



Agenda
Parks & Recreation Advisory Board
June 23, 2021
7:00 PM

Rolesville Town Hall

<i>Item</i>	<i>Agenda Topic</i>
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| 1. | Call to order and welcome. |
| 2. | Approve the minutes of May 26, 2021 Parks & Recreation Advisory Board meetings |
| 3. | Old Business |
| 4. | New Business <ul style="list-style-type: none">a. Farm 30% CD updateb. Boy Scout Projectsc. Bond – Calendar of work to be completed by PARABd. Cobblestone/Community Centere. Open Space & Greenway Plan |
| 5. | Reports from Parks & Recreation Director <ul style="list-style-type: none">a. Facilities updateb. Program updatesc. Special Event updates |
| 6. | Committee Report <ul style="list-style-type: none">a. OSAG Committeeb. Facility Naming and Identity Committee |
| 7. | Other Business |
| 8. | Adjourn |

Rolesville Parks and Recreation Advisory Board Meeting
Unapproved Minutes
Via Zoom
May 26, 2021

1. CALL TO ORDER – CHAIR

At 7:05 p.m., May 26, 2021, Terry Ratliff, Chair, called the meeting to order.

The agenda for this meeting was distributed along with the Unapproved Minutes of our March 24, 2021 and April 7, 2021 meetings.

Attending tonight's Zoom meeting were JG Ferguson, Parks and Recreation Director; members Terry Ratliff, Chair; Kevin Mazur, Vice Chair; Mary Ka Powers; Derek Versteegen; Paul Vilga, Town Board Liaison.

2. APPROVAL OF MINUTES

Derek motion to approve the minutes as written. Kevin second and the minutes were approved unanimously.

3. OLD BUSINESS

No old business was discussed.

4. NEW BUSINESS

Farm 30% CD Update

JG gave an update on the Farm reviewed conceptual locations. Updates include a change to the parking area which will be located closer to the entrance. JG expect cost estimates on June 11. We are nearing the completion of the 30% CD.

Boy Scout Project

JG received an enquiry from a parent of a Boy Scout if they could install Bat Boxes in Main Street Park as part of a project. The Parks and Recreation Department has not encouraged many Boy Scout projects lately due to the needed ongoing maintenance and upkeep required from the department once the projects have been completed. JG asked for Board feedback on this potential project idea. Derek suggest we ask for the troop to come back after a period of time to review any needed upkeep and remove if needed. In the past the Board has invited the scout to attend a meeting and present their project to the Board. JG will reach back out to them and invite them to prepare a presentation for the board at a future date.

Youth Football Program

JG reviewed the historical numbers for Tackle Football Program from 2006 through 2021 with the Board. Some history on the program, GRAC (Greater Rolesville Athletics Committee) came together in 2006 and started the Tackle Football Program. In 2017

the program started to experience enrollment lost. This year, 2021, the enrollment is 15. The enrollment in the height of the program in 2007 was 91. This places a burden on the town and the department to keep the program going with expense of equipment and time. JG is considering eliminating tackle football and add a program focus toward teens in its place such as flag football or some other alternative sport. Paul and Terry express their support for Flag Football. JG suggested next Spring the department could do a Spring High School Flag Football League that would set up needed programs for teens. Also looking into other programs such as outdoor basketball and ultimate frisbee. JG suggested the existing tackle football equipment be surpluses to help with the current storage burden. Derek discussed incorporating ultimate frisbee into upcoming projects.

Chandler Ridge development Future Park Land option

JG display a map to the group to show Main Street Park in relation to the new Chandler Ridge development and the part of the property that is being made available from the developer for the town to purchase for a future park. The town has the opportunity to purchase part of the property, 40-60 acres, that is in the Little River Water Shed. There may be a small portion that is located out of the water shed and could have water and sewer brought in for restroom facilities. Currently the partial is land locked, but may be accessible in the future depending on the purposed Jones Dairy Road Extension. The partial would be hard to develop but it may be the best option to get a park in for the growth in that area. Also reviewed was the location of a potential park on Rolesville Road previously discussed which would also meet a need to provide a park in the eastern side of the area. Derek inquired what the developer of Chandler Ridge would do with the land if the town does not purchase it. JG will try to get some more information and will follow up in future meetings.

Bond – Calendar of work to be completed by PARAB

Terry discussed a note received by JG from the town manager on behalf of the Town Board regards to the purposed bond. The Town Commissioners are requesting an outline of activities planned to gauge the public's interested for a bond with estimates on time needed from the town staff to help provide the needed education pieces to be used - a developed outreach plan with firm dates of action. The Town Board would need the information by June 15th to help guide them in consideration of the purposed bond. Mary Ka asked JG to reach out to other towns to request any information they may have that could help the process, to help us develop our plan. Terry will send out a group email to everyone once the information is received.

Cobblestone/Community Center

The town has decided to work with CPL for architectural work for the new Community Center in Cobblestone. JG hopes that the the Feasibility and Programming of the Community Center Project will kick off July 1 and be completed by the end of December.

Open Space & Greenway Plan

JG had internal kick off meeting with McAdams. Looking to start a steering committee of about 20 people starting in mid-June. This will be a joint committee – greenway and bike plan combined. JG is excited to get the project kicked off shortly. Paul asked about the time frame to complete the plan. JG estimated about 9 months.

Future Meetings

The Town Board is moving back to in person meetings starting June 1, 2021. It is up to our board to decide how we would like to meet in the future. The consensus was to get back to in person for the next meeting in July.

5. REPORTS FROM PARKS & RECREATION DIRECTOR

Facilities update

Wayfinding signs for Main Street Park and Granite Falls are currently being fabricated and should be installed first of June. In July, Heritage East and Mill Bridge Nature Park signs will be installed. We now have a standard in place for future development.

The Windscreen for Redford Place Park is here and will be installed soon.

Sponsorships to be featured will start to be sold in June and July. Paul inquired on how the sponsors would be placed on the windscreen. JG describe the process where the signs can be updated and removed as needed.

Military banners went up this week along Granite Fall Blvd. Eight new banners were added this season to the previous banners. JG is looking forward to see how this program will continue to grow in the future.

The department currently has a lift on sight that can be used to trim trees near poles and can be utilized for cleaning shelter roofs.

Carlton Pointe greenway is near completion. JG plans to walk it very soon to confirm all requested updates are in place.

Program updates

Dance programming is now at the community center and is currently going on tonight.

Senior bingo is also going well at the center.

Summer camp will not be using the Young Street building this year due to the sale of the property by the town. The town will be renting space from Village Church to use for several programs including summer camps. Young Street is now officially closed to programming.

Youth spring programming is wrapping up and will be completed by June 11 depending on weather. Very successful last Fall and this Spring. JG complimented the staff on the successful seasons - both full and part time staff. Almost 600 participates for this fall – some of the highest numbers Rolesville has ever had.

Special Events

The town will be holding Fourth of July this year from Redford Place Drive. There will be no band this year, but The Chairman Of The Board is set to perform in 2022. Kristen is back and will be working hard as Special Events Coordinator on lots of upcoming programs this fall.

Staffing update – JG received 72 applications for the position of Program Coordinator and after some vetting plans to interview 4 to 5 and hopes to have the position filled in 4

to 5 weeks.

The Town Board did not approve a new position of Recreation Superintendent but did agree to bring on a Project and Facility Coordinator.

6. COMMITTEE REPORT

OSAG Committee

No Report

Facility Naming and Identity Committee

No Report

Information has been received from JG for future meeting.

7. Other Business

Mary Ka asked about the Trial Art project – JG stated that it will start June 1, information is on the town website. Tracy put this project in place before she left and the department is interested to see how it will turn out.

JG thanked the board for their service and dedication over the last year. It has been a difficult year and he is very appreciative. Terry was also appreciative of JG and Paul and extend gratitude from the whole board.