



Board of Commissioners
Regular Meeting
March 5, 2024 – 7:00 PM
502 Southtown Circle, Rolesville, NC 27571

Minutes

Present: Mayor Ronnie Currin
Commissioner Dan Alston
Commissioner Michael Paul
Interim Town Manager Eric Marsh
Town Attorney Dave Neill
Police Captain Richard Haynes
Parks & Rec Director June Greene
Mayor Pro Tem April Sneed
Commissioner Lenwood Long
Commissioner Paul Vilga
Town Clerk Robin Peyton
Finance Director Amy Stevens
Planning Director Meredith Gruber

1. Call to Order
Mayor Currin called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
Mayor Currin led the Pledge of Allegiance.
3. Invocation –Pastor Tyler Williams, Village Church Rolesville
Pastor Williams gave the invocation.
4. Proclamations and Awards
Proclamation Recognizing North East Wake Backpack Buddies.

Mayor Currin read aloud the Proclamation honoring North East Wake Backpack Buddies then presented the Proclamation to the North East Wake Backpack Buddies Board Members who were present to receive it.

5. Consider Approval of the Agenda.
Moved by Commissioners Vilga and Long to approve the meeting agenda as presented; seconded by Commissioner Paul. Motion to approve agenda carried by unanimous vote.
6. Consider Approval of the Consent Agenda:
Moved by Commissioner Vilga to approve the Consent Agenda as presented and consisting of the following:
 - 6.a. Minutes of February 6, 2024 and February 20, 2024.
 - 6.b. Audit Contract for FY23-24.
 - 6.c. Resolution 2024-R-05 – Resolution to Amend the Personnel Policy regarding the Juneteenth Holiday.
 - 6.d. Resolution 2024-R-06 – Resolution to Amend the Purchasing Policy regarding Purchase Orders.

- 6.e. Dispose of Continued Legislative Hearing for ANX22-05 – Harris Creek Farms and Call for Legislative Hearing for ANX22-05 – Harris Creek Farms for April 2, 2024.
- 6.f. Waive Alcoholic Beverages Provision for Town Events.
- 6.g. 2024-R-04 – Resolution Awarding Service Weapon to Lieutenant Roy Holloway on His Retirement.
- 6.h. Parks and Recreation Advisory Board By-Laws Amendment.

Motion to approve Consent Agenda seconded by Commissioner Long and carried by unanimous vote.

7. Public Invited to be Heard.

NONE

8. Town Board Liaison Reports

8.a. Commissioner Alston – Veterans

- Coffee with a Veteran meets every Saturday of each month at 9:00 a.m. at ARISE Co-working Center, 300 Southtown Circle, Rolesville. The date for this month is March 16th and it is open to all Veterans, spouses, caregivers, and active-duty military personnel.
- The Veterans Fellowship Breakfast meets the last Wednesday of each month at 9:00 a.m. at IHOP, 6707 Knightdale Boulevard, Knightdale. The next breakfast will be held on March 27th. Contact Retired M.Sgt. Jerry Mangum at jmangum07@yahoo.com for more information.
- On April 27th from 8:30 a.m. to 1:30 p.m., The Family Life Center at Grey Stone Church, 2601 Hillsborough Road, Durham, will host a free Veterans Resource Fair open to any Veteran needing assistance in employment, housing, trauma response, suicide prevention as well as Veterans Administration benefits.
- The Sugar Bear Foundation, in honor of Lieutenant Colonel Mario Cara will hold a Lunch-and-Learn on Wednesday, March 13th at 11:00 a.m. to 1:30 p.m. at the North Carolina National Guard Joint Force Headquarters, 1636 Gold Star Drive, Raleigh. The event is for Gold Star surviving spouses, active-duty and service-connected losses of children, guardians, and support coordinators and will provide information on programs, services, and the registration process. Free lunch will be served.
- Consider participating in the Rolesville Military Banner program. The deadline for application is March 30, 2024. For more information or to apply: <https://www.rolesvillenc.gov/community-resources/veterans-resources>
- USMC Command Sergeant Retired Paul Berry, Strategic Partnerships Senior Director for Veterans Bridge Home, will host Jaime Upchurch, Women Veterans Program Director at Durham VA Health Center, as a guest speaker. A Lunch-and-Learn will also be held for Gold Star survivors.
- In 1987 Congress declared March as National Women's History Month. A special Proclamation honoring all the women who have served in the armed forces is issued each year. To see this year's Proclamation visit: <https://www.whitehouse.gov/briefing-room/presidential-actions/2024/02/29/a-proclamation-on-womens-history-month-2024/>
- Representative James Roberson awarded a \$100,000 grant to the Disabled American Veterans for reconstruction of the interior of their building.

- A response was received from the US Navy regarding the Navy National Defense Cadet Corps. about starting a program at Rolesville High School. The board is expected to decide at its March 15th meeting.

8.b. [Commissioner Long – Public Safety](#)

- The Police Department will be looking at the usage of drones and software updates in the upcoming budget.
- The department is recruiting for a Community Resource Officer to help with the D.A.R.E. program and in local schools.
- The Rolesville Rural Fire Department switched to pod-style sleeping arrangements as the department now has its first full-time female member and two volunteer female members.
- The RRFD board met and is moving closer to unification with the town.

8.c. [Commissioner Paul – Senior Citizens](#)

- Commissioner Paul reported that Rolesville is fortunate to have several senior organizations helping seniors including Seniors Helping Seniors, SING, and Senior Network.
- Senior Network is hosting several events called “Sharing with Seniors”. One such event is scheduled for March 13th from 1:00 p.m. to 2:00 p.m. at The Grande at Granite Falls, 400 Grand Rock Way, Rolesville, NC.
- Paul shared that the Rolesville Parks & Recreation Department holds senior events which may be found on the town’s website.
- The Senior Network is hosting a Senior Golf Tournament to raise funds. The tournament will be held at Heritage Golf Course on Thursday, September 12, 2024. Please visit their website for more information.

8.d. [Mayor Pro Tem Sneed – Planning Board](#)

- New board member Erol Ozan was welcomed to the Planning Board at the recent meeting.
- Planning Director Meredith Gruber gave an overview of the Planning Board's responsibilities. More training is to come.
- Gruber also provided an update on the affordability housing stakeholders engagement meeting.
- Commissioner Sneed attended one of the stakeholders' meetings and reported the consultant TPMA did an amazing job...
- A link to a survey has gone out via Newsblast asking for input on the Rolesville Affordable Housing plan.
- The Planning Board will periodically review the Land Development Ordinance (LDO) updates.
- Next meeting is March 25th.

8.e. [Commissioner Vilga – Parks & Recreation Advisory Board](#)

- The meeting was held on February 28th.
- Discussion of upcoming events was held at the meeting.
- Updates to the parks including water fountain bottle filling stations, new bulletin board, fresh paint, etc. were provided.
- Further discussion about the Parks & Recreation Department mission statement.
- The board reviewed the Hills at Harris Creek and Merritt Properties for greenway and bike lane recommendations.

9. Communication from Town Staff

9.a. [Finance](#)

Finance Director Amy Stevens presented how the sales tax revenue is moderating as inflation begins to drop by month/year and in response to census information.

9.b. [Human Resources](#)

- Human Resource Director Lisa Alston reported on new town employees.
- Also reported was the employee turnover, retention, acceptance, and absenteeism rate since last reported in October.
- Alston reported on The Employment Experience Program and its five principles: Model the Way, Challenge the Process, Inspire a Shared Vision, Enable Others to Act, and Encourage the Heart.
- The Human Resources Department is working on Focusing on Organizational Culture.
- R.I.S.E. = Rolesville Inspiring Stellar Employees is a continuing project.

9.c. [Main Street Project Update.](#)

- Interim Town Manager Eric Marsh introduced the Main Street Project Update and reminded everyone of the purpose and goals of the project.
- Marsh reported on stormwater, widening, paving and curb and gutter.
- Burlington Mills realignment is about 40% complete. Activity will begin at Wallbrook as well as the Main Street and Young Street intersection.
- Economic Development Manager Mical McFarland reported on community awareness efforts surrounding the project and traffic impacts. Efforts have included recently held open houses.
- Page created on the Town website specifically for the project.

10. Old Business

NONE

11. New Business

Hearings

[Legislative Hearing\(s\): ANX23-01/REZ23-02 Woodlief Assemblage.](#)

Mayor Currin opened the legislative hearing at 7:55 p.m.

Commissioner Michael Paul asked the board that he be recused as he represents three of the property owners for the property under hearing. The board honored Commissioner Paul's request and he stepped down from the dais.

Planning Director Meredith Gruber provided a staff introduction and overview of the requested zoning change and the conditions of approval.

Matt Peach of Stantec Engineering provided an overview of the Traffic Impact Analysis (TIA) conducted on behalf of the town and explained his role as traffic engineer working for the town.

Mark Frederick, Parker, Poe, 301 Fayetteville Street, Raleigh spoke on behalf of the applicant. Mr. Frederick reiterated the scope of the project and oriented the board members and the public with the location of the parcels via a map on the overhead monitors. Mr. Frederick reported on how the projects align with the town's comprehensive plan. After his presentation, Mr. Frederick answered questions posed by board members.

Collier Marsh, Parker, Poe, 301 Fayetteville Street, Raleigh spoke to questions regarding price points for the affordable housing units and the number of units the developer felt could be provided and townhome units over single family units.

SPEAKING IN FAVOR
NONE

SPEAKING IN OPPOSITION

Margaret Watkins ,407 Belmellen Court, Wake Forest

Ms. Watkins noted that an older map showed fewer townhomes and asked that the Comprehensive Plan be updated before this development is considered. Watkins stated that there is nowhere to walk to from the development and that she was under the impression that the project was to be a retirement community. Ms. Watkins recommended an extra 10' buffer around the stream areas, water-resistant materials for the greenway, and suggested the greenway driveway be considered in the traffic study.

Attorney Frederick responded to Ms. Watkins' public comments.

There being no one remaining to speak, Mayor Currin closed the legislative hearing at 8:39 p.m.

Commissioner Vilga pointed out that commercial development was approved around the development under hearing and that the greenway included in the proposed development will become part of a future major greenway network.

Moved by Commissioner Vilga to approve rezoning request REZ23-02 Woodlief Assemblage with the included conditions of approval and concept site plan; seconded by Mayor Pro Tem Sneed. Motion to approve carried by the following vote:

**Ayes: Vilga, Sneed, Long,
Noes: Alston**

Moved by Commissioner Sneed to adopt the plan consistency statement and statement of reasonableness for REZ23-02; seconded by Commissioner Vilga. Motion to approve carried by the following vote:

**Ayes: Vilga, Sneed, Long
Noes: Alston**

Moved by Commissioner Vilga to approve the voluntary annexation petition received under G.S. 160A-31 for Annexation A23-01 Woodlief Assemblage; seconded by Mayor Pro Tem Sneed. Motion to approve carried by the following vote:

**Ayes: Vilga, Sneed, Long
Noes: Alston**

End of Hearings

Commissioner Paul rejoined the Town Board at the dais.

12. Communications

12.a. [Town Attorney](#)

Mediated Settlements have been scheduled for March 21st and March 22nd for which Attorney Neill stated he would be sending an email to the board members asking for their availability.

Discussion of the Town's Noise Ordinance has been scheduled for the next Work Session.

The Planning Board is working on Rules of Procedure which are being prepared by Deputy Town Attorney Erin Catlett and modeled on the School of Government's recommended rules. The Town Board can expect to be able to review the proposed rules around April.

12.b. Interim Town Manager

12.c. Town Board

Commissioner Vilga promoted the Military Banner Program and stated his hopes that Granite Falls Boulevard be filled with Military Banners along its entirety on both sides of Rogers Road.

Mayor Currin reported that Jim Lindsey with Arden Senior Living will be a guest on the upcoming Mayors Show as well as Alicia Kozak who is a past kidnapping victim now motivational speaker and advocate for missing persons.

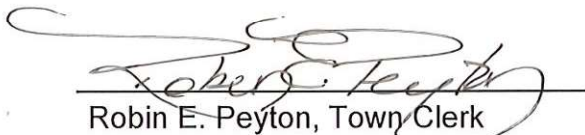
13. Adjourn

There being no additional business before the board, Mayor Currin adjourned the meeting at 8:58 p.m.



Ronnie I. Currin, Mayor

ATTEST:



Robin E. Peyton, Town Clerk

