



**Agenda**  
**Parks & Recreation Advisory Board**  
**May 29, 2019**  
**7:00 PM**

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<i><b>Item</b></i>	<i><b>Agenda Topic</b></i>
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1.	Call to order and welcome.
2.	Approve the minutes of April 24, 2019 Parks & Recreation Advisory Board meeting
3.	Old Business
4.	New Business
	a. Farm Site Master Plan
5.	Reports from Parks & Recreation Director
	a. Facilities update
	b. Program updates
	c. Special Event updates
6.	Committee Report
	a. OSAG Committee
	b. Mural Committee
7.	Other Business
8.	Adjourn

**Rolesville Parks and Recreation Advisory Board Meeting**  
**Unapproved Minutes**  
**April 24, 2019**

**CALL TO ORDER – CHAIR**

At 7:01 p.m., April 24, 2019, John Pufky, Chair, called the meeting to order.

**WELCOME**

The Agenda for this meeting was distributed along with the Unapproved Minutes of our February 25 and March 27 meetings as recorded by PARAB Secretary Nathan Babcock.

Attending tonight's meeting were Commissioner Michelle Medley, Town Board Liaison; JG Ferguson, Parks and Recreation Director; John Pufky, Chair; Terry Ratliff, Vice Chair; Nathan Babcock, Secretary; members Mary Ka Powers, Kevin Mazur, and Derek Versteegen; and OSAG Committee Chair Terry Marcellin-Little.

**APPROVAL OF MINUTES**

The Minutes for February 25 and March 27 were approved, as written, unanimously.

**OLD BUSINESS**

- No old business

**NEW BUSINESS**

- a. Farm Site Master Plan
  - Commissioner Vilga, Kelly Arnold, Mike Moss, Jerry Pierce, and JG Ferguson will serve on the Farm Site Advisory Committee
  - The committee heard presentations and got a proposal from McAdams
  - The timeline is to complete a site plan by July or August
  - They will look at capacities for well and septic before going to a design phase
  - They will likely do an open house and take public comments before choosing a plan
  - There will be phases – and all of this will be determined by input, planning, and future funding decisions
  - McAdams will likely begin around the first of May
- b. FY 2019-20 Budget Proposal
  - Special Town Board meeting on April 30 where each department will go into more detail on their proposed budgets
  - For Parks & Rec, JG will propose adding a third program coordinator position for Special Events
  - Most of the budget will be status quo from the previous year, other than the new position and these increases: marketing, maintenance for signage and park beautification (e.g. new signs and painting the gazebo in Main Street Park), Special

Events (including July 4<sup>th</sup>), Open Space & Greenway Plan update, and the Mill Bridge Nature Park site plan

- The overall proposed budget will be \$952,980
- On May 7, there will be public comment on the budget

## **REPORTS FROM THE PARKS & RECREATION DIRECTOR**

### **a. Facilities Update**

- Main Street Park will be getting a facelift: new signs, painting the gazebo
- JG is still talking to WCPSS about fixing up Rolesville Community School Park bathroom and facilities
- Track repair at Rolesville Middle School begins May 20

### **b. Program Update**

- 4 participants – Bird House Build
- 4 – Bricks for Kids
- 4 – Couponing
- 12 – Senior BINGO
- 7 – Stain Glass
- 28 – Tinker Garden
- 16 – Tots Soccer
- 49 – Zumba
- 680+ - youth sports leagues
- 24 – facilities rentals in the 1<sup>st</sup> Quarter

### **c. Special Events**

- Arbor Day this Friday
- Rec Day this Saturday – Jessica Holmes, Grand Marshall
- One concert complete; next one May 4
- Egg Rush last Tuesday – 500 participants

## **COMMITTEE REPORTS**

### **a. OSAG**

- OSAG Committee met and Terry provided the minutes (attached to the email with this report)

### **b. Mural Committee**

- Narrowed down the potential artists to two and will interview them

## **OTHER BUSINESS**

- No other business

## **ANNOUNCEMENTS**

- The next meeting of the PARAB will be held Wednesday, May 22, 2019.

- Hearing no objections, John Pufky declared the meeting adjourned at 8:06 p.m.
- Minutes respectfully submitted, Nathan Babcock, Secretary.

## Open Space and Greenways Report

### For the Parks and Recreation Advisory Board Meeting of Wednesday, April 24, 2019

1. Derek, Lou and I met Wednesday April 3, 2019 at 7pm at Little House Museum & Gallery. The others OSAG members Adam Brooke, Vann Holland, and Betsy Wall will join us for the May meeting, and Mary Ka has one more committee prospect, Mark Hayek. I will investigate further and invite him to the May meeting.

2. Derek has some great ideas about defining the mission of the OSAG committee that we will work on refining next month, along with any additional open space tasks you might have for us then.

3. The OSAG Committee's informal review of the Preliminary Layout of the expanded Watkins Property, Kalas Falls, Rogers Farm tracts inspired several observations and questions:

A. FRESH INPUT - Because of the expansion of the project, this revised project requires additional attention to connectivity that was not necessary for approval of the original plan. We ask that our Parks Director be given the opportunity to provide fresh input regarding critical connectivity issues before this revised plan, in its final form for presentation, comes before our town boards.

B. ROAD THAT CROSSES THE WATERFALL CORRIDOR - The road that crosses the waterfall stream between the northern (Rogers) tract and the western Kalas/Watkins tracts appears to be very close to the waterfalls, and the Committee is concerned about the potential impact construction and installation of the culvert beneath that road will have on the actual cascade of waterfalls and on connectivity to the potential park area. We realize that there are requirements for access/egress (ie: dual entrances originally designed into the approved Kalas Falls tract). To achieve the lowest impact on the natural features and proposed park area, we boldly request that the developer be instructed to design a similar dual access pattern for the (new) northern tract and completely eliminate the vehicular road connection that currently crosses the creek so close to the falls, and thereby completely eliminate the vehicular road connection that (currently) crosses the creek. We strongly recommend there be a greenway bridge (for pedestrian use only) at that location to afford connectivity between the two sides of the development, that will have minimum impact and offer maximum protection of the waterfalls. Additionally, this provides an enhanced view and better access for pedestrians to the park below. If a road crossing the creek is required by town or DOT requirement, ordinance, etc., we would require the road be sited to the opposite side of the (new) retention ponds, to ensure environmental disruption due to installation of a road culvert occurs at the furthest possible point southeast of the falls.

C. GREENWAY LOCATION AND ACCESS POINTS - The OSAG Committee would like to know if the greenway trail along the waterfall stream/creek is now on the east or west side of the corridor, and we request planning and indication of all access points to that trail. For instance, how will pedestrians from the opposite side of the creek access the trail?

D. CONNECTIVITY FROM NEW ROGERS TRACT TO TRACTS NORTH OF (NEW) ROGERS FARM AREA. The northern (Rogers) tract should offer trail connectivity along the stream buffer that runs along the northern boundary to the pond, so that Catlett Farms (and two undeveloped tracts north of this) will have future access to the trail system, perhaps via a Rolesville Road sidewalk leading to a trail head at the northernmost (Rogers tract) pond. A parallel trail heading west along that stream corridor/northern boundary of the development could eventually join up with the Kalas waterfall trail corridor.

E. IMPORTANT QUESTIONS ON THE NORTHERN PROPOSED "PARK" AREA AROUND THE FALLS. How much of this area is firm ground and how much is wetland? Should we walk it in the field to measure this? Will this be a public park, and if so, it makes the northern connectivity to the northern Catlett Farm/undeveloped tracts even more important. Where are the access points into the park? Will there be greenway trail access

under the road that crosses the creek just above the falls, or will pedestrians have to cross it? (See greenway bridge idea above.)

F. (NEW) WATKINS POND TRACT. To the west of the suggested park on the Watkins tract there is a truly lovely natural area surrounding an existing (spring-fed?) pond. It is not developed residentially on this conceptual sketch, nor is it marked as a park. Is it private or public open space? There is a dam on that pond, and that dam will require maintenance either way, in fact there may currently be erosion issues of concern ongoing. It would be a very lovely small destination park area, but would require connectivity to the greenway corridor and possible re-positioning of the proposed retention pond shown immediately adjacent to the pond. We suggest designing additional trail connectivity to that pond from the stream corridor (south of the pond) and connectivity from that pond to the proposed park (sidewalk/crosswalk or other).

G. AMENDED (ORIGINAL) KALAS TRACT. As it has changed considerably in scope and vision, is the park area now on the northeast corner a public or private open space? As such, should it connect to the trail system? We would like assurance that there will be safe sidewalk/greenway connectivity from the new townhouses shown, such that any pedestrian corridor does not cross a prohibitive number of driveways. We suggest a (public) trail between the townhomes and the pond/creek corridor. There should also be a crosswalk with trail stub out to the south of the townhouse/pond area to provide future connectivity for tracts south of the development. Further downstream on the waterfall corridor, we feel it will be advantageous to site a greenway bridge at the fork leading off the corridor, roughly midway between the Kalas and Rogers tracts; such a bridge would offer direct pedestrian connectivity across the creek to the less-developed Amazon Trail tracts located in between the development's Rogers and Kalas tracts.

H. GENERAL. We question how the (new) retention ponds will potentially impact the greenway - in terms of aesthetics (excessive fencing immediately adjacent to the trail system), width of trail, plus any flooding and safety concerns. We also note objections of record issued by the Upchurch Lane Gated Homeowners' Association regarding private liability if there the town were to place a greenway trail close to the subdivision's privately maintained lake and very hazardous spillway; also the subsequent (recorded) town resolution that commissioners would work with the owners to address this concern. As the attractive nuisance concern is a valid one, the Committee suggests further consideration of the Watkins Tract, as regards how the waterfall greenway of this expanded development may best connect into the Harris Creek Corridor as far as possible from the problematic lake and spillway, optimally outside of that existing subdivision.

Derek created three graphics to better illustrate the concerns we discussed regarding this proposed subdivision along with two additional areas with trail concerns that we see in the Harris Creek Corridor.

Respectfully Submitted,

Terry Marcellin-Little  
Chair, OSAG











