

# Annexation Petition Application

Town of Rolesville Planning Department | PO Box 250 | Rolesville, NC 27571 | 919-554-6517 | [planning@rolesville.nc.gov](mailto:planning@rolesville.nc.gov)

Planning Department Home Page: [Official Town Webpage](#)

## Project Information:

Site Address: 6520 Fowler Road and 6521 Mitchell Mill Road	Project Name: Fowler Road Rezoning and Annexation
Existing Zoning District(s): R-30 Wake County	Proposed Zoning District(s): RH CZ
Total Site Area (in acres): 45.48	Zoning Overlays(s): None
Current Use(s): Single Family	Associated Case Number(s): REZ-24-04
Proposed Use(s): Single Family	

## Application Requirements

Application shall include the following documents by the submittal deadline to be considered complete and ready for review:

<input checked="" type="checkbox"/> Completed application.	<input checked="" type="checkbox"/> Authorization form(s) for plans with pending BOC action, Rezoning, and/or Annexation (if applicable).
<input checked="" type="checkbox"/> Note: You will be invoiced for the application fee during the completeness check or follow application review.	<input type="checkbox"/> Secretary of State webpage confirming the registered agent of the corporation or company (if applicable).
<input checked="" type="checkbox"/> A complete copy of the last deed of record for proof of ownership.	<input checked="" type="checkbox"/> An annexation boundary plat/map for recordation at the Wake County Register of Deeds Office (mylar plat) prepared by a professional land surveyor showing the boundaries of the area or property for annexation into the Town of Rolesville.
<input checked="" type="checkbox"/> Written copy of the metes and bounds (attached as a separate document).	<input type="checkbox"/> Submit digital Shapefile (GIS) of subject property

## Post-Approval Requirements

Applicant shall be responsible for Recording the Annexation Ordinance once signed by Town (Mayor/Clerk) within 30 days per G.S. 160A-29 and then provide copy of such to Planning Staff.

## Application Questionnaire

1. Is the area contiguous with the existing primary corporate limits? Satellite corporate limits is not primary.

☒ YES ☐ NO

*Note: If the land is contiguous to any existing corporate limits, the proposed annexation boundary will include all intervening rights-of-way for streets, easements, and other areas as stated in North Carolina General Statute §160A-31.*

2. NC General Statutes require petitioners of both contiguous and non-contiguous annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. 160D-108 and 108.1 for properties subject to the petition. Do you declare vested rights for the property subject to this petition?

☐ YES ☒ NO

## Parcel Information

PIN Number	Real Estate ID Number	Deed Book Number	Page Number	Acreage To Be Annexed	Wake County Assessed Value
1768-60-2816	0037538	DB 1730	PG 526	36	\$841,283
1767-69-6199	0059680	DB 1386	PG 356	9.48	\$139,139

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## Owner Signature(s)

We, the undersigned owners of the real properties contained in the metes and bounds description and plat/map attached hereto, respectfully request that the area described above be annexed and made part of the Town of Rolesville, North Carolina. By signing below, we acknowledge that all information is correct.

If property owned by **INDIVIDUALS** (NOTE: All legal owners must sign including both husband and wife)

Barbara J. Richards by Samuel Albert Richards ATF

Owner #1 – Barbara J. Richards

By Samuel Albert Richards, as her attorney in fact

10-30-24  
Date Signed

Barbara J. Richards by Amy R. Harrison ATF

Owner #2 – Barbara J. Richards

By Amy R. Harrison, as her attorney in fact

10-30-24  
Date Signed

Owner #3 – PRINT and Signature

Date Signed

Owner #4 – PRINT and Signature

Date Signed

If property owned by a **COMPANY OR CORPORATION** (NOTE: The company or corporation must be legally registered with the State of North Carolina – Office of the Secretary of State and provide proof)

Name of Corporation

Registered Agent Printed Name

Registered Agent Signature

Address, State, Zip of Registered Office:

## Notary Seal

STATE OF NORTH CAROLINA

COUNTY OF Wake

I, a Notary Public, do hereby certify that Samuel Albert Richards and Amy Richards Harrison personally appeared before me this day and acknowledged the due execution of the foregoing instrument. This the

30 day of October 2024

My commission expires 11 June 2025

Signature

Seal

