

Town of Rolesville  
Parks and Recreation Advisory Board  
Minutes for Wednesday December 14, 2022

**Call to Order** - 7:01 meeting is called to order

Kevin Mazur - President (*not present*)

Derek Versteegen - Secretary

Aaron Gauger

Richard Armant

Mary Ka Powers (*not present*)

Mothanna Al-Hoory

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JG Ferguson - Parks & Recreation Director

Paul Vilga - Town Commission Liaison

Derek Versteegen was selected as acting chair with Kevin not in attendance.

There were no comments or discussion related to any correction to last meeting's minutes.

Motion to Approve Minutes from October 26, 2022 from Mothanna Al-Hoory

Second motion from Aaron Gauger

4-0 in favor of approving minutes from October 26, 2022

**Old Business**

Naming Rights Policy

JG shares the policy will be presented to the town board at the January 3, 2023 meeting.

Technical Review - plan review updates

- JG shares that the comments the board offered were given to the developers and all were followed and updated on the concept plans for the projects

**New Business**

Trail Art

- JG introduced Kristen who presented the flyer for this year's trail art program.
- The board discussed some of the recommendations that had been shared in the past - mainly the idea to have the town logo and/or the year somehow incorporated into the art work or as some sort of tag to be included with the artwork.
- Kristen explains the process used to place the art work on the greenway - mainly that the bag the art is placed in has that information so at the very least there is that representation.
- Discussion continued and it was agreed that some language would be added to the flyer that states the inclusion/use of a town logo and year are preferred if possible.

Cost Recovery Policy

- JG explained the presentation on the policy was delivered to the town board in the October meeting.
- Town Commissioner(s) requested some revision(s) and clarification(s)

- Those changes were present by JG
- No comments or discussion related to those changes were entertained by this board

*A 4-0 vote approved the changes to the Cost Recovery Plans presented.*

#### Scholarship Policy

- JG introduced the policy to the board, starting with a summary of the policy and an explanation of the various aspects of the policy that this board needed to provide feedback on.
- Section 1 - Introduction
  - No comments/feedback
- Section 2 - Funding
  - Origins of Funds
 

A discussion about where funds will come from included sources from donations and the town budget.

*A 4-0 vote approved the decisions to allow funds to come from both sources.*
  - Fund Accrual
 

A discussion regarding whether the funds would reset each year or expand on a rolling basis as more funds were received.

*A 4-0 vote approved the decisions to allow funds rollover and accumulate*
- Section 3 - Eligibility
  - Financial Assistance
 

A discussion regarding who is eligible for the assistance started with an agreement that only Rolesville Residents would be considered. Then, a conversation as to whether the assistance should only be for residents under the age of 18 or all residents regardless of age.

*A 4-0 vote approved the eligibility for Rolesville residents of any age.*
  - Application Types
 

A discussion regarding what program offers assistance would be available for included athletic leagues, cultural programs, senior programming, and day camps. The conversation was pretty throughout as the board jumped around since other factors not discussed yet influenced opinions. After two rounds of voting/discussion the final approval was decided.

*A 3-1 vote approved the assistance for all activity types except day camps. Derek Versteegen was the 1 vote against*
  - Coverage
 

A discussion related to how much of a program fee would be offset by the scholarship include the full range of discounts from 100% to 25%. A notable concern about a 100% discount was that a participant would have no incentive to attend and therefore create a situation where someone who would have

committed could not. It was also noted that any discount should not be publicly posted to prevent selective, skewed applications/interest.

*A 4-0 vote approved the discount for assistance to be set at 50%*

- Qualifications

A discussion related to how much a single household could qualify for included a (to be determined) dollar amount based on each fiscal year, based the number of programs participated in, or no limit.

*A 4-0 vote approved the qualification to be a maximum of \$200 per household per fiscal year*

- Section 4 - Application Process

- Format

A discussion about how an application would be made available included both online and offline (paper) formats.

*A 4-0 vote approved the format to be available in both online and offline formats*

- Submissions

A discussion about how often or what dictates the need for an application to be submitted or resubmitted either annually for the household, for each participant for each program, or once per calendar year per household.

*A 4-0 vote approved the need to only submit an application once per calendar year per household.*

#### Farm Update

- The plans for the entrance are 60% and continue to move forward. The cost seems to be coming in a little under the budget.
- Commissioner Vilga asks what are the next steps as he notes he does not want to see this slow down.
- JG asks the board to begin considering what “activation” means for this space.
- More discussion will be had, but for the time being the board agrees that the park will have to be controlled access - as in only opened for specific events/activities.

#### Director Reports

Facility Update

Program Update

Both updates were requested to be delivered via e-mail due to time constraints from Mothanna and Derek.

#### Committee Reports

OSAG Committee

- No report

#### Facility Naming and Identity Committee

- No report

#### **Other Business**

Mothanna asks if the town provides any formal recognition for individuals who have volunteered their time to sit on any of the boards and committees. He shares that it makes sense for the town to provide some sort of document or certificate to show its appreciation for the service/time individuals have given the town. JG explained that there is nothing currently in place and that he will talk to town staff and put something together for the town commissioners to discuss.

**Adjourn** - Motion to adjourn by Mothanna Al-Hoory is seconded by Richard Armant. Meeting ends at 8:46.

## Appendix

