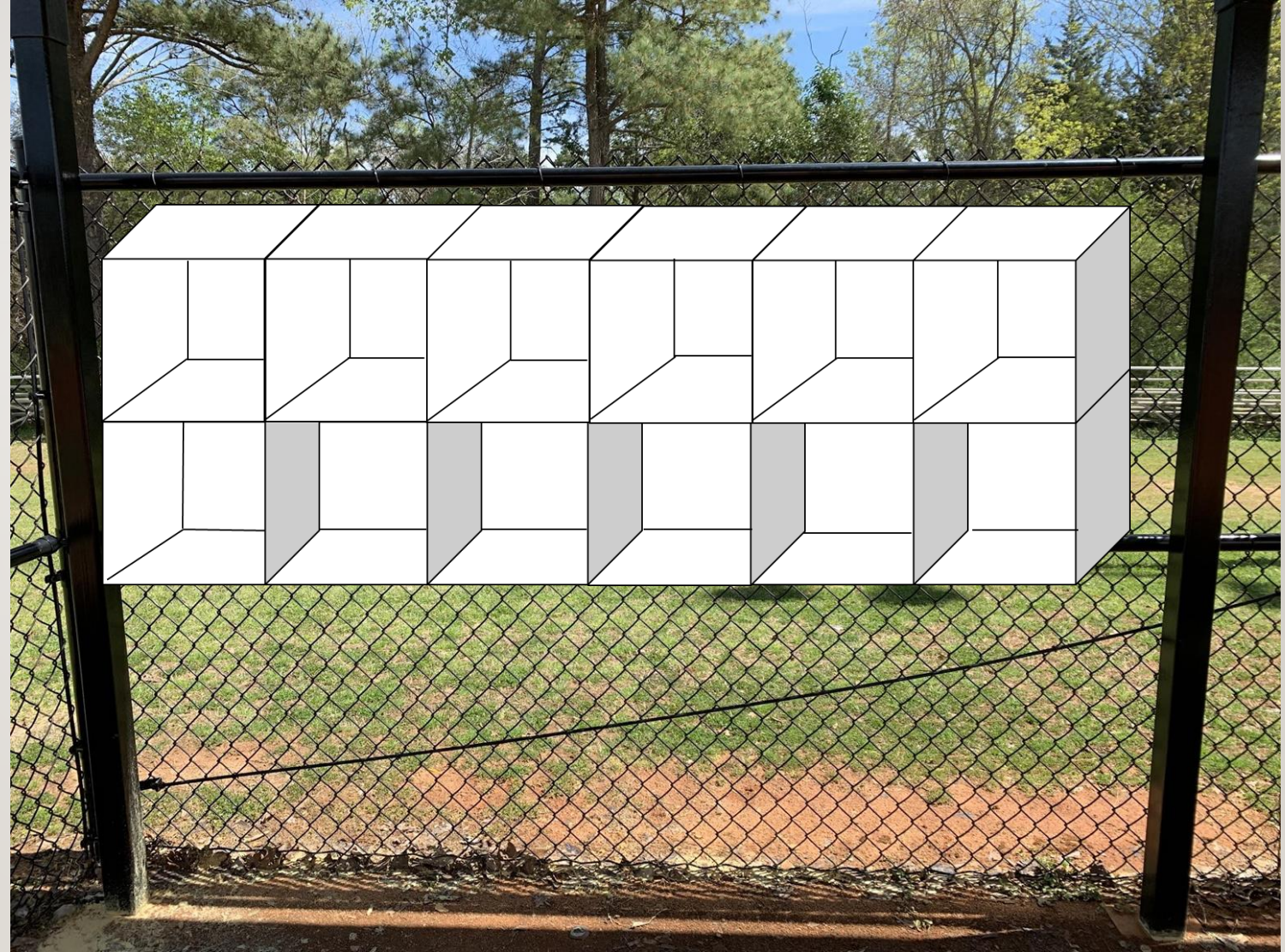
Two rows of six
Overall Dimensions:
22 1/4" x 61 1/2" x 12"

Estimated weight:
66 lbs.

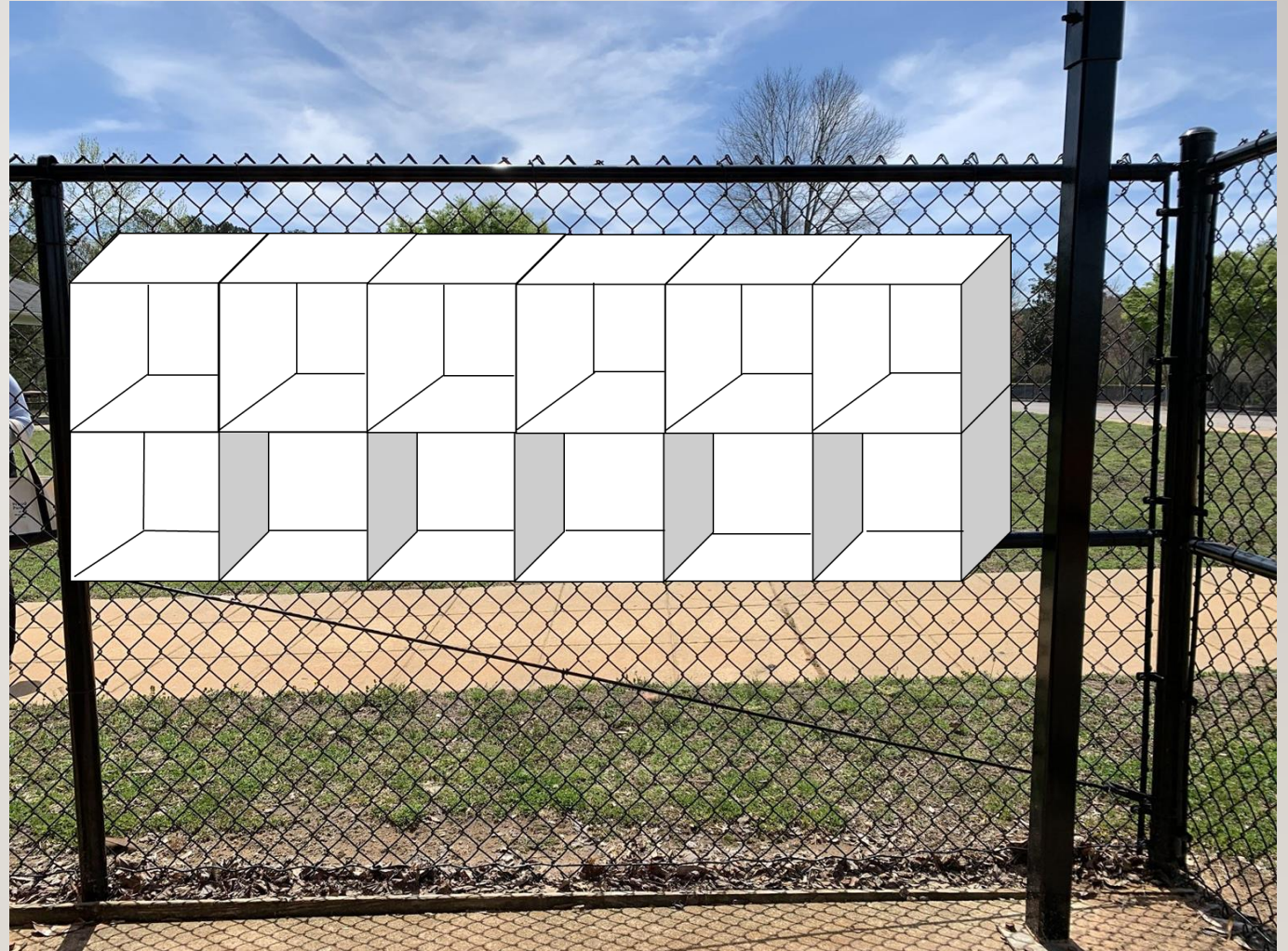
FIELD B DUGOUT AVAILABLE SPACE

	Total Area Length (between posts)	Total Area Height (ground to top bar)	Between cross bars (top to center bars)	Shelf Height From (ground to bottom of racks)	Rack Configuration Fit
Field B, 3 rd Baseline	96in	71in	32.5in	3ft	2
Field B, 1 st Baseline	89.5in	72in	34.5in	3ft	2

**FIELD B
(1ST BASELINE)**



FIELD B (3RD BASELINE)



MATERIALS (NO COST TO ROLESVILLE)

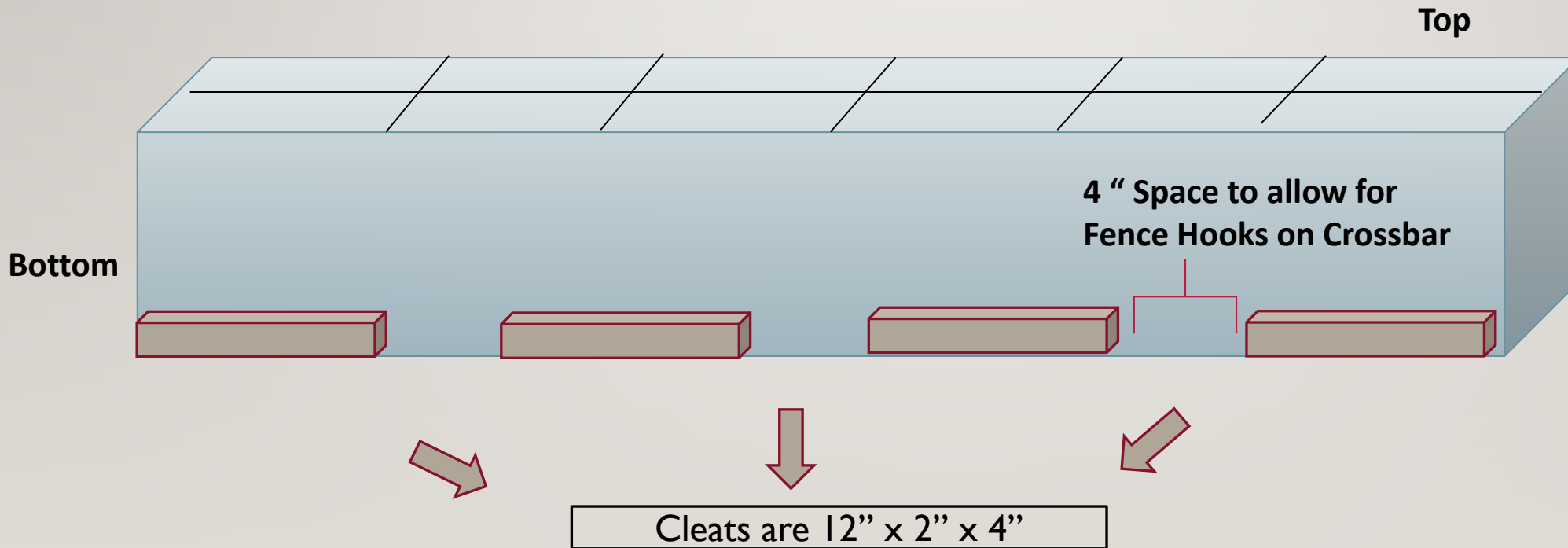
- Pressure-treated exterior plywood sheathing (Southern yellow pine)
- Exterior Screws/galvanized nuts, bolts, washers
- Quality exterior paint in colors of Rolesville Parks & Rec's choice
- Quality Wood glue
- Heavy duty nylon straps
- Metal or heavy-duty zip ties



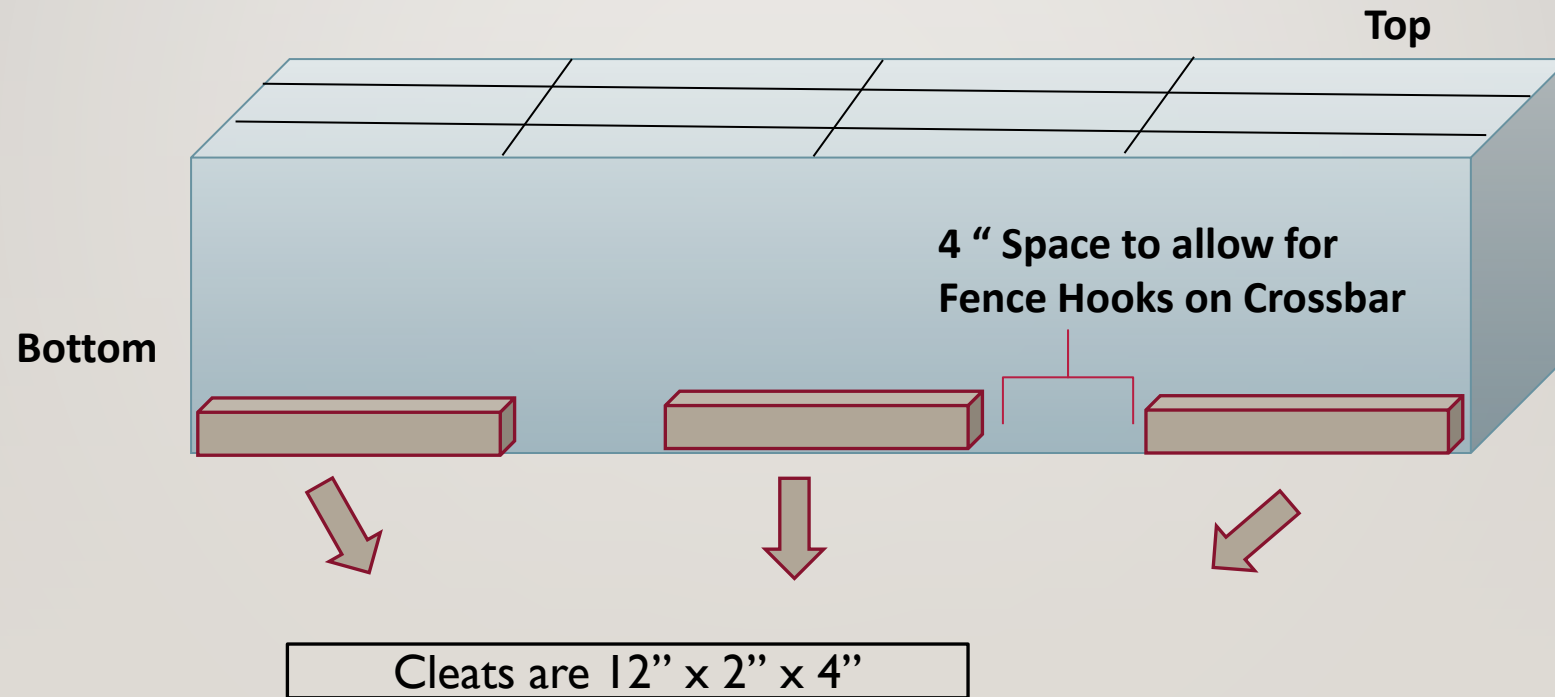
MOUNTING CONSIDERATIONS

- Racks will not have any weight resting on the chain link itself. Weight will be distributed on the center and top crossbars.
- The racks will be mounted to the wall in a fashion in which most of the weight will rest on the center beam that bisects the fence.
 - Bottom of each rack will have cleats attached to set the back edge of the rack flush on the middle cross bar.
 - Rack bottoms will be secured to bottom cross bar with metal zip ties.
- Nylon straps will be wrapped around the upper beam bar and tightly fastened to the racks in order to hold them upright and flush with the fence.
 - JG suggested using nylon and we found heavy duty nylon strap material.
 - We are open to using galvanized chain attached with eye hooks or other method if requested.

HORIZONTAL DESIGN: BOTTOM VIEW OF CLEATS FOR CENTER CROSS BAR



VERTICAL DESIGN: BOTTOM VIEW OF CLEATS FOR CENTER CROSS BAR



LIFE EXPECTANCY

We estimate 10-15 years life expectancy, with little to no maintenance necessary.

PROJECT TIMELINE

April/May – Town Approval and District Approval

May/June – Purchase of Materials, Construction and Painting

June/July – Mounting



PLEASE LET ME KNOW IF
YOU HAVE ANY
SUGGESTIONS OR
REQUESTED
MODIFICATIONS TO THE
DESIGN

I LOOK FORWARD TO
YOUR FEEDBACK
AND QUESTIONS

THANK YOU FOR
YOUR TIME AND
CONSIDERATION

