Project: CID-26-0005

Case #: 901 E Young- Gravity

Meeting Date: October 29. 2026

Drew Jake Jones Email William Bryan Cox info

Construction Drawing Approved

☐ Pre-Infrastructure meeting

Excel

1.) Pre-Infrastructure Meeting Request			
☐	1) CD/CID approved and signed by the City of Raleigh, Town of Rolesville, and Wake County.		
☐	2.) Locate an Indoor Facility **within the Town of Rolesville** to host an **in-person** meeting (not virtual) that accommodates at least 10–15 people. Please plan to meet for 2 hours—for example, at a Community Center, Church, or Co-Working Facility. * Please confirm the rental before sending the invitation.		
☐	3.) After the location is confirmed, email a **Doodle poll** to those on your team (Architect/ General Contractor/ Grading Company) you wish to attend, as well as all required parties listed below. Please provide three different dates and times of day, at least 7–10 business days after the survey is sent. * Reminder to please include at least 15 minutes to set up and clean up if necessary.		
☐	4.) After confirming the date, location, and time, please send a calendar invitation with a link to a complete set of signed plans.		
2.) Contacts			
Town of Rolesville			
☐	Stephen Wensman Pln. Dir.	swensman@rolesvillenc.gov	984-251-2492
☐	Mike Elabarger- Asst. Pln. Dir. (Required)	melabarger@rolesvillenc.gov	984-251-2364
☐	Michele Raby- Planner II (Required)	mraby@rolesvillenc.gov	984-251-2365
☐	Jacob Butler- Div. Chief- Rolesville Fire	jbutler@rolesvillenc.gov	919-556-2064
☐	Scott Miles- Town Engineer (Required)	smiles@rolesvillenc.gov	919-556-3506 x 261
☐	Jacqueline Thompson- Bolton & Menk Contract Engineer	Jacqueline.thompson@bolton-menk.com	919-417-6753
City of Raleigh Public Utilities			
☐	Chris Hurt-Sr. Eng. Insp. (Required)	chris.hurt@raleighnc.gov - fees due	984-272-9417

Division of Transportation (NCDOT) Commercial & Main Street Projects			
☐	Wyatt Hamilton-NC DOT	wrhamilton@ncdot.gov	
☑	Jeff Womble- NC DOT Trans. Tech. III	Ext-jlwomble@ncdot.gov No DOT approval	336-504-0474

Wake County Fire Services			
☑	Stephen Wolf- NC-FIT Deputy Fire Marshal (Required)	stephen.wolf@wake.gov	919-410-4682
☐	Brittany Lingle- Deputy Fire Marshal	brittany.lingle@wake.gov	919-675-6995

Wake County Environmental			
☐	Jeffrey Gunter- WC Environmental Field Service Manager	Jeffrey.gunter@wake.gov	919.397.8670

3. Topics for discussion *** The shared contact information will be on the website.**	
a. Noise Ordinance - TA-19-05, Ordinance 2024-O-36 * Enforced by Rolesville Police non-emergency 919-556-7226. o Blasting activity is allowed between 10:00 a.m. and 6:00 p.m. o Construction activity is allowed between 8:00 a.m. and 6:00 p.m. o Please email the town with a complete Construction Activity Notification Form at least 72 hours (3 business days) before blasting.	Reviewed
b. Burning- Town Code Section § 93.10 –No Open Burning and § 93.11. A Fire Service Burn Permit from North Carolina The Forest Service does not grant permission to burn within town limits. Please contact the Rolesville Fire Chief with any questions at 919-556-2064.	Reviewed

Complaints Contact:	Company Name:	Email/Phone:
William Fetune	Williams Cons	

c. City of Raleigh Public Utilities Approval—An acceptance email, a letter or Stub Permit must be received before a building permit is issued	Reviewed
d. If a structure exists on site, please obtain a demolition permit and confirm whether asbestos mitigation is required. *RFD may be interested in using the structure for training exercises	Reviewed
e. Dust Control – The Developer or Contractor shall mitigate dust transfer off the property, and should determine which practices accommodate their needs according to specific sites and weather conditions.	Reviewed

Land-disturbance-Permit?

Util permit?

f. What Road or Street will the construction entrance be on? 1. Quarry - 2. Young -	Reviewed

g. On-site staging: Where will your on-site staging area be prepped so that all worker parking and deliveries/suppliers can access the site during the extent of construction? *Parking on public streets is prohibited.	Reviewed
h. Sidewalk disruption: If a **public sidewalk** will be disrupted, please contact Scott Miles, Town Engineer, at 919-556-3506 x 261 to discuss where to locate a walking path for residents.	Reviewed
i. **Road Lane Closure** - Please contact Scott Miles, Town Engineer, at 919-556-3506 x 261 to discuss a street closure application and fee as shown in the fee schedule.	Reviewed

Email - Jake Jim B - COR Contact #

* Signal Warrant - Route Quarry - Timing?

Add
AS Built √ list - COA
Contact List

Project: CID-26-0005 - 901 E Young **Date:** Oct 29.2024

Meeting Sign-In Sheet

Name/Company/Agency	Email	Contact Number
MIKE ELABARGER- ASST. PLANNING DIRECTOR	m.elabarger@rolesvillenc.gov	984-251-2364
MICHELE RABY- PLANNER II- CURRENT PLANNING	m.raby@rolesvillenc.gov	984-251-2365
JASON KNOERNSCHILD BERRY BUILDING GROUP	JASONK@BERRYBG.COM	919-810-4120
Hunter Morgan Berry Building Group / Sr. PM	hmorgan@berrybg.com	252-702-3404
Sam Butler Wellons Construction	Sam@wellonsconstruction.com	217-418-0318
William Felone Wellons	William F@wellons Construction	919.628.3184
JEFF WOMBLE NCDOT	JLWOMBLE@NCDOT.GOV	336-504-0474.
Jake Jones Gravity Companies	jake@gravity-companies.com	919 414 5166
Charlie Betancourt City inspector	C.betancourt@bolton-menk.com	984 302 1844
Bryan Baierlein Town of Rolesville - Engineering Inspector	bbaierlein@rolesvillenc.gov	919-868-6317
Stephen Wensman TOR Planning Director	SWensman@RolesvilleNC.gov	
Michael Elabarger Asst. Plans Director	melabarger@rolesvillenc.gov	
Brent Chandler Berry Building Group	bchandler@berrybg.com	252.955.4151
SCOTT MILES	SMILES@ROLESVILLENC.GOV	919-539-0209
[signature]	City of Raleigh	984-272-9417
Drew Plato	Withers Ravenel	540.415.0973
RACHID AWAR	RAWAR@WITHERS RAVENEL.com	202-377-9991