



**Agenda**  
**Parks & Recreation Advisory Board**  
**May 25, 2022**  
**7:00 PM**

**Rolesville Town Hall**

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<b><i>Item</i></b>	<b><i>Agenda Topic</i></b>
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|----|---------------------------------------------------------------------------------|
| 1. | Call to order and welcome.                                                      |
| 2. | Approve the minutes of April 27, 2022 Parks & Recreation Advisory Board meeting |
| 3. | Old Business                                                                    |
| a. | Farm Entrance                                                                   |
| 4. | New Business                                                                    |
| a. | Town Board Strategic Plan Handout – Eric Marsh, Assistant Town Manger           |
| b. | Term Limits for Appointed Boards                                                |
| 5. | Reports from Parks & Recreation Director                                        |
| a. | Facilities update                                                               |
| b. | Program updates                                                                 |
| c. | Special Event updates                                                           |
| 6. | Committee Report                                                                |
| a. | OSAG Committee                                                                  |
| b. | Facility Naming and Identity Committee                                          |
| 7. | Other Business                                                                  |
| 8. | Adjourn                                                                         |

Town of Rolesville  
Parks and Recreation Advisory Board  
Minutes for Wednesday April 27, 2022

**Call to Order** - 7:03 meeting begins

Mothanna Al-Hoory (not present)

Kevin Mazur

Richard Armant

Mary Ka Powers

Derek Versteegen

Abby Armistead (not present)

Aaron Gauger

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JG Ferguson - Parks & Recreation Director

Paul Vilga - Town Commission Liaison

Motion to Approve Minutes from March 23, 2022 from Richard Armant

Second motion from Aaron Gauger

5-0 in favor of approving minutes from March 23, 2022

**Old Business**

- Outdoor Museum – Status
  - JG explains that Eddie Henderson, the new Project and Facilities Coordinator for the town, will be reaching out for introductions and meeting time to review involvement with TRC and other general duties.
- Farm - Entrance
  - JG presents a map of the proposed entrances for the farm and explains the conversation with McAdams to estimate the design, permitting, construction, and administration will cost \$80k to \$90k for 100% plans.
  - Last month JG estimated the overall cost of the project to be around \$800k. The McAdams estimate came in under \$700k but that cost may or may not cover the cost of acquiring the second entrance right of way from NCDOT, if even approved.
  - To make the project more attractive to the town board and to reduce future wasteful costs JG suggests the first ~150 feet of the entrances be completed 100% (mainly to match up to the bypass) then just use 1st layer pavement (like a neighborhood still in development - not finished) for the next ~150 feet before switch to gravel for the rest of the area used by vehicular traffic. This would include parking and possible access to the northeast corner of the property where an easement to St Rt 96 is still being discussed.
  - JG asks the board for feedback on the general idea and asks which scenario is preferred:
    - Only build one entrance

- Build the southern entrance first, then the second (north) entrance at a later date (pending NCDOT approval)
  - Build both the south and the north entrances so both are available as soon as possible
- Derek states the preference for the third option, having both entrances at the same time and adds a preference for the south to be one way in and the north to be one way out.
- Mary Ka doesn't specifically comment on the one way or bidirectional entrances but also supports the plans to have both entrances installed at the same time.
- The rest of the board agrees (nods of heads, no objections, no further discussion)
- JG notes the consensus and concludes Old Business discussions

## **New Business**

- Boy Scout Project
  - Mr. Alex Sakell with Boy Scout Troop 141 presents his proposal to construct helmet racks for the baseball fields (A & B) at Redford Place Park.
  - All board members either immediately or at one point in time during discussions share appreciation for the presentation and Alex's poise during the presentation and while receiving and responding to feedback.
  - Derek asks three questions
    - Will the location of the structure impede foot traffic or be prone to being run into given that it will stick out from the fence at least 12in.?  
      - Alex states the location is out of the way enough to where those concerns should not arise.
    - Will the location of the structure impede the view of the field of play either for spectators, coaches, players, or refs?  
      - Alex states the location will not interfere with any line of sight
    - When reviewing other designs prior to the meeting it was observed that some racks had bat holders, not seeing any in the design was this thought to not be a need?  
      - Alex and his father (in attendance) explain the idea was considered but felt like it wasn't as important and would be an additional cost to them but consideration will be reviewed again.
  - Mary Ka asks about maintenance and states a concern that the painted surfaces might need attention prior to the 10-15 year estimated useful life of these structures.
    - JG interjects that black is likely the best color and will not be an insurmountable task to include in the town's field inspections and maintenance routines.
  - Kevin suggests that making them removable might help with maintenance.
    - Alex explains that could be done if needed depending on what final decision on mounting ends up being.

- Aaron asks JG how the town handles end of life projects that are essentially a form of a donation like this proposal.
  - JG explains they are maintained as much as possible by the town all though with park general over use and limited staffing some things can be challenging to stay on top of. When the town is unable to keep up maintenance either the original donor will or can help or when/if it is left in disrepair it is eventually removed all together.
- Aaron asks Alex if their projects have to be new work or can it be a maintenance or refurbishing project?
  - Alex explains that both new construction and maintenance/repair projects can be approved.
- Mary Ka asks if Alex would mind introducing his parents as well, since they are in attendance.
  - Alex introduces his father and then his “beautiful mother” - his words (I just take the minutes).

**A motion to approve the proposal as presented by Alex Sakell and for he to work with the town to finalize plans and coordinate the installation was offered by Derek Versteegen and seconded by Richard Armant.**

**The motion passed with a 5-0 vote.**

## **Director Reports**

### **Facility Update**

- JG gives an update on the lights for Field C as he expects them to be installed sometime in June
- JG announces Eddie Henderson, the new Project and Facilities Coordinator for the town and outlines some of the work he is starting on including the TRC process.
- Paul asks the board whether there are any second thoughts about the recommendation to have the Rolesville Community Center at Cobblestone a two story structure.
  - Without hesitation the board makes it clear the recommendation for a two story structure stands.
  - The general consensus is the board feels the difference in cost and opportunity is too great so a one story building simply should not be considered.
    - Dick notes the town is wasting time with the back and forths as the costs to do anything only continues to increase
    - JG adds the design process is already far enough along that a significant cost would come into play if staff had to change direction - this not only includes the financial cost of planning but the programming plans for the space would not have to be revisited and altered.
    - Aaron asks if the commissioner(s) are asking for this to be discussed again because the difference in cost (1 story vs 2 story) is needed for something else?

- Paul explains there is nothing, to his knowledge, that funds are needed
- Derek states his preference for the two story design
- Mary Ka also wishes to stick with the original recommendation.
- Given the other nods of agreement and silence, Paul notes the board's position to stay with the original recommendation for the 2 story design.

#### Programs

- See Amended document  
*[no additional discussion]*

#### Events

- See Amended document  
*[no additional discussion]*

### Committee Reports

#### OSAG Committee

- Derek OSAG worked with Historic Rolesville Society to finalize and delivery (to JG) Outdoor Museum Sites

#### Facility Naming and Identity Committee

- Mary Ka reports the notes on changes are in the process of being worked in to document and expects the final draft to be presented at our next meeting

### Other Business

- Paul informs us that Rolesville is one of two Wake County towns that have yet to sign the Mayor Monarch Pledge - a proclamation for a town to commit to saving the butterfly.
  - Town will be issuing proclamation
  - Town to encourage dwellings and increase habitat, perhaps including installing a demonstration garden
- Paul also notes Boy Scout Troop 141 reached out with merit badge interest to help clean up litter (adopt) Main Street Park - to be discussed with staff.
- JG adds another offer was to build a helmet rack for baseball dugouts - waiting for proposal.
- Paul shares comments on Arbor Day, good turn out, better timing/location, since being at Main Street Park there were more unsuspecting participants
  - Suggests considering adding food and drink next year
- Action items included following up with the Naming Committee for any updates.

**Adjourn** - Motion to adjourn by Derek Versteegen is seconded by Richard Armant and 8:47 pm meeting ends

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**M E M O R A N D U M**

**TO:** Mayor and Commissioners

**FROM:** David J. Neill, Town Attorney

**DATE:** May 11, 2022

**RE:** **Term Limits for Appointed Boards & Technical Town Code Amendments**

**Summary.**

Following Board discussions over multiple meetings, staff was directed to prepare appropriate proposed amendments to the Town Code of Ordinances (“Town Code” or “Code”) implementing term limits for the Rolesville Planning Board and the Rolesville Parks and Recreation Advisory Board (“PARAB”).

In addition to the draft language directly targeting term limits, staff is proposing certain technical amendments be made to these sections of the Town Code as updates or clarifications.

Note: While features of the Planning Board’s membership are regulated by the NC Gen Stat 160D, the PARAB was created under the broad authority granted to cities for parks and recreation set out Article 18, Chapter 160A of the NC General Statutes. As such, while both boards are featured in the Town Code, only the Planning Board will also be found in the Land Development Ordinance (“LDO”). No amendments to the LDO are required to adopt term limits.

**Substantive Proposed Changes:**

- Regular members of the Planning Board and PARAB will now be limited to two consecutive three-year terms.
- Upon reaching a term limit, a member will need to sit out one year before being eligible for re-appointment to the applicable board.
- Incumbent members of either of these boards as of the date of term limits adoption will be eligible for reappointment for one additional three-year term before being term limited.
- The seat currently allocated to a currently enrolled high school student for a two-year term will now be codified.

Note: Pursuant to Chapter 160D, extraterritorial jurisdiction (“ETJ”) members to the Planning Board are to be appointed by the Wake County Board of Commissioners. While the Board of Commissioners would likely honor the spirit of our Planning Board term limits provided here, these limits would not be legally binding upon the Commissioners. (This is not an issue for the PARAB.)

Recommendation: Staff recommends approval of Ordinance #2022-O-01

Possible Form of Motion:

I move adoption of Ordinance # 2022-O-01 titled “AN ORDINANCE TO AMEND THE CODE OF ORDINANCE TO IMPOSE TERM LIMITS FOR APPOINTED BOARDS; AND TO MAKE OTHER TECHNICAL AMENDMENTS.”

Attachment: Proposal to Amend the Code of Ordinances

**PROPOSAL TO AMEND THE CODE OF ORDINANCES**  
**TOWN OF ROLESVILLE, NORTH CAROLINA**  
**Ordinance No: 2022-O-01**

AN ORDINANCE TO AMEND THE CODE OF ORDINANCE TO (I) IMPOSE TERM LIMITS FOR APPOINTED BOARDS; AND (II) TO MAKE OTHER TECHNICAL AMENDMENTS.

**SECTION 1. Title III -- Administration.**

- ☐ Addition
- ☐ Deletion
- ☒ Alteration

§ 32.01 - Planning Board.

(A) *Membership and vacancies.*

(1) The Planning Board shall consist of seven members. Four members shall be citizens living within the corporate limits of the municipality, and three members shall be residents of the county living within the extraterritorial jurisdiction. The members residing within the municipality shall be appointed by the Board of Commissioners, and the members residing within the extraterritorial jurisdiction shall be appointed by the Board of County Commissioners upon receipt of a resolution from the Board of Commissioners requesting that those appointments be made. In the event the Board of County Commissioners fails to make the appointments requested within 90 days of receipt of the resolution, the Board of Commissioners shall make the appointments.

(2) Members' successors shall be appointed for terms of three years. Vacancies occurring for reasons other than expiration of terms shall be filled for the period of the unexpired term. Vacancies shall be filled by the legislative body responsible for the original appointment.

(3) Faithful attendance at the meetings of the Planning Board is considered a prerequisite for the maintenance of membership on the Board. Failure to attend three consecutive meetings shall be deemed adequate cause for summary removal from the Planning Board by the appointing legislative body.

(4) Members shall be eligible for appointment to the Planning Board for a maximum of two consecutive terms. Following such a period of service of two consecutive terms, such term-limited member shall not be again eligible for appointment until after the passage of one year. Appointments to fill vacancies arising from unexpired terms shall not be included in term limit calculations. Members seated on the Board as of the date of adoption of this Subsection shall be deemed to have completed no more than one three-year term. Nothing contained herein shall be deemed to limit the authority of the Wake County Board of Commissioners.



(B) *Organization, rules, meetings, and records.* For initial appointees, within 30 days after appointment the Planning Board shall meet to elect a chairperson and create and fill those offices as it may deem necessary. The term of the chairperson and other officers shall be one year, with eligibility for reelection. The Board shall ~~adopt rules for transaction of its business and shall~~ keep a record of its members' attendance and of its discussions, findings, and recommendations, which record shall be a public record. ~~A quorum shall consist of four members for the purpose of taking any official action required by this section.~~ All members of the Board appointed from the municipal extraterritorial jurisdiction shall have voting power on all matters of business without regard to residency. ~~However, any member who is a party at interest to matters under consideration by the Board shall declare that interest prior to a vote of the Board on the question, and shall abstain from voting on the question. This provision shall not prohibit those members from participation in discussions of the Board on those matters prior to the vote.~~

(C) *Powers and duties.* The Powers and duties of the Planning Board shall be stated in the ~~Unified~~ Land Development Ordinance.

#### § 32.02 - Parks and Recreation Advisory Board.

(A) *Membership; appointment, terms of office, and compensation .*

(1) The Parks and Recreation Advisory Board shall be composed of seven voting members from the Town and the Town's extraterritorial jurisdiction. A minimum of four members must be from within the incorporated limits of the Town. One member shall be a currently enrolled high school student. The members shall be representative of the different areas of the Town and the extraterritorial jurisdiction. The members shall be appointed by the Board of Commissioners. All of the members shall have equal voting rights.

(2) In addition to the regular members, there ~~may shall~~ be ~~as the following~~ ex-officio ~~and~~ non-voting members:

(a) A member of the Town staff as ~~designated~~ appointed by the Town Manager, to serve at the Town Manager's pleasure; and

(b) A member of the Board of Commissioners as ~~designated~~ appointed by the Mayor, to serve at the Mayor's pleasure.

(3) ~~The terms of office for members are that each member shall be appointed for a three-year term. Initial appointments shall be arranged so that approximately one-third of the terms will expire each year.~~ Except the student member, who shall serve a two-year term, members shall be appointed for staggered terms of three years. Vacancies occurring for reasons other than expiration of a term shall be filled for the period of the unexpired term. Vacancies for regular members shall be filled by the Board of Commissioners. Vacancies for ex-officio members shall be appointed by Town Manager or Mayor as applicable.

~~(4) All appointments for filling vacancies shall be made by the Board of Commissioners. All terms are to begin on January 1 of the year appointed, or as soon as appointed if service begins in the middle of an unexpired term. Initial appointments shall be effective January 1, 2002.~~

(5) The members of the Parks and Recreation Advisory Board shall serve without compensation.

~~(6) An appointed member who misses more than three consecutive regular meetings loses his or her status as a member of the Advisory Board until reappointed or replaced by the Board of Commissioners. Absences due to sickness, death, or other emergencies of like nature shall be regarded as approved absences and shall not affect the member's status on the Advisory Board; except that in the event of a long illness, or other cause for prolonged absence, the member may be replaced.~~ Faithful attendance at the meetings of the Parks and Recreation Advisory Board is considered a prerequisite for the maintenance of membership on the Advisory Board. Failure to attend three consecutive meetings shall be deemed adequate cause for summary removal from the Advisory Board by the Board of Commissioners.

(7) Members shall be eligible for appointment to the Parks and Recreation Advisory Board for a maximum of two consecutive terms. Following a period of service of two consecutive terms, such term-limited member shall not be again eligible for appointment until after the passage of one year. Appointments to fill vacancies arising from unexpired terms shall not be included in term limit calculations. Members seated on the Advisory Board as of the date of adoption of this Subsection shall be deemed to have completed no more than one three-year term. Notwithstanding the foregoing, the Rolesville High School student member shall be limited to a single term.

(B) *Officers, adoption of rules, and meetings .*

(1) The Parks and Recreation Advisory Board shall elect from its membership its officers at its January meeting annually for a term of office to begin on January 1 of the year and ending on December 31 of the following year. The officers to be elected shall include a chairperson, vice-chairperson, and recording secretary, and other officers as deemed necessary for the orderly conduct of business. ~~Initial election of officers shall take place at the first meeting of the Advisory Board after January 1, 2002.~~

(2) The recording secretary shall provide each member with a copy of the minutes of the previous meeting by the next meeting of the Advisory Board. In addition, the recording secretary shall provide a copy of the minutes to the Board of Commissioners at its next regularly scheduled meeting.

~~(3) The Advisory Board may adopt bylaws, rules, and regulations covering its procedures not inconsistent with the provisions of state law and of town ordinances.~~

(43) The Advisory Board shall submit to the Board of Commissioners any proposed bylaws, rules and regulations, or procedures concerning the operation and conduct of the Town recreational facilities ~~operated by the Advisory Board to the Board of Commissioners~~ for approval and adoption ~~and approval~~.

(54) The Advisory Board ~~is to~~ shall meet monthly unless otherwise determined by the chairperson of the Advisory Board. A quorum shall consist of a majority of the appointed voting members. A quorum must be in attendance before any official action can be taken. The chairperson shall preside at all meetings and sign all documents relative to action taken by the Advisory Board. ~~Excluding the Greater Rolesville Athletic Committee, the chairperson shall appoint all subcommittees, including a nominating committee composed of two Advisory Board members.~~

(65) In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson. When both the chairperson and the vice-chairperson are absent, a temporary chairperson shall be selected by a majority of those members present.

(C) *Function and duties .*

(1) The Parks and Recreation Advisory Board shall serve as the advisory body for the Parks and Recreation Department and the Town. The Advisory Board shall suggest policies to the Town within its powers and responsibilities as stated in this section. The Advisory Board may advise the Board of Commissioners in matters affecting recreation policies, programs, finances, and the acquisition and disposition of land and facilities. In addition, the Advisory Board is to advise on long-range recreation plans and programs.

(2) The Parks and Recreation Advisory Board shall make recommendations:

(a) For the establishment of a system of supervised recreation for the Town and its environs;

(b) To set apart land for use as parks, playgrounds, recreation centers, greenways, and other open space, and to acquire structures for recreation purposes for the benefit of all segments of the affected populations;

(c) Advise in the acquisition of lands and structures through gifts, purchase, lease, or loan, or by condemnation by the Town as provided by eminent domain and as provided for by the General Statutes of the state;

(d) Advise in the acceptance by the Town of any grant, gift, bequest, or donation, or personal or real property offered or made available for recreation purposes and which is judged to be of present or future use for recreation; and

(e) Advise in the construction, equipping, operation, and maintenance of parks, playgrounds, recreation centers, and all buildings and structures necessary or useful to Department function, and advise in regard to other

recreation facilities that are owned or controlled by the Town or leased or loaned to the Town.

(D) *Committees* . The chairperson of the Parks and Recreation Advisory Board is authorized to appoint the members of those committees as, in the opinion of the Advisory Board, are necessary for the effective operation of Advisory Board activities. These committees will operate under the general supervision of the Advisory Board. and Committees may receive administrative support from the Town staff upon request and as directed by the Town Manager.

~~(1) — Standing and temporary committees can include, but are not limited to:~~

~~(a) — Park Land Acquisition Committee;~~

~~(b) — Open Space and Greenways Committee;~~

~~(c) — Greater Rolesville Athletic Committee (including Spring Youth Baseball Committee, Winter Youth Basketball Committee, and Summer Adult Softball Committee);~~

~~(d) — Special events (including Re-creation Day and Fall Festival);~~

~~(e) — Senior citizen activities;~~

~~(f) — Nominating Committee;~~

~~(g) — Other programs and activities;~~

~~(h) — Budget;~~

~~(i) — Policies and procedures; and~~

~~(j) — Project and activity committees.~~

~~(2) — The Greater Rolesville Athletic Committee shall be responsible for the team sports activities. The team sports activities must be open to all applicants who qualify as to age. Sports teams that otherwise restrict participation, such as all-star and select teams, shall be considered non-municipal, private activities.~~

**SECTION 3:** This amendment to the Code of Ordinances shall be effective upon its adoption.

Adopted this, the \_\_\_\_ day of June 2022 by the Town of Rolesville Board of Commissioners.

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Ronnie Currin  
Town of Rolesville Mayor

**CERTIFICATION**

I, Robin Peyton, Town Clerk for the Town of Rolesville, North Carolina, do hereby certify the foregoing to be a true copy of an ordinance duly adopted at the meeting of the Town Board of Commissioners held on this, the \_\_\_\_\_ day of June 2022.

In witness whereof, I have hereunto set my hand and caused the seal of the town of Rolesville to be affixed this \_\_\_\_\_ day of June 2022.

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Robin E. Peyton  
Town of Rolesville Clerk

[Seal]



**Director:** JG Ferguson

**Athletic Program Coordinator:** Garrit Soney

**Special Event Coordinator:** Kristen Stafford

**Cultural Program Coordinator:** Madison Barry

**Project & Facilities Coordinator:** Eddie Henderson



## Athletic Programs Update

- **Current enrollment (Spring 2022):**

Sport	Residents	Non-Residents	Total	% +/- from LY
Baseball	142 (39%)	222 (61%)	364	
Softball	37 (37%)	64 (63%)	101	
Soccer	203 (59%)	143 (41%)	346	
<b>TOTAL</b>	<b>382 (47%)</b>	<b>429 (53%)</b>	<b>811</b>	

- **Highlights:**

- All 71 Athletic teams have been sponsored
- 6 outfield banner sponsorship spots have been sold

- **Upcoming:**

- Registration **April 25 – May 27** for fall athletics including baseball, softball, soccer and flag football.

## Special Events Update

- **Facility & Shelter Rentals (April 2022)**

Space	Residents	Non-Residents	Total Rentals	Gross Profit
Community Center	2	1	3	\$1,110
Shelter A	1	6	7	\$497
Shelter B	4	7	11	\$580
Shelter C	2	5	7	\$485
Shelter D	1	0	1	\$60
Gazebo	-	-	-	-
Amphitheater	-	-	-	-
Redford Place Park Shelter	0	1	1	\$75
<b>TOTAL</b>			<b>30</b>	<b>\$2,807</b>

- **Since the last FYI:**

- Egg Rush
  - Over 1,000 people attended
- Blood Drive: April 14<sup>th</sup>
  - 30 appointments filled with 27 units collected
- Music at Mill Bridge (MAMB)
  - April 30<sup>th</sup> – Over 250 people

- **This Month:**

- Litter Sweep: May 7<sup>th</sup> at 9am
  - 13 people signed up as of 5.5.2022
- Music at Mill Bridge (MAMB): May 7<sup>th</sup> 5:30pm-7:00pm
- Music at Mill Bridge (MAMB): May 21<sup>st</sup> 5:30pm-7:00pm
- Memorial Mile: Monday, May 30<sup>th</sup> at 11:00am
  - 2 memorial sign applications as of 5.5.2022

- **Special Event Sponsors**

- Platinum Level
  - Hair 180
- Gold Level
- Silver Level
- Bronze Level
  - Ace Hardware of Rolesville
- Rolesville 4<sup>th</sup>
  - Osborne Chiropractic Clinic II

- **Upcoming Special Events:**



June

- Trail Art
- Music At Mill Bridge
  - June 4th
    - Adam Lee Decker
  - June 11th
    - Mysti Mayhem
  - June 18th
    - Retro Grade
- Blood Drive
  - June 17th



July

- Rolesville 4th
  - July 4th
- Litter Sweep
  - July 16th



August

- Blood Drive
  - August 12th
- Movies At The Middle
  - August 13th



## Cultural Programs Update

- **Current enrollment (May 2022):**

Program	Residents	Non-Residents	Total	% +/- from LY
Dance 4 Tots I	1	1	2	-
Dance 4 Tots II	-	5	5	-
Hip Hop Tots	6	2	8	-
Hip Hop Beginners	3	5	8	-
Drawing FUNdamentals	7	1	8	-
Chair Yoga (4/12)	6	3	9	-
Chair Yoga (4/26)	5	1	6	-
Senior BINGO (4/6)	2	13	15	-
Senior BINGO (4/20)	3	5	8	-
Game Hour (4/13)	-	1	1	-
Engineering for Kids	3	1	4	-
Self Defense	4	1	5	-
Summer Camp	140	58	198 (Waiting List: 123)	-
<b>TOTAL</b>	<b>180 (65%)</b>	<b>97 (35%)</b>	<b>277</b>	

- **Upcoming Program Offerings:**

- UnFinished Object Time (UFO)
- BINGO (May 18, June 1, June 15, June 29)
- Game Hour (May 11, May 25, June 8, June 22)
- Self Defense: Session 3
- Drawing FUNdamentals: Session 3
- Acrylic Painting (May 13, May 27, June 10)
- Chair Yoga (May 10, May 24)
- Engineering for Kids: Intro to Coding with Scratch (May 10)

# Projects & Facilities Update

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## **Improvements:**

- Contracted out turf maintenance work with Eastern Turf Maintenance for deep tine aeration and top dressing for all fields. Work will take place the last week of June and was not done last year.
- Contracted out work to remove privet and other invasive plants from Main Street Park, which will open up the park, improve sightlines and make the park more attractive to patrons. Work will take place in May or June.
- Contracted out cleaning Town Hall (biweekly) and all park bathrooms (daily) to JanPro
- Contracted out work with Musco Lighting and Holmes Electric for new lighting system at Field C – installation July 2022
- Contracted out fabrication and installation of 12 new signs along greenways and Mill Bridge Nature Park with Durham Sign Company
- Working with Mitchell Heating and Cooling to replace AC Unit in Community Center
- Awarded pest control contract for all Town Buildings to Capital Pest Services, Inc.
- Working on replacing all soap dispensers with new vandalism resistant dispensers
- Working on getting quotes for new pollinator garden planting at Main Street Park Gazebo, fixing Main Street Park fountain, and painting/treating of gazebo, shelters, park bathrooms and Heritage East Greenway/Sanford Creek Greenway bridges
- Working on updating park rules signs

## **Problems that were fixed:**

- Entire poles of lights went out at the ball fields and games had to be rescheduled. Worked with Pitt Electric and Act electric to replace bulbs, ballasts and breakers and lights are working again.
- Two plumbing blockages in Town Hall were cleared after help from several different companies.