

# Utilities

# Contact

# Starting a New Business

## Electric Service

*Please note that there are two providers in the Rolesville area. Please call to confirm which company services your location.*

Duke Energy: (866) 582-6345

Wake Electric: (919) 863-6300

## Water & Sewer

City of Raleigh: (919) 996-3245

## Natural Gas

Enbridge: (877) 776-2427

## Garbage, Recycling, & Yard Waste

Town of Rolesville: (919) 556-3506

*Small business development and entrepreneurship are important aspects of a thriving business community.*

*The Town of Rolesville would like to welcome you and we look forward to cheering on your success.*

## Mical McFarland

Economic Development Manager  
mmcfarland@rolesvillenc.gov  
(919) 556-7361

## Rose Bower

Permit Technician  
rbower@rolesvillenc.gov  
(984) 251-2366



**Rolesville Town Hall**  
502 Southtown Circle  
Rolesville, N.C. 27571  
Rolesvillenc.gov  
919-556-3506



## Business Registration

All new businesses are required to register with the N.C. Secretary of State's Office prior to conducting business in North Carolina. Go to [www.sosnc.gov](http://www.sosnc.gov) and search "Launching a Business." There is no registration process with the Town of Rolesville.

## Moving Into an Existing Building

When moving into an existing building, a "Change of Tenant" form is required. Upon approval, the application will be shared with the Fire Marshal's Office. They will contact you directly to schedule an inspection for compliance with the North Carolina fire and building code.

To view the required "Change of Tenant" form and submit online, go to [rolesvillenc.gov/planning/planning-forms-and-applications](http://rolesvillenc.gov/planning/planning-forms-and-applications).

Call the Planning Department to discuss town regulations if you're changing the use in the building.

## New Construction

Contact the **Planning Department at (919) 554-6517** to discuss your proposed project.

A complete site plan application package is required in order for Town Staff to review the project for compliance with Town Code and regulations. The Planning Department Staff can assist you with specific questions regarding the plan submittal and review process.

The business owner or representative must also submit a permit application for Wake County to review the project. Visit the **Wake County Permit Portal** to set up an account and submit your permit application.

## Signage

To apply for a new sign, visit [rolesvillenc.gov/planning/signs](http://rolesvillenc.gov/planning/signs) and follow the instructions provided.



- Business Link North Carolina (BLNC) is a free service for anyone seeking to start a small business. They offer one-on-one phone consultations to those in need of general support and are available to help you navigate topics like regulatory requirements, licensing stipulations, small business training and more. Get in touch with a BLNC business counselor, toll free at **(800) 228-8443** or contact them online at [www.blnc.gov](http://www.blnc.gov).
- Small business resources are available on the Town of Rolesville's website at: [www.RolesvilleNC.gov](http://www.RolesvilleNC.gov) search "Small Business Resources."
- Wake Tech's Small Business Center: Go to [www.waketech.edu](http://www.waketech.edu) and search quick links for "Businesses."



Be sure to check in with the Rolesville Chamber of Commerce at [www.rolesvillechamber.org](http://www.rolesvillechamber.org) or call **919-562-7069** to learn how the Chamber can support your business.