Legislative Hearing Process Requiring the Planning Board and the Board of Commissioners to review.

Application Types:

Annexation (Voluntary)/ Development Agreement/ Rezoning (Map Amendment)/ Text Amendment

Annexation requests skip the Planning Board, going directly to the Town Board. Step 1) Call for the Town Clerk to investigate sufficiency; Step 2) Call for a Legislative Hearing; Step 3) The Town Board Conducts a Legislative Hearing. When Annexation requests accompany a Rezoning, steps 2 and 3 follow the Rezoning process in most instances.

Submittal Deadline Date in GovWell: 1st day of the month, unless it falls on a weekend, by 5 PM.	Date that comments are published in GovWell by 5:00 PM	TRC meetings are held via TEAMS (Time-certain appointments are held on the 2nd Thursday morning every month)	Planning Board meetings are held on the fourth (4th) Monday of every month at 7:00 PM at Town Hall.	Board of Commissioners meetings are held on the first (1st) Tuesday of every month at 6:30 PM at Town Hall.
January 5*, 2026 (due to holiday)	February 9, 2026	February 12, 2026	February 23, 2026	April 7, 2026
February 2, 2026	March 9, 2026	March 12, 2026	March 23, 2026	May 5, 2026
March 2, 2026	April 6, 2026	April 9, 2026	April 27, 2026	June 16, 2026
April 1, 2026	May 11, 2026	May 14, 2026	May 25, 2026	July 21, 2026
May 1, 2026	June 8, 2026	June 11, 2026	June 22, 2026	August 18, 2026
June 1, 2026	July 6, 2026	July 9, 2026	July 27, 2026	September 8, 2026
July 1, 2026	August 10, 2026	August 13, 2026	August 24, 2026	October 8, 2026
August 3, 2026	September 7, 2026	September 10, 2026	September 28, 2026	November 3, 2026
September 1, 2026	October 5, 2026	October 8, 2026	October 26, 2026	December 1, 2026
October 1, 2026	November 9, 2026	November 12, 2026	*November 16, 2026	TBD
November 2, 2026	December 7, 2026	December 10, 2026	*December 14, 2026	TBD
December 1, 2026	January 11, 2026	January 14, 2026	January 25, 2027	TBD

The above rows represent a “Cycle”. Each row represents the best-case scenario of achieving “No comments or No further comments” and moving to the required next meeting. A first Submittal Application with “No comment” may theoretically move through this process, start to finish, in just over three (3) months, or approximately thirteen (13) weeks. If the applicant resubmits for the next possible cycle, each additional cycle of review adds 2 two months (8-9 weeks).