

**TOWN OF ROLESVILLE
REGULAR MEETING OF THE
TOWN BOARD**

November 17, 2015

MINUTES

PRESENT:

| | |
|-----------------------------------|-------------------------------|
| Frank Eagles, Mayor | Frank Hodge, Mayor Pro Tem |
| Gil Hartis, Commissioner | Shannon Whitley, Commissioner |
| Ronnie Currin, Commissioner | Bryan Hicks, Town Manager |
| JG Ferguson, Parks & Rec Director | Bobby Langston, Police Chief |
| Orlando Soto, Police Captain | David York, Town Attorney |
| Robin Reif, Town Clerk | |

CALL TO ORDER

Mayor Frank Eagles called the meeting to order and led the pledge of allegiance. Mayor Eagles gave the invocation.

APPROVAL OF THE AGENDA

Mayor Eagles asked for approval of the November 17, 2015 meeting agenda. It was asked by Commissioner Whitley that the agenda be approved with the removal of Consent Agenda Item #2 to Regular Business for the purpose of further discussion; seconded by Commissioner Whitaker. The approval of the November 17, 2015 meeting agenda with the noted change to the consent agenda carried by unanimous vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Eagles called for the approval of the consent agenda consisting of the following:

1. Contract for services with Parks & Recreation Department for the officiating of basketball programming

On a motion by Commissioner Whitley with removal of Consent Agenda Item #2 to be considered for discussion separately, second by Commissioner Whitaker, the approval of the consent agenda carried by unanimous vote.

PUBLIC COMMENTS

None

REGULAR AGENDA

Approval of Grammatical and Non-Technical Updates to the Town of Rolesville Personnel Manual
Revisions were requested by Commissioner Whitley to sections 3.1L; 3.1O; 3.1P; and 3.1V&W

Finance Officer Amy Stevens provided clarification on vacation and sick hour accrual for 30 hour per week employees under section 3.1Y.

The board asked that the definition of harassment be revised and brought back in multiple option form for further consideration. Inclusion of elected officials in the harassment conduct section of the manual was proposed. Comments were provided that the board currently has an ethical document that should sufficiently cover this. Action on the Personnel Manual updates was tabled.

Public Hearing involving the Town of Rolesville obtaining financing for the purchase of 502 Southtown Circle.

ITEM # _____

Open Public Hearing

Mayor Eagles opened the public hearing at 7:22 p.m.

Town Manager Bryan Hicks provided information on the repeat of the public hearing at the request of the Local Government Commission (LGC).

No public comments were made.

Moved by Commissioner Whitaker to approve the resolution, proceed forward with financing with BB&T as proposed, and direct staff to continue working with the Local Government Commission; seconded by Mayor Pro Tem Hodge. Motion received a unanimous vote.

Continuation of Public Hearing for Case SUP15-01 (quasi-judicial) involving a special use permit for Granite Crest (Phase 4) totaling 31 lots for single family dwellings

Town Attorney David York reported that the public hearing was held open from the last meeting so that staff and the applicant could work out revisions to the proposed conditions of approval. Due to the pending changeover to the board, the desire was to have the same board that heard the evidence act on both the request and the order prepared based on discussions occurring in the previous meeting.

Town Manager Bryan Hicks outlined changes made with input provided by the applicant's attorney.

There being no comments, Mayor Eagles closed the public hearing at 7:27 p.m.

Moved by Commissioner Whitley that, involving Case SUP15-01, the Special Use Permit be approved as conditioned as all findings of fact have been met; seconded by Mayor Pro Tem Hodge. Motion carried by unanimous vote.

Moved by Commissioner Whitaker to approve the order in conjunction with the special use permit; seconded by Commissioner Hartis. Motion carried by unanimous vote.

Public Hearing for Case 10A15-08: Amendment of Town of Rolesville Sign Ordinance

Mayor Eagles opened the public hearing at 7:29 p.m.

Town Manager Bryan Hicks noted that section 11.11.5 was changed to ensure the ordinance is parallel with state documents. All proposed changes were reviewed with business owners.

There being no comments, Mayor Eagles closed the public hearing at 7:31 p.m.

Moved by Commissioner Whitley that in Case TA15-08, the ordinance amendment be approved as proposed; seconded by Commissioner Whitaker. Motion carried by unanimous vote.

Review and consideration of the appointments to the Town of Rolesville Parks and Recreation Advisory Board

Moved by Mayor Pro Tem Hodge to appoint Mike Allen Mitchell and Will Armistead to the Parks & Recreation Advisory Board for a term ending December 31, 2018, thereby increasing its membership from seven to nine members; seconded by Commissioner Currin. Motion carried by unanimous vote.

Review and consideration of the appointments to the Town of Rolesville Planning Board

Following a consensus ballot it was moved by Commissioner Whitaker to appoint Mike Moss as a continuing extra territorial jurisdiction member and Jay Lloyd as in-town members to the Town of Rolesville Planning Board; seconded by Commissioner Currin. Motion carried by unanimous vote.

Review and consideration of the appointments to the Town of Rolesville Board of Adjustment

Moved by Commissioner Currin to appoint Ronald Shearin and Maylon Cooke to the Town of Rolesville Board of

Adjustment for a term expiring December 31, 2018; seconded by Commissioner Whitaker. The motion received a unanimous vote.

Mayor Pro Tem Hodge provided comments on the hard work provide by the Cornerstone Committee and Mayor Eagles presented Commissioner Currin with a plaque of recognition.

Presentations to Commissioners Gil Hartis and Shannon Whitley

Plaques of appreciation were presented and comments of appreciation expressed to outgoing Commissioners Gil Hartis and Shannon Whitley following their eight (8) years of service on the Town of Rolesville Board of Commissioners.

Consideration of the draft agenda for the Town Board meeting on December , 2015

- Amendments to personnel manual to be added as a discussion item not an agenda item.
- Election for Mayor Pro Tem.
- Committee Appointments.

OTHER BUSINESS

Mayor and Town Commissioner’s Committee Reports

Mayor Eagles

- Met with a National Association of Charter Schools member.
- Rolesville Charter School endeavor has passed its first phase and is going before the national board. Suitable location will then be sought with a projected date of 2017, beginning with K-8 then to include High School.
- Rolesville library is looking at the Spence-Jones property as a beginning location and has the backing of the Wake County Commissioners.
- Met with the Deputy County Commissioner and Health and Human Services Director regarding Wake County Commissioner Jessica Holmes’ proposal for gardens and gardening classes for schools with Rolesville High School as the possible pilot.


Commissioners

NONE


ADJOURNMENT

Prior to the adjournment, Commissioner Whitley stated that serving on the Town of Rolesville Board of Commissioners has been an honor and that the town has a wonderful staff of dedicated and committed employees as well as Commissioners.

Upon a motion by Commissioner Whitley; second by Commissioner Hartis, the meeting was adjourned by unanimous vote. The meeting adjourned at 8:04 p.m.


C. Frank Eagles, Mayor

ATTEST:


Robin E. Reif, Town Clerk

