



Agenda
Parks & Recreation Advisory Board
December 16, 2020
7:00 PM

Please note due to capacity and COVID-19 social distancing restrictions, this meeting is being held and available for viewing via Zoom. <https://us02web.zoom.us/j/88950873599>

<i>Item</i>	<i>Agenda Topic</i>
1.	Call to order and welcome.
2.	Approve the minutes of October 28, 2020 Parks & Recreation Advisory Board meeting
3.	Old Business
4.	New Business
	a. Farm 30% CD update
	b. Cultural Events
	c. OSAG Plan Update
5.	Reports from Parks & Recreation Director
	a. Facilities update
	b. Program updates
	c. Special Event updates
6.	Committee Report
	a. OSAG Committee
	b. Facility Naming and Identity Committee
7.	Other Business
8.	Adjourn

Rolesville Parks and Recreation Advisory Board Meeting
Unapproved Minutes
October 28, 2020

1. CALL TO ORDER – CHAIR

At 7:02 p.m., October 28, 2020, Terry Ratliff, Chair, called the meeting to order.

The agenda for this meeting was distributed along with the Unapproved Minutes of our September 23, 2020 meeting, as recorded by Rhiannon Gschwend.

Attending tonight's meeting were JG Ferguson, Parks and Recreation Director; Paul Vilga, Town Board; members Terry Ratliff, Chair; Mary Ka Powers; student member Abby Armistead; Kevin Mazur; Derek Versteegen; Tracy Padgett from Parks and Recreation. Nathan Babcock and Rhiannon Gschwend were absent. Tracy Padgett recorded the minutes of the meeting.

2. APPROVAL OF MINUTES

A motion was made by K. Mazur and seconded by Mary Ka Powers to approve the minutes for the September 23, 2020 meeting as submitted. Hearing no objections, the Chair moved to approve the minutes.

3. OLD BUSINESS

D. Versteegen asked to have his OSAG report added to the minutes. JG indicated that he would put it on next month's agenda.

4. NEW BUSINESS

Rolesville High School (not on agenda)

- Tom Kinkelaar, Athletic Director and Martin Samek, Head Football Coach, both of Rolesville High School were introduced by Commissioner Paul Vilga to present a proposal for more community involvement by the RHS athletics. They would specifically like to make lighted spheres for Main Street Park this Christmas. Commissioner Vilga indicated that he would relay the information to Town Board.

a. *Parks and Rec Branding/Presentation by Tracy Padgett*

- At the meeting on September 23, 2020, Tracy Padgett showed the PARAB several examples of branding for the Parks and Recreation Department, to get the Board's input. The Board narrowed the examples to two, options "C" and "D" but wanted to see some variations. Tracy handed out the variations, along with scale representations. A motion was made by Mary Ka Powers and seconded by D. Versteegen to accept Option D as the PARAB choice for the Parks & Recreation logo. Chair moved to approve the logo. JG indicated

that the next step is to present the PARAB's choice to the Board of Commissioners for approval.

b. Farm 30% CD Update

- JG attended another meeting about the programming and amenities in Phase I of the development of the Farm Site. It has been identified that there is no adequate topographic survey for the sight. Proposal was made to the Board of Commissioners on October 27th to add this survey (and additional surveys that would normally be completed at the 60% level) into the 30%. Cost is \$80,000. The item will be added to the Town Board consent agenda for the November 3rd 2020 meeting.
- JG mentioned some of the creative ideas being discussed for getting the most out of the impervious allotment.
- In January, staff should be getting comments back.

c. Cultural Events

- Commissioner Vilga indicated that he spoke to Mayor Pro Tem Michelle Medley. The committee plans to meet next month.

d. Future Meeting Dates

- JG indicated that the November and December meeting dates would need to be changed so as not to conflict with holidays. A motion was made by Mary Ka Powers and seconded by Abby Armistead, to move the November meeting to the 18th instead of the 25th and to cancel the December meeting. Chair moved to approve the date changes.

e. Signage

- JG showed the Board the final engineer specification drawings for the greenway directional signage.

5. REPORTS FROM THE PARKS & RECREATION DIRECTOR

a. Facilities Update

- JG says we are at "status quo" regarding most facilities right now. Ballfield lights have been adjusted.

b. Programming Update

- JG reports athletics are finishing up this week. He credits staff for researching and developing policies to keep everyone safe and making this a successful season.
- We now have dance classes going on at the West Young St. facility.

c. Special Events

- Staff is having conversations about what special events in 2021 might look like through the lens of Covid-19. Primary concern is to not encourage large gatherings and conduct events in a safe manner.
- Holiday Tree Lighting. Staff is currently working on options to show the tree lighting live on social media. It would include a pre-recorded section with the Sanford Creek Elementary School chorus, followed by a live shot of the Mayor's remarks and the lighting of the tree.

6. COMMITTEE REPORTS

a. OSAG

- D. Versteegen reported that the members have not been able to meet.

b. Facility Naming and Identity Committee

- Mary Ka reported that the Facility Naming and Identity Committee proposes that the current Rolesville Community School Park be re-named to the Redford Place Park. The new name falls into the proposed Facility Naming and Identity Recommendations currently being created on the criteria of an Historical name in reference to Location. Per written Rolesville History ("Our Past, History of Greater Rolesville Area" by Eloise Averette Freeman - 1976) The Lees once owned the property east of the stage road (congruent to today's Main Street) which later became the Redford Property (in reference to the early 1820s). The area has been referred to as the Redford Place since. A motion was made by D. Versteegen and seconded by K. Mazur to rename Rolesville Community School Park to Redford Place Park. Chair moved to approve the choice. The name will be brought before the Town Board of Commissioners for adoption.
- Mary Ka reported that the committee is moving forward with finalizing the guidelines and processes for naming facilities and parks in the future.

7. OTHER BUSINESS

- Updates from JG:
 - OSAG RFP should be finalized this week.
 - Staff researching decision to begin permit process for outside groups who wish to use park facilities and open space for commercial purposes. Staff will present findings at next meeting.
 - Park Banners designs should be coming soon.
 - Replacement sign for Redford Place Park will be on the Town Board Agenda in November
 - PARAB board members are asked to contact Robin Peyton, Town Clerk if their term is ending, to request information on re-applying.

8. ADJOURNMENT

Hearing no objections and no further discussion, the Chair adjourned the meeting at 8:15 p.m.

Town of Rolesville

Open Space and Greenway Committee

February 2020 Recommendations

This document summarizes the general consensus the members came at this month's meeting as it pertains to revisions/amendments to the existing Open Space and Greenway Master Plan in specific regard to the planned public greenway trail system.

The images herein depict a combination of the overall plan as it exists on records and changes, addition, or deletions to said plan. Additionally, the committee members have identified eight (8) areas of particular concern that we feel should be given the highest prioritization and be specifically addressed in the town's Transportation Master Plan that was recently commissioned.

All members of the committee are happy to discuss these findings in any capacity and welcome any feedback – questions, comments or concerns.

The following legend can be used to help understand what the colors of the trails and regions represent.

Yellow

Existing trails that are currently open for public use. These trails are a combination of the Town of Rolesville, Wake Forest, and the Neuse River greenway trail systems.

Green

Recently approved or currently in development.

Brown

OSAG vision of ideal connectivity.

Peach

A representation of the location of greenway trails as defined in the adopted Comprehensive Master Plan of 2017.

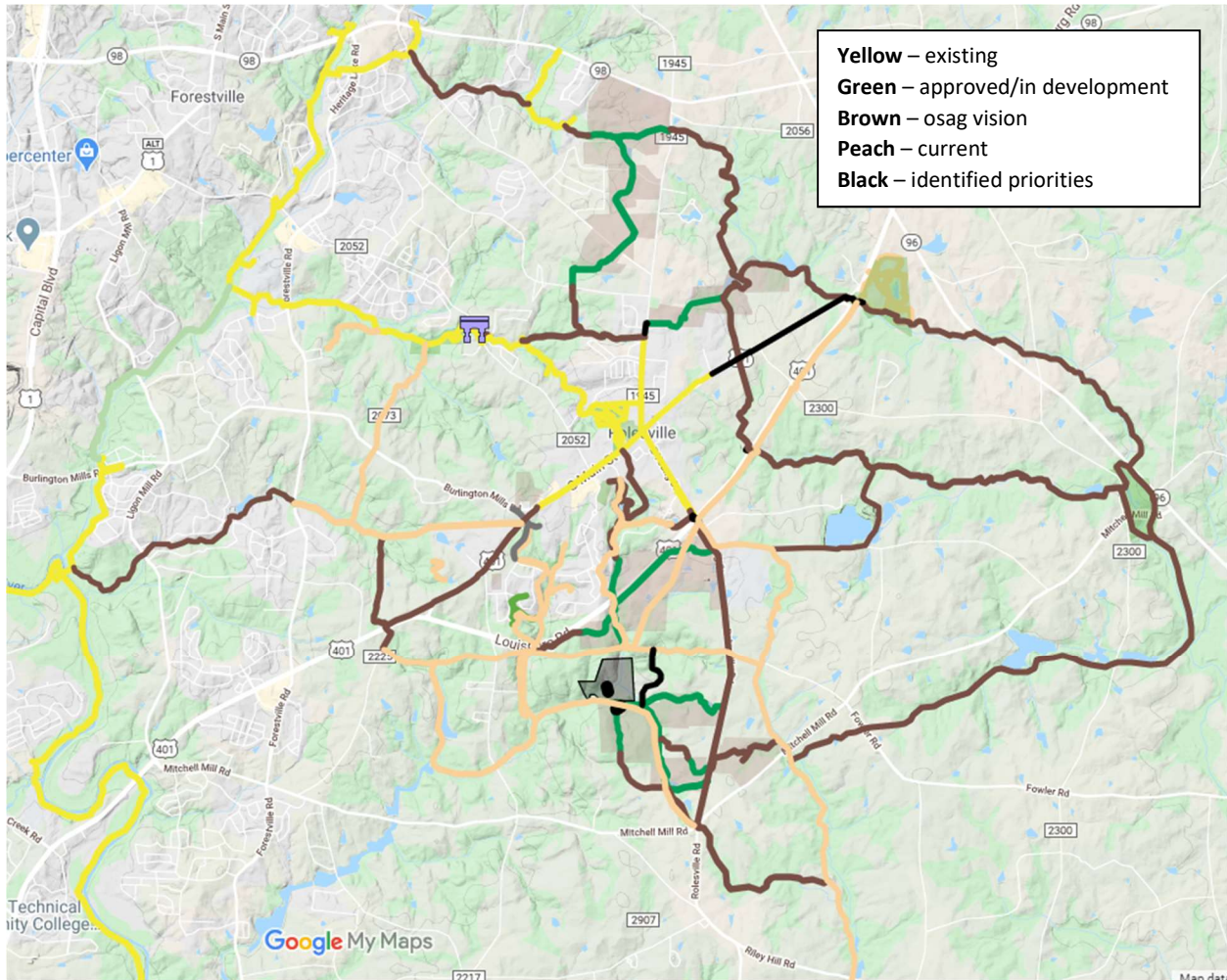
Black

The OSAG recommends an amendment to the adopted Open Space and Greenway Plan to include these priority objectives.

<p>Yellow – existing Green – approved/in development Brown – osag vision Peach – current Black – identified priorities</p>

General Recommendation

The committee recommends the town amend the current Open Space and Greenway Master Plan to include and present the changes to the overall trail system map as illustrated below. Specifically, the committee recommends accepting the changes to the current plan as shown by the brown lines marked on the map. These changes aim to provide complete connectivity to existing areas as well as other areas of interest that includes the Buffalo Creek Corridor.



Disclaimer: The following map is a cumulative work in progress and illustrates elements that may or may not have been collectively discussed or agreed upon by the entire committee. This map is a tool to help us discuss the topics assigned.

For **Area #1** and **Area #2** the OSAG Committee recognizes the Town of Rolesville is likely, if not already, working with the NCDOT to install a ground level pedestrian crosswalk in these locations. The included recommendations reflect the committee’s opinion on the safest and most appealing solutions that may represent a more long-term alternative to the before mentioned work that might already be in progress.

Area #1

With over 2,300 homes approved by the town in 2019 and most of them along the Averette Road, E. Young Street, and Rolesville Road corridor and the recent funding approved for Rolesville’s Downtown Revitalization efforts we feel is imperative that the existing and new residents on the east side of the bypass be given safe and easy access to the town’s downtown area. It is our recommendation the town pursue all possible means to allocate and/or secure funding for a pedestrian bridge to be installed on the north side of Rolesville Road, crossing the by-pass, to either side of E. Young Street. With appropriate architecture the bridge will not only serve as a safe, accessible means for crossing the bypass it will also connect residents to the town, make the high school more accessible, but also provide an incredible landmark for the town to boast with welcoming messaging like “Welcome to Rolesville” for southbound traffic to see and “Thank you for visiting Rolesville” for the northbound traffic to read.



Area #2

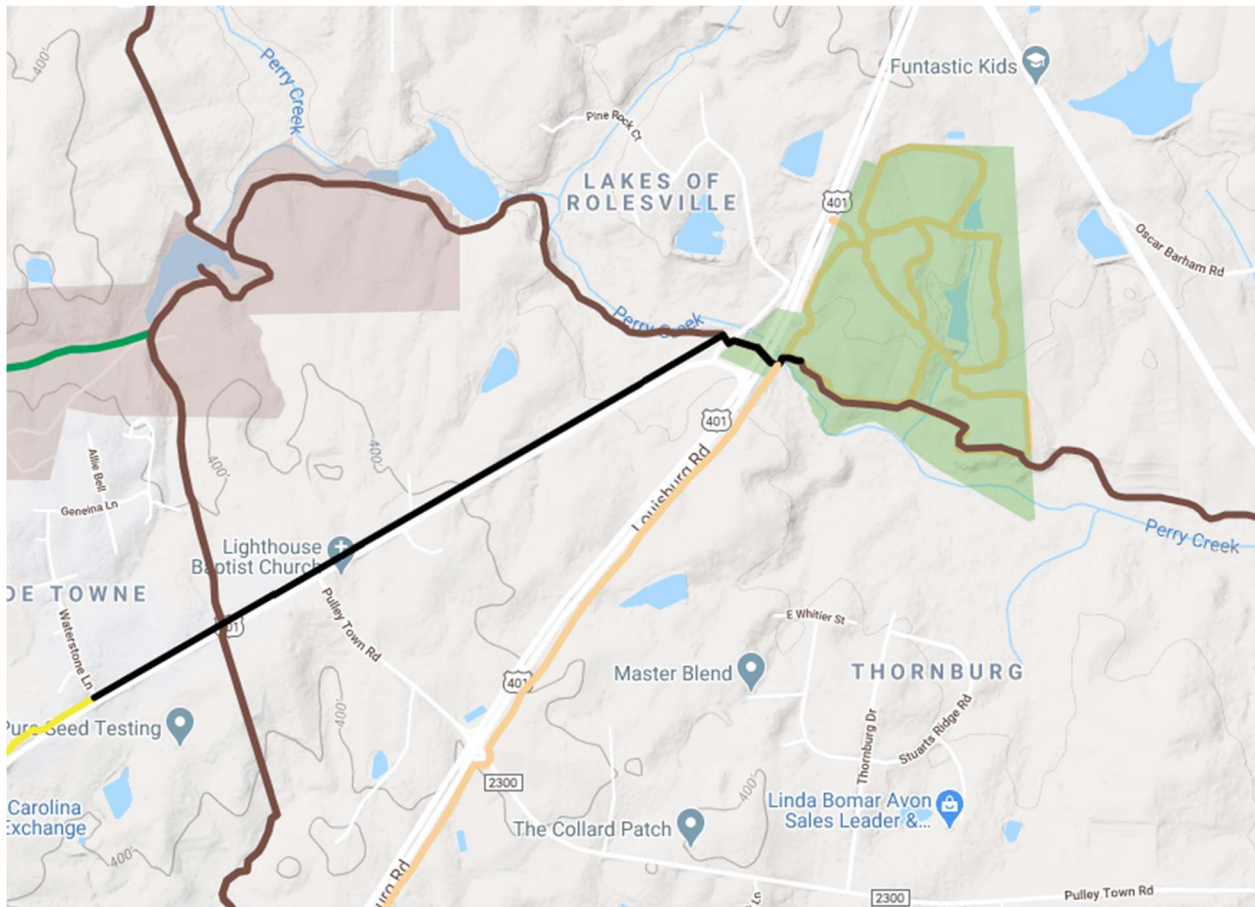
The second area the committee identified is the section of greenway that crosses Rogers Road from the Heritage Gates subdivision to Mill Bridge Nature Park. Although an uncontrolled pedestrian crosswalk currently exists, the committee feels this is another outstanding opportunity for a pedestrian bridge. With the same benefits of the discussed in Area #1, this bridge would provide a much needed safe crossing while also being another, incredibly well placed “gateway” to the town. Again with east bound traffic see “Welcome to Rolesville” and west bound traffic seeing “Thank you for Visiting” the landmark bridge would be an incredible symbol of the town and secure the future for a safe connection to the Neuse River Greenway and Mountain-to-Sea Trail networks – not to mention a much more inviting reason to visit one of the town’s most beautiful parks.



Yellow – existing
Green – approved/in development
Brown – osag vision
Peach – current
Black – identified priorities

Area #3

With the site plan for Frazier Farm and plans to develop it move forward and, again, the more than 2,300 home sites approved in 2019, the committee feels it is extremely important that access to the newest park be established early on. With existing infrastructure in place (pedestrian tunnel passing under the bypass) the committee feels the Transportation Master Plan currently being developed should include plans provide greenway access to this property by way of continuing the paved path that currently stops at the Olde Town subdivision northeast along Main Street to the before mentioned pedestrian tunnel. The committee also recommends this be done so that it is completed before the first phase of development has completed.

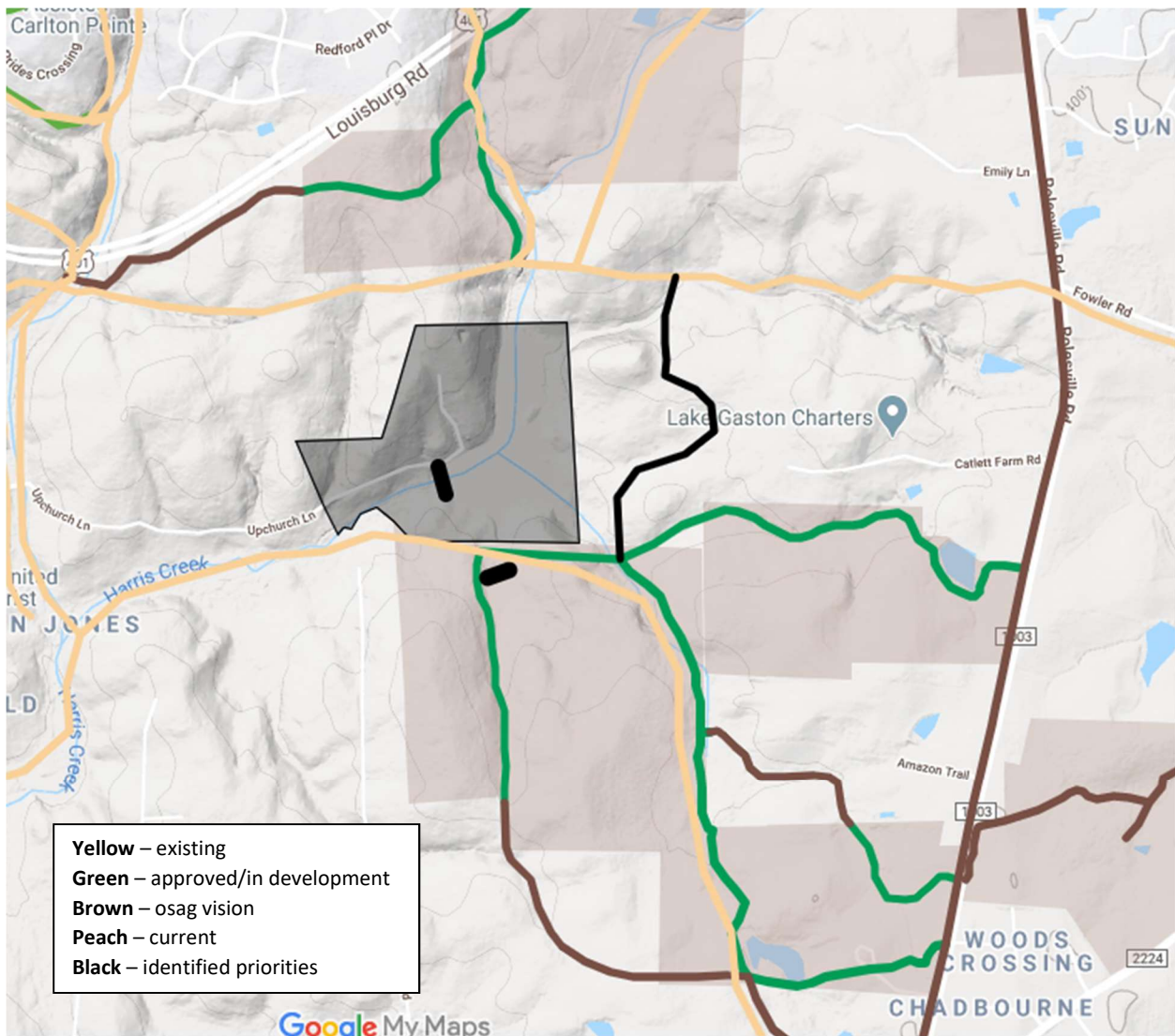


- Yellow** – existing
- Green** – approved/in development
- Brown** – osag vision
- Peach** – current
- Black** – identified priorities

Area #4

The committee dug through several documents, going back many years, to understand where the current greenway plan draws trails. When reviewing those plans, discussing what each member knows to exist today, and considering what home sites have been approved to be built in the area depicted below, the committee is suggesting to “redraw” the planned greenway as shown in black. The current plan calls for a greenway trail to either cross through a private property, a water feature, or terrain that is unreasonable to develop in this manner.

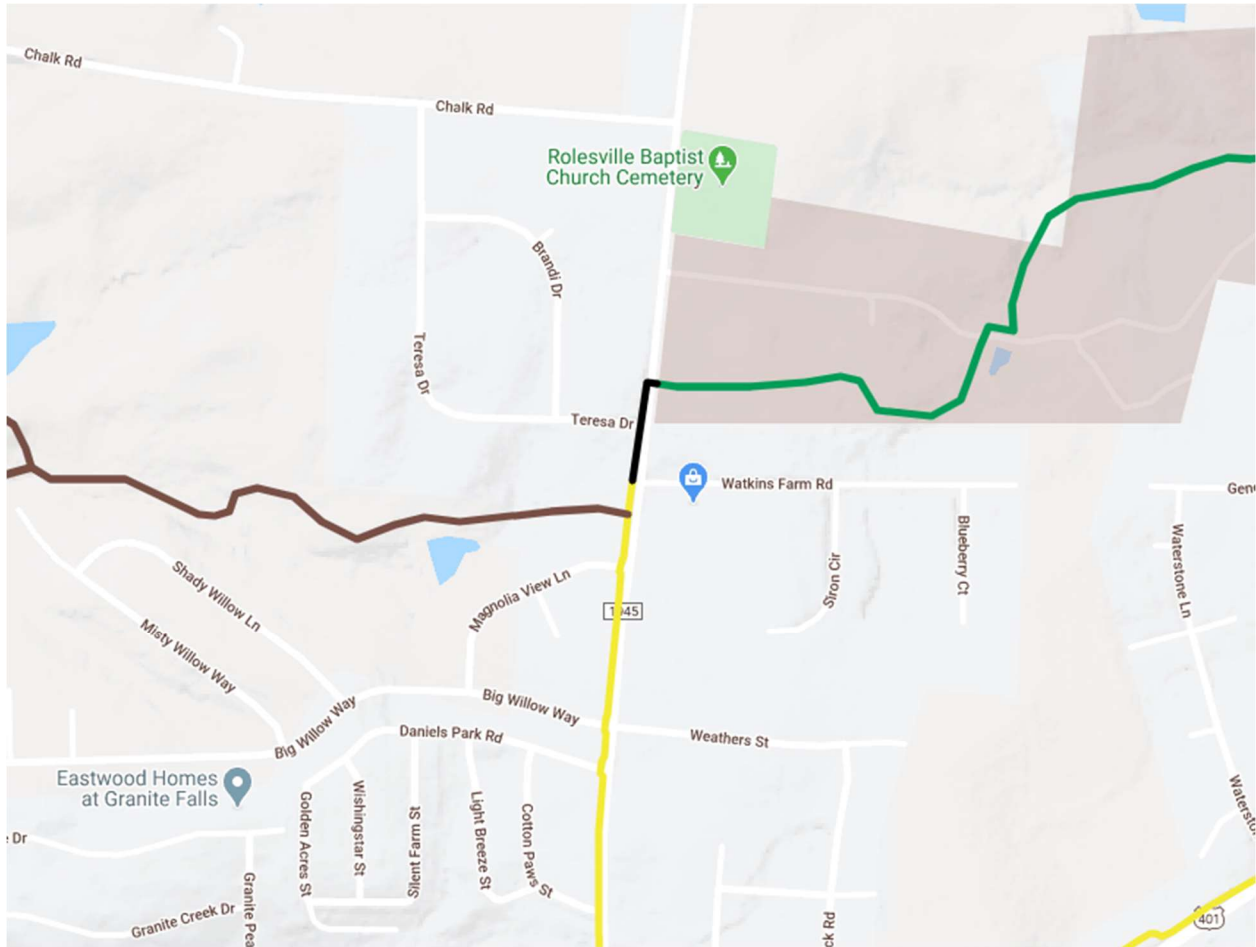
The OSAG Committee recommends moving the planned greenway line east, away from the private property, water feature, and challenging topography provides the connectivity needed for residents to access greenway trails that will connect to the downtown area including amenities like Main Street Park. This adjustment also ensure current property owners along Upchurch Lane and parties responsible for activity on the body of water are not subject to nuance trespassing and the risks and issues that come with untethered access to areas like this.



Area #5

The Chandler’s Ridge subdivision was approved for development in 2019. This property, located north of Main Street on W. Young Street (just south of Chalk Road) is currently cut off from any greenway trail system – proposed, planned, or installed. However, it is less than 500 ft from the northern most existing sidewalk. Connecting this neighborhood would also provide more convenient access to residents of Teresa and Brandi Drives.

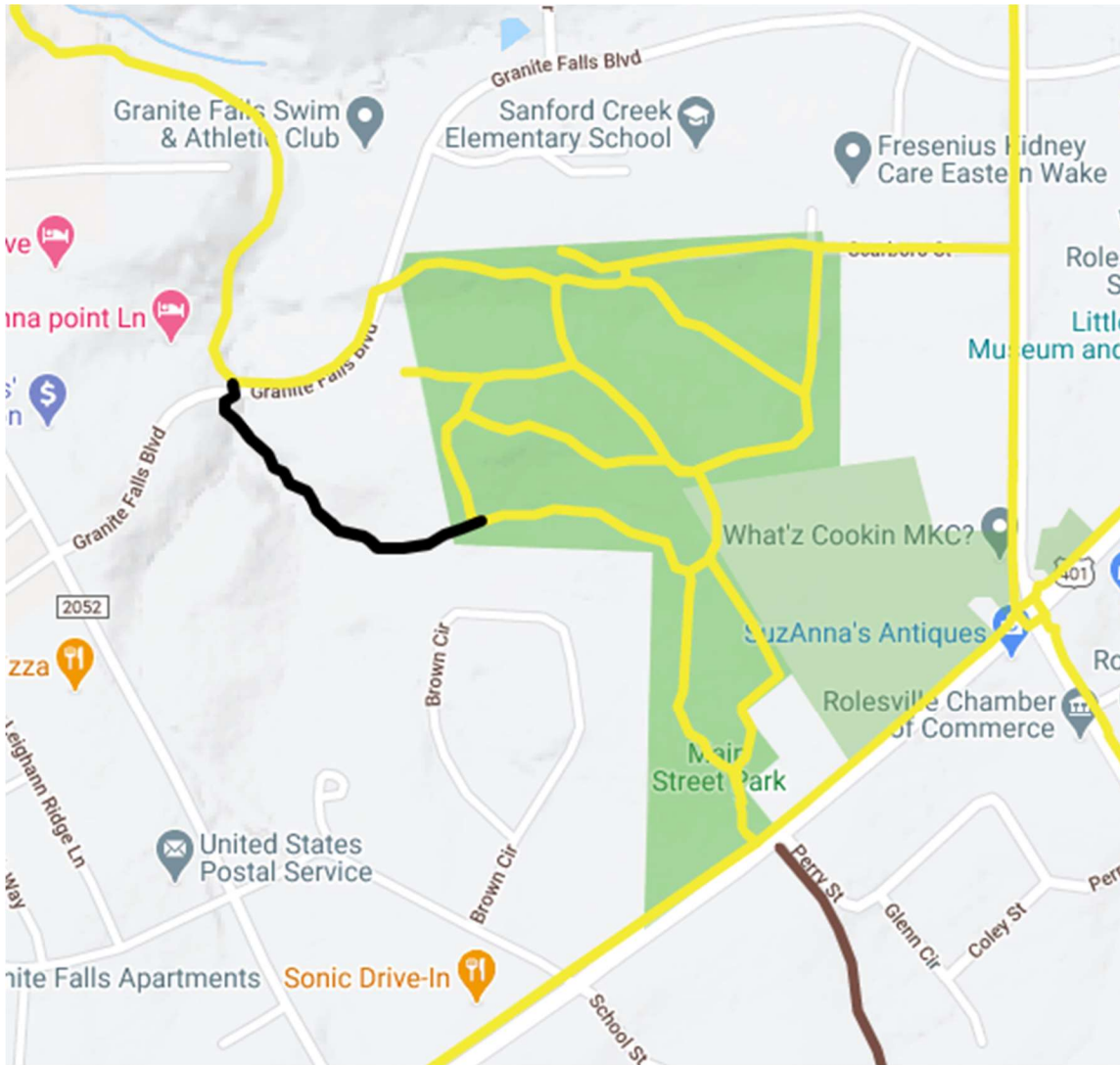
The committee recommends the town pursue extending the sidewalk on the west side of West Young Street from Watkins Farm Road to the entrance of the Chandler’s Ridge subdivision.



Yellow – existing
Green – approved/in development
Brown – osag vision
Peach – current
Black – identified priorities

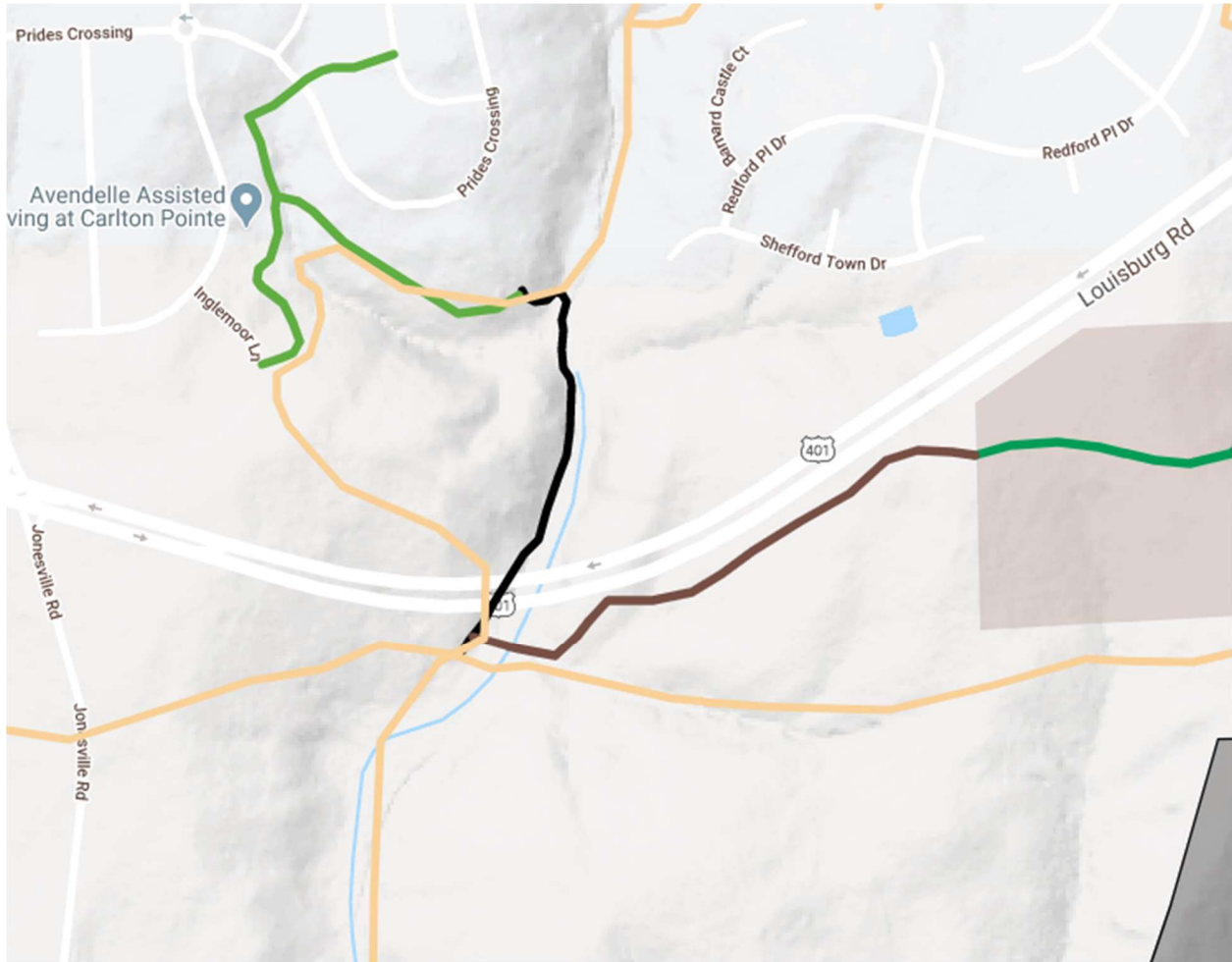
Area #6

In an area not yet developed, the committee would like to ensure the waterfall and nearby rock features are preserved. This can be accomplished by extended the existing Main Street Park Greenway system in to the parcel adjacent to it. Establishing a greenway through this section can also be aligned with the existing greenway and avoid a break in the system that currently exists – by having to leave the park and use a sidewalk to connect to the paved trail.



Area #7

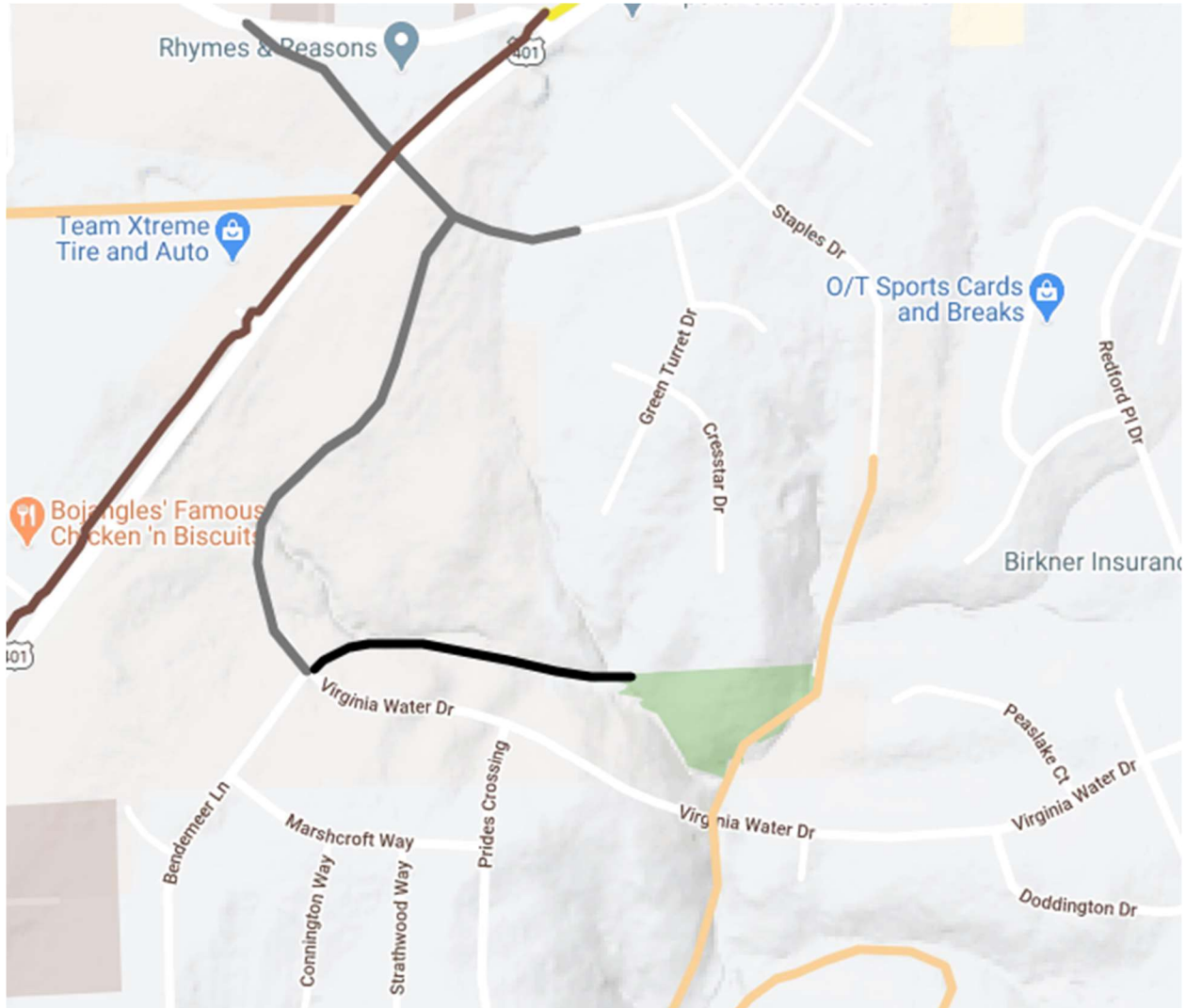
The committee recommends a modification to the adopted plan that incorporates recent modifications to the Carlton Point greenway development plans. The change represented by the black line creates a flowing continuation from a recently modified trail to the corridor south of the by-pass, making use of a pedestrian tunnel installed when the by-pass was constructed.



- Yellow** – existing
- Green** – approved/in development
- Brown** – osag vision
- Peach** – current
- Black** – identified priorities

Area #8

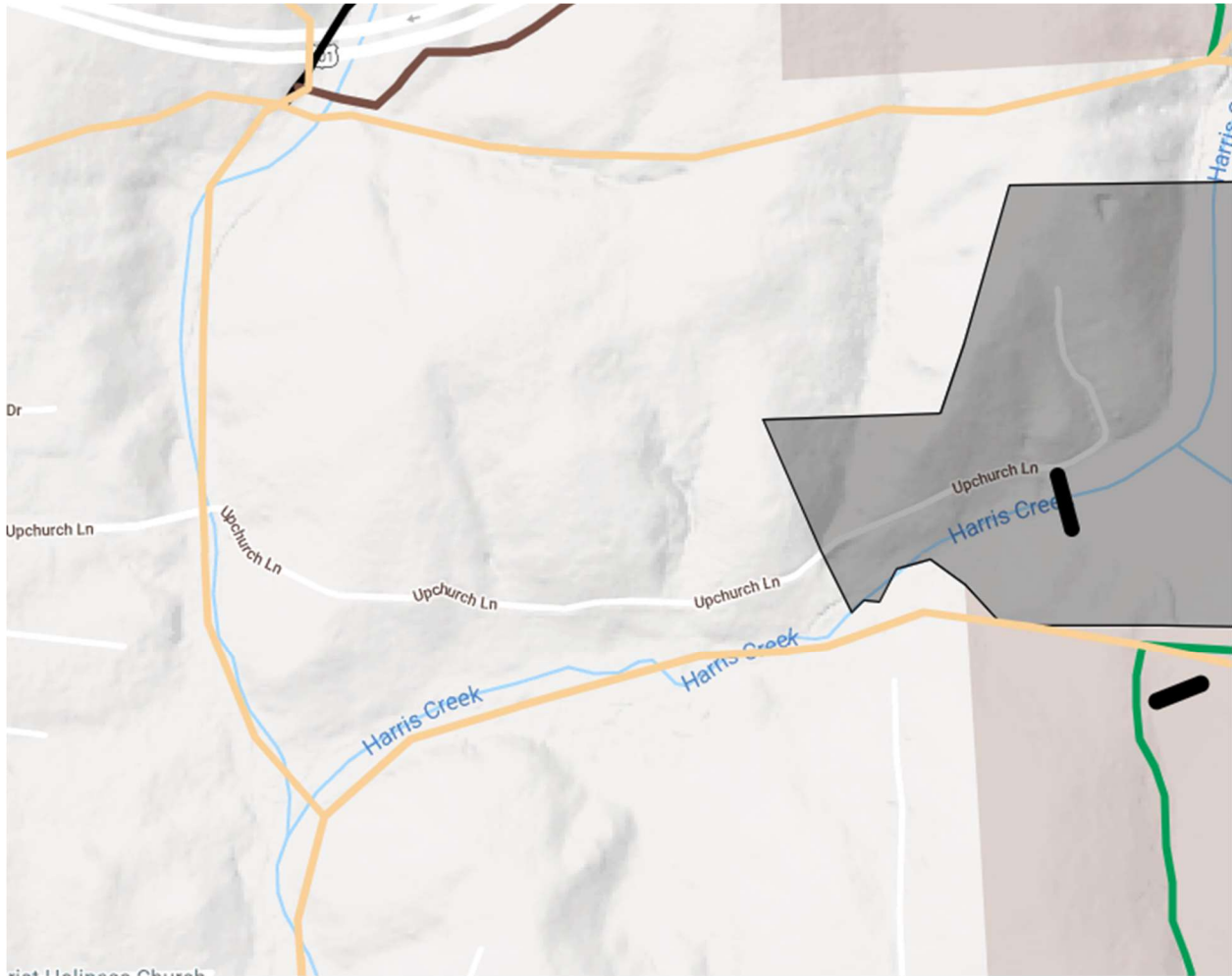
Additionally, the OSAG committee recognizes changes in the agreement between the town and the Carlton Point developer that has created need to establish new access Wall Creek Park (a.k.a. Pocket Park). The gray line represents the Burlington Mills Road realignment that recently received funding. The black line represents the recommendation from OSAG to establish connectivity to this space.



Yellow – existing
Green – approved/in development
Brown – osag vision
Peach – current
Black – identified priorities

Area #9

In an area not yet developed, the committee would like to ensure previous plans to install board walks in this area is maintained and prioritized as the area experiences growth. It is the committee's recommendation that raised board walks be used throughout planned trail going east/west along Harris Creek.



- Yellow** – existing
- Green** – approved/in development
- Brown** – osag vision
- Peach** – current
- Black** – identified priorities