



Planning Board Meeting
February 24, 2025 - 7:00 PM
502 Southtown Circle, Rolesville, NC 27571

MINUTES

PRESENT: Mike Moss, Chair
Derek Versteegen, Board Member
Tisha Lowe, Board Member
Frank Pearce, Board Member
Erin Catlett, Deputy Town Attorney
Meredith Gruber, Planning Director
Tanner Hayslette, Planner I

Donnie Lawrence, Vice-Chair
Jim Schwartz, Board Member
Amanada Chrysovergis, Board Member
April Sneed, Mayor Pro Tempore/Liaison
Steven Pearson, Assistant Town Manager
Michele Raby, Planner II

A. CALL TO ORDER

Chair Moss called the meeting to order at 7:00 p.m.

A.1. PLEDGE OF ALLEGIANCE

The Board collectively recited the Pledge of Allegiance.

A.2. INVOCATION

Chair Moss delivered the invocation.

A.3. Approval of January 27, 2025, meeting minutes.

Moved by Board Member Pearce and Seconded by Vice-Chair Lawrence. The motion to approve the minutes of January 27, 2025, was carried with a unanimous vote, (7 voted aye).

B. REGULAR AGENDA

B.1. TA-25-03 – Government Facilities Text Amendments

Ms. Gruber described the proposed Land Development Ordinance Text Amendment that would combine the three separate uses, government office, public safety facility, and public facility, into one use titled government facility and allow for the use of government facilities within all zoning districts.

The Board collectively discussed the setback requirements within various zoning districts.

Moved by Board Member Schwartz and Seconded by Board Member Versteegen. The motion to recommend Approval was carried by a unanimous vote (7-0).

C. COMMUNICATIONS

C.1. Planning Director's Report

Ms. Gruber updated the Board on the status of the Comprehensive Plan update and expressed interest in the Planning Board reviewing the draft plan.

C.2. Town Attorney's Report

Ms. Catlett reviewed the revised set of bylaws with the Board and discussed providing training and an onboarding packet for new members.

C.3. Other Business

Ms. Gruber introduced the new Assistant Town Manager, Steven Pearson, to the Planning Board.

C.4. Adjournment

Vice-Chair Lawrence made a motion to adjourn and Seconded by Board Member Pearce. The motion was carried by a unanimous vote (7-0). The meeting was adjourned at 7:18 p.m.



Mike Moss, Planning Board Chair



Tanner Hayslette, Planner I