



Board of Commissioners  
Regular Meeting  
**June 5, 2018 // 7:00 p.m.**  
Council Chambers  
502 Southtown Circle, Rolesville, NC 27571

## AGENDA

### A. CALL TO ORDER BY THE MAYOR

1. Pledge of Allegiance
2. Invocation – Commissioner Jacky Wilson
3. Swearing in of New Town Manager Kelly Arnold
4. Approval of Agenda
5. Consent Agenda: *All items on the Consent Agenda are considered routine and may be enacted by one motion. If a Town Commissioner requests discussion on an item, the item will be removed from the “consent agenda” and considered separately.*
  - a. Consideration of adoption of the Minutes of May 1, 2018, 2018 Regular Meeting [View](#)
  - b. Consideration of adoption of the Minutes of the May 15, 2018 Work Session [View](#)
  - c. Presentation of Proclamation declaring June as Lyme Disease Awareness Month [View](#)
  - d. Consideration of adoption of Triangle J Council of Governments Charter Update [View](#)
  - e. CDBG Coop Agreement [View](#)
  - f. Interlocal Agreement for Utility Customer Assistance Program [View](#)
  - g. Contract for FY17/18 Annual Audit [View](#)
6. Public Comments: *Comments from the public will be received at this time on items that are not scheduled on the agenda as a public hearing. A sign-up sheet, for those who wish to speak during the public comment period, is located in the front of the room. Speaking time may be limited to three (3) minutes at the discretion of the Mayor and/or Governing Board.*

Chamber of Commerce Report – to be provided in person

### B. BOARD ACTION

*General Statutes require the holding of public hearings prior to enactment of some ordinances or resolutions. Public hearings are held in order that the public may have opportunity to be heard. The order in which public hearings are conducted is as follows: Opening of the Public Hearing // Introduction by staff // Comments from public // Closing of the Public Hearing*

1. **Public Hearing (legislative) on Case MA18-01:** Chandler’s Ridge – a zoning map amendment request to rezone a portion of the property located at 410 West Young Street (Wake County PIN 1769362748) for a 7.10-acre portion of the 192-acre tract from Residential 1 District (R1) to Residential 2 District (R2). [View](#)

Recommended Action: Approve the rezoning request as presented by the petitioner.

2. **Public Hearing (legislative) on Case MA18-02:** Thales Academy – A zoning map amendment request to zone three parcels voluntarily annexed into the Town of Rolesville. The properties previously located in the Wake County Planning and Zoning jurisdiction are located at 2024 Wait Avenue (Wake county PIN 1850950449) 51.75 acres, 2200 Wait Avenue (Wake County PIN 1860056400) 1.5 acres, and 1321 Averette Road (Wake county PIN 1860143789) 10.95-acres. All properties are being requested for zoning in Residential and Planned Unit Development (R&PUD). [View](#)

Recommended Action: Approve the zoning request as presented by the petitioner.

3. **Public Hearing on Case (quasi-judicial) on Case SUP18-01:** Thales Academy – A special use permit request under Section 6.2 R&PUD Residential and Planned Unit Development District for a PUD Master Plan. The request is for four parcels along NC 98 (Wait Avenue) and Averette Road, Wake County PIN 1850950449, 1860045778, 1860056400 and 1860143789. Parcels are located at 2024, 2206, and 2200 Wait Avenue and 1321 Averette Road. [View](#)

Recommended Action: Consider approval of the special use permit request.

4. **Public Hearing on Town of Rolesville FY18/19 Budget** - Proposed budget for the Town of Rolesville's 2018-2019 fiscal year pursuant to N.C.G.S. 159 [View](#)

Recommended Action: Receive comments from citizens.

5. **Public Hearing on Town of Rolesville Economic Development FY18/19** – The possibility of engaging in economic development efforts at a cost not to exceed \$50,000 for local partnership for small business development and a cost not to exceed \$50,000 for branding during the 2018-2019 fiscal year pursuant to N.C.G.S. 153-7.1 [View](#)

Recommended Action: Receive comments from citizens.

6. **Consideration of Solid Waste Billing on Wake County Tax Bills** [View](#)

Recommended Action: Adopt Resolution of Solid Waste Billing

7. **Consideration of Case S18-01: Elizabeth Heights Preliminary Subdivision Plat.** [View](#)  
Considering Town of Rolesville Planning Board April 23, 2018 favorable recommendation for approval of the Elizabeth Heights preliminary subdivision plat as presented.

Recommended Action: Approve the preliminary subdivision plat.

8. **Consideration of Special Event Application – 4<sup>th</sup> of July** – [View](#) Motion needed to waive Rolesville Town Code 113.5 *Alcoholic Beverages* for the duration of the event. Motion to allow for banner display as per Town of Rolesville Unified Development Ordinance.

## Section 11.4, Temporary Signs, Street, a. Banners

“The following temporary signs are permitted in addition to any allowed sign above and such temporary sign requires a sign permit.

- a. Street banners. The Town Manager or his designee may issue a permit for the placement of a street banner in conjunction with a special event permit approved by the Town Board of Commissioners. The lowermost portion of the street banner shall not extend below fifteen (15) feet above the grade of the right-of-way. Street banners shall be limited in size to one hundred ten (110) square feet per face. The applicant shall provide proof of coordination with the owner(s) of the pole(s) to which the banner will be attached and shall accept any and all liability associated with the street banner and its means of attachment. Street banners are to be maintained in connection with an approved special event. As such, a street banner may be hung no more than fifteen (15) days prior to the event, and shall be removed no later than 72 hours following the conclusion of the event. Such street banner is subject to an encroachment agreement or other license from the governmental authority having control of such right-of-way.”

Recommended Action: Move to temporarily waive the Town Code 113.5 *Alcoholic Beverages* provision for the duration of the event. Move to allow for banner display as per UDO.

### 9. **Special Event Ordinance Revision** [View](#)

Consideration of administrative approval of special event applications with an allowance to appeal before the Town Board in the event of administrative denial.

Recommended Action: Recommend approval.

## C. COMMUNICATIONS

1. Communication from the Mayor
2. Communications from Town Board Members
3. Communication from the Town Manager
4. Communication from the Town Attorney

## D. CLOSED SESSION

## E. ADJOURN