



Agenda
Parks & Recreation Advisory Board
November 20, 2019
7:00 PM

<i>Item</i>	<i>Agenda Topic</i>
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1.	Call to order and welcome.
2.	Approve the minutes of October 30, 2019 Parks & Recreation Advisory Board meeting
3.	Old Business
4.	New Business
	a. Farm Master Plan
	b. Rolesville Community School Park
5.	Reports from Parks & Recreation Director
	a. Facilities update
	b. Program updates
	c. Special Event updates
6.	Committee Report
	a. OSAG Committee
7.	Other Business
8.	Adjourn

Rolesville Parks and Recreation Advisory Board Meeting
Unapproved Minutes
October 30, 2019

CALL TO ORDER – CHAIR

At 7:00 p.m., October 30, 2019, John Pufky, Chair, called the meeting to order.

WELCOME

The Agenda for this meeting was distributed along with the Unapproved Minutes of our September 25 meeting as recorded by Derek Versteegen.

Attending tonight's meeting were Commissioner Michelle Medley, Town Board Liaison; JG Ferguson, Parks and Recreation Director; John Pufky, Chair; Terry Ratliff, Vice Chair; Nathan Babcock, Secretary; members Mary Ka Powers and Derek Versteegen; and OSAG Committee Chair Terry Marcellin-Little.

APPROVAL OF MINUTES

The Minutes for September 25 were approved, as written, unanimously.

OLD BUSINESS

- No old business to discuss.

NEW BUSINESS

- a. Carlton Pointe Greenway / Wall Creek Pocket Park
 - We held a lengthy discussion regarding the Carlton Pointe Greenway and Wall Creek Pocket Park with representatives from the Carlton Development Group and residents of the neighborhood with lots backing up to the park.
 - In October 2005, the town agreed to eliminate the sidewalk requirement on one side of the street in Carlton Pointe in exchange for the developer agreeing to upgrade walking paths from mulch to crusher run topped with pea gravel, build a 60-foot pedestrian bridge to the Wall Creek Pocket Park, install a 1250-foot walking path to the park, and install three fitness stations in the park.
 - Both town staff and Carlton Pointe developers agree that the access to the pocket park has been problematic from a design and construction standpoint. The developers have proposed a 10-foot wide paved greenway that matches the town's current greenway standards in exchange for constructing a bridge and walking trail at Wall Creek Pocket Park.
 - Town staff recommends that the public greenway as outlined in the current subdivision agreement be modified to meet current Rolesville greenway standards: 10-foot asphalt trails with boardwalk. In addition, the town would be granted an easement for ownership and maintenance of the greenway by the developer and/or Carlton Pointe HOA. The HOA and/or developer would be responsible for the construction and permitting of the greenway.

- The Carlton Pointe developer requests this recommendation from the Parks and Rec Advisory Board to the Town Board and asks for an expedited approval so that the project may begin as soon as possible.
- The upgraded greenway proposal, with boardwalks where appropriate, would be a total additional cost to the developer of \$70,000. Weather-permitting, once the project is started, they could finish within four months.
- Nathan Babcock made the motion for an affirmative recommendation for the proposal outlined by the Carlton Pointe developers, supported by town staff, and the motion passed unanimously.
- Derek Versteegen raised a question about accessing the Wall Creek Pocket Park through the triangle-shaped Murry property on Main Street to the western “panhandle” portion of the park. The board agreed that this was a valid suggestion to be discussed separately from the Carlton Pointe greenway access trail. Access through the Murry property to the western corner of the pocket park is an idea the PARAB and the Town Board should explore in future discussions of the Wall Creek Pocket Park.

b. Frazier Farm Master Plan

- JG received a lot of positive feedback on the Frazier Farm Master Plan proposal and maps at the Fall Fest. Virtually all of the comments focused on “when” the park would be built, not “if” it should or how the town would pay for development. The response is very positive and there is a lot of excitement about this destination park.

REPORTS FROM THE PARKS & RECREATION DIRECTOR

a. Facilities Update

- After Town Board approval, the Parks Department is ready to do the fencing project at the fields for the spring.
- Construction on the Main Street Park clock tower is almost ready to begin.
- Wake Electric is putting in two electric vehicle charging stations at the park.
- Foxwood Group still has its website up with their renderings and ideas for the future development north of Main Street Park at the Young Street intersection.

b. Programs Update

- Basketball registration is complete: 360 kids are signed up.
- 10 participants in the painting and drawing class
- 5 in the stain glass class
- 21 in Zumba
- 11 went on the Duplin County wine tour
- 48 adults did BINGO

c. Special Events

- Good turnout for the trash pick-up activity
- Fall Fest was a success and maybe the largest one in history, with 105 vendors and seven food trucks

COMMITTEE REPORTS

a. OSAG

OPEN SPACE AND GREENWAYS REPORT

For the Parks and Recreation Advisory Board Meeting
October 30, 2019

The Open Space and Greenways Committee met at the Little House Museum & Gallery on Wednesday, October 2, 2019. Attending: Terry Marcellin-Little, Chair; Members Lou Sellett and Derek Versteegen.

The OSAG Committee had no specific concerns to discuss regarding the October TRC.

The OSAG Committee would like an update from the Parks Director on these issues that might be discussed at the next meeting of the PARAB:

1. Current status of the OSAG recommendation for new town ordinance as regards development of green space and phased construction, as sent forward in a recommendation from the PARAB to our Town Board

2. Current status of Sanford Creek Greenway, along with concerns of local residents living adjacent to the new portion(s) of that greenway

3. Current status and more information on the Frazier Farm Site Master Plan as specifically regards the north section (that PARAB recently recommended should be reserved and not be built out in Phase One). The OSAG committee is in complete agreement, with these questions:

A. If that area is ultimately held in reserve, what will be the protocol used by town planning to determine not only at which point further discussion regarding use of that area might be deemed necessary (for instance, at a pre-determined phase 2 development or other?) but also...

B. What will be town criteria for determination of the most pressing recreational needs of our citizenry at that future point, in order to achieve the highest and best use for that northern area of the proposed park?

4. Updates on exactly which part(s) of the proposed Frazier Farm Park trail system—natural or other—will be recommended for first phase development? The OSAG understands the necessity to build out trails along with intended use, however it asks for these two considerations:

A. the installation of the largest possible amount of trail for public use in the first phase of development AND

B. given citizen feedback for expanding trails in our area, that developing greenway connectivity to the new park be given priority status—perhaps ahead of other Frazier Farm Park development.

5. More information on how the Kalas Falls et al proposed development might provide public parking for use of the waterfall park and greenway trail

REPORT UPDATE TO COMMITTEE:

Since the most recent OSAG meeting, Chair Terry Marcellin-Little contacted both Parks Director J.G. Ferguson and Planning Director Danny Johnson to discuss any potential new developments that might need to be addressed. Staff reports that, to date, there are only two items of concern for the OSAG committee:

1. October 30, 2019, PARAB Meeting: Greenway discussion with developer of Carlton Pointe at the (postponed) October Meeting of the Parks and Recreation Advisory Board. OSAG members are encouraged to attend.
2. November 4, 2019, Town Board Meeting: Developer of Kalas Falls (et al) proposed development appearing before the Town Board for approvals, available to view on the town website.

The OSAG Chair notes that recommendations for this development (as it is currently moving forward to the Town Board for approval) have been modified from the plan OSAG reviewed when making its recommendations to the Parks and Recreation Director for TRC Review. At the time of OSAG review, this development included A. a greenway trail, (both paved and natural in places) passing the scenic waterfalls, B. a number of “pocket” parks (some with tot lots or other recreational equipment) and C. one larger park near the end of the falls designated as a public park destination.

The OSAG concern for public parking (needed to access that park), may now be moot as Danny reports the town staff has these modified open space recommendations for that proposed development :

A. That the developer shall provide HOA MAINTENANCE FOR ALL planned parks within the proposed development, and all parks be designated for private neighborhood use (ergo, if there is no longer a designated public park there is no need to provide public parking near that area)

B. That the proposed plan will provide PUBLIC GREENWAY ACCESS through both the paved portions, and through the privately HOA-maintained natural portions (along the falls)

C. That the TOWN WILL TAKE MAINTENANCE RESPONSIBILITY FOR THE PAVED GREENWAY TRAIL SECTIONS ONLY, once those trail sections have been constructed

Suggestion to PARAB from the OSAG Chair: Multiple OSAG Committee members are concerned that any area designated as "Public Park" on the originally submitted open space proposal for this new development should remain designated for “Open Space” use only—even if the recommended park designation has shifted from public to private neighborhood use. There is also concern that the town should require, at the very least, a designated public trail head for this greenway trail to allow for full access to and maintenance of the trail, even if all parks are private. The OSAG chair suggests a discussion of these two points at the upcoming PARAB meeting.

If there are corrections or additions to OSAG committee's current understanding of the proposed modifications for open space in the Kalas Farms et al development as that will move forward in November, J.G. Ferguson can provide an update about that (for feedback) at the upcoming meeting of the PARAB.

Respectfully submitted,

Terry Marcellin-Little
Chair, Rolesville Open Space and Greenways Committee

OTHER BUSINESS

- The Mill Bridge Nature Park master plan bid from McAdams is being reviewed. The current plan for the park includes restroom facilities, picnic tables, disc golf, and a mountain biking trail. The PARAB had also requested tennis and/or pickle ball courts be considered for the flat, open space near the parking lot. These amenities and more will be considered as the master plan is developed.
- Eric resigned as the programs coordinator and JG is moving quickly to fill his position. There were 170 applicants and they narrowed the list to about 9 or 10. Interviews will begin soon and they are looking for this person to start December 1.
- Heather is also resigning to take a position in Greenville and JG hopes to fill this position December 1 too.

ANNOUNCEMENTS

- The next meeting of the PARAB will be held Wednesday, November 20, 2019.
- Hearing no objections, John Pufky declared the meeting adjourned at 9:25 p.m.
- Minutes respectfully submitted, Nathan Babcock, Secretary.