



Minutes
Parks & Recreation Advisory Board Meeting
September 25, 2024
7:00 PM
Frank Eagles Meeting Room - Town Hall

PRESENT:	Mr. Kevin Mazur, Chair Mr. Richard Armant, Member Mr. Clay Campbell, Member Mr. Aaron Gauger, Member Mr. Lukas Marquardt, Member Dr. Mothanna Al-Hoory, Vice Chair	Ms. Judy Siwy, Member Commissioner Paul Vilga June Greene, Parks & Recreation Director Eddie Henderson, Project & Facilities Coordinator Nara Stevens, Parks & Recreation Administrative Support Specialist
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1. **CALL TO ORDER**

Chair Mazur called the meeting to order at 7:01 pm.

2. **APPROVAL of August 28, 2024, Parks & Recreation Advisory Board Meeting Minutes**

The motion to approve the minutes of August 28, 2024, was carried with a unanimous vote, 7 voted aye, 0 voted nay

3. **OLD BUSINESS**

a. **Staff Reports:**

- i. Athletics – Fall sports has begun, but the inclement weather is causing major delays. It's been a huge undertaking to reschedule all the games, especially the ones that are played against leagues in other towns.
- ii. Cultural Programming – Tina is still planning both the NC State Farm senior day trip as well as the Casino trip in December. The annual First Night Out event held by PD will be held on October 1, 2024. Commissioner Paul requested we provide transportation for seniors at The Grande at Granite Falls community.
- iii. Special Events – Kristen is working on completing the 2025 schedule which includes the successful Blood Drives. Our annual Fall FunFest will be next month. We received more applicants than booth spots and anticipate a successful event. The final numbers of street vendors should be decided by October 11, 2024 when payment is due. We purchased a large Christmas Tree and will be having a Tree lighting event the December 2, 2024. Next year we will be looking to be piggybacking the Tree lightning event with the Christmas Parade which is usually the first Sunday in December.
- iv. Parks & Facilities – Eddie informed the board that ground broke on the road for "The Farm" and that the turning lanes are taking shape. Work has been put on hold due to inclement weather and an outdated permit. Several board members asked about the progress of multiple projects including Main Street Park, Mill Bridge Nature Park and Granite Acres. Eddie advised the board of the status of each. We were informed in order to receive the earmark grant, the staff must complete some training. June is looking into finding donors to fund several projects for potential naming rights of the facility. He will be discussing the legal implications of that with the Town attorney in the next few weeks.

b. **Rolesville Tree Board:**

Board was informed a candidate questionnaire had already been published on the Town's website as well as in the Town Newsblast since June. Dr. Al-Hoory was surprised to hear this information since the board hadn't voted on the specifics of the committee yet. As a Tree City USA community, we are responsible for establishing the board. It was determined we should get an idea of how many people may be interested in volunteering for the board. June explained that due to unforeseen circumstances with staff shortages and scheduling conflicts, the process of contacting or interviewing the candidates was put on hold. The PARAB asked that we contact those that completed the questionnaire to inform them of the status. Candidates must submit an application which will be reviewed and be approved by the PARAB board. The subcommittee will meet quarterly during regular business hours. Dr. Al-Hoory made a motion to have 5 people on the board which was passed unanimously. Liaisons will not have a vote and the appointments will be amended to a term of 2 years instead of 4 years.

4. **NEW BUSINESS**

No new business was discussed

5. **OTHER BUSINESS**

June asked the board if they would like to either combine November's and December's meetings or push each month's meeting up a week. Board agreed to move each meeting up a week with the potential to cancel December's meeting if there is not much to discuss. Mr. Armant discussed details of the Chamber of Commerce BBQ & Bands Festival being held September 28, 2024.

6. **ADJOURN**

No further business needing to be discussed, Chair Mazur adjourned the meeting at 8:03 p.m. The next meeting will be held at 7:00pm on Wednesday, October 23, 2024.