

Legislative Process Requiring Planning Board AND Town Board review

Application Types:

Voluntary Annexation* / Development Agreements / Rezoning (Zoning Map Amendment) / Text Amendments

**Annexations go directly to the Town Board, skipping Column 4, and require three (3) separate actions by the Town Board (1. Call to Investigate Sufficiency; 2. Call for Legislative Hearing; 3. conduct Legislative Hearing). When an Annexation accompanies a Rezoning, steps 2 and 3 follow the path of the Rezoning in most instances.*

Submittal Deadline Date – Due by 5PM (1st of the month unless a weekend)	Comments published on project webpage By 5PM	TRC Meeting (2nd Thursday – AM) Time-certain appointments	Planning Board (PB) 4th Monday / month @ 7 PM	Town Board of Commissioners (TB) Regular Meeting – 1st Tuesday / month @ 6:30 PM
June 2, 2025	July 7, 2025	July 10, 2025	July 28, 2025	September 2, 2025
July 1, 2025	August 11, 2025	August 14, 2025	August 25, 2025	October 7, 2025
August 1, 2025	September 8, 2025	September 11, 2025	September 22, 2025	November 6(Thur), 2025
September 2*, 2025	October 6, 2025	October 9, 2025	October 27, 2025	December 2, 2025
October 1, 2025	November 10, 2025	November 13, 2025	November 24, 2025	January TBD, 2026
November 3*, 2025	December 8, 2025	December 11, 2025	December 22, 2025	February TBD, 2026
December 1, 2025	January TBD, 2026	January TBD, 2026	January TBD, 2026	March TBD, 2026
* - not the 1st or the usual day of the week.				
The above rows each represent a "CYCLE"; each row represents the best-case scenario of achieving 'no comments / no further comments' and moving to the required public meetings. A 1st Submittal Application with no Comments can theoretically move through this process, start to finish, in just over 3 months, or approximately 13 weeks. Each additional Cycle of review, if Applicant re-submits for the next possible cycle, adds 2 months (8-9 weeks) to that timeframe.				