



Town Board Organizational/Regular Meeting

December 6, 2022 – 7:00 PM

502 Southtown Circle, Rolesville, NC 27571

Minutes

PRESENT:

Ronnie Currin, Mayor	Paul Vilga, Mayor Pro Tem
Dan Alston, Commissioner	Sheilah Sutton, Commissioner
Michelle Medley, Commissioner	April Sneed, Commissioner
Kelly Arnold, Town Manager	Dave Neill, Town Attorney
Robin Peyton, Town Clerk	J.G. Ferguson, Parks & Recreation Director
Meredith Gruber, Planning Director	Amy Stevens, Finance Officer
David Simmons, Police Chief	Mical McFarland, Comm & Econ Dev Mgr.

A. CALL TO ORDER

Mayor Currin called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance
Mayor Currin led the Pledge of Allegiance.
2. Invocation – Pastor Steve Davis, Bethlehem Baptist Church gave the invocation.
3. Review of Agenda by the Board and Addition/Changes of Items of New Business to the Agenda for Consideration.
Moved by Commissioner Sutton to approve the agenda with the announcement that item C.1. Legislative Hearing MA21-01 and ANX22-7 Toms Creek be removed as the applicant wishes to remit the cases back before the Planning Board for further review; seconded by Commissioner Medley. Motion to approve agenda with noted changes carried by unanimous vote.
4. Board Liaison Reports
 - Mayor Pro Tem Vilga – Parks & Recreation Advisory Board
 - No report was available as no meeting was held in November.
 - Next meeting will be December 14th.
 - Commissioner Sutton – Economic Development
 - Launch Rolesville had its “pitch night” which is a *Shark Tank* style gathering attended by judges and investors who were present to evaluate the Launch Rolesville entrepreneur candidate presentations. The winner was a CBD small-business owner.
 - Launch Rolesville graduation is December 7th at ARISE at 6:00 p.m. where 15-20 budding entrepreneurs will graduate.
 - Commissioners Sutton, Alston, Sneed, and Mayor Currin traveled to Montgomery, Alabama December 1st to visit the Peace & Justice Legacy Museum and Memorial. Commissioner Sutton urged anyone who can to visit the Museum and Memorial to do so as well as familiarize themselves with the movie *Just Mercy* which is based upon attorney Brian Stephenson’s representation of those who have been wrongly

imprisoned and spared the equal justice initiative. Sutton commented that the justice system affects economics.

- An Economic Development update with Community and Economic Development Manager Mical McFarland, Commissioner Sutton and Chamber Executive Rachel Morris will be given on the upcoming Mayors Show on Facebook live.

- Commissioner Medley – Planning Board

- Meeting was cancelled so no report.
- The first meeting of the Affordable Housing Ad Hoc Committee was held at Town Hall with Commissioners Sutton and Medley, Mayor Currin, Town Manager Kelly Arnold, Assistant Town Manager Eric Marsh, and members of Wake County in attendance.

- Commissioner Sneed – Public Safety

- A posthumous, Long Leaf Pine Award presentation will be made by Sarah Crawford at 5:30 on December 8th to Fire Chief Rodney Privette's fiancé, children, and sisters. Town Board members and town staff are invited, and a meal is to be served afterwards.
- Calling it powerful, heartbreaking and sobering, Commissioner Sneed echoed the sentiments of Commissioner Sutton regarding the trip to the Peace & Justice Legacy Museum and Memorial in Montgomery, Alabama. Sneed added that if unable to attend in person, everyone should look for it online.

- Commissioner Alston – Veterans

- Thanked everyone for supporting Operation Green Light and making it a success.
- Attended the NC Veterans Parade November 5th with Mayor Currin.
- Attended a congressional veterans briefing with Congressman David Price and Congresswoman Deborah Ross where an update was provided on their work in Congress on behalf of local veterans in our community. In addition, resources were shared that are available to Wake County Veterans.
- The local Naval Recruiting Command and Rolesville High School Principal Phelan Perry will hold a 2nd meeting to discuss a proposed JROTC program in Rolesville. Commissioner Alston plans to attend.

5. Communication from Town Staff

- J. G. Ferguson, Parks & Recreation

- Mr. Ferguson voiced his appreciation for Parks & Recreation staff for their hard work in 2022.
- There were 2,003 participants in athletics in 2022 thus far. The second highest year was 2019 during which there were 1,800 athletic participants.
- 725 participants in visual arts/performing arts/senior programs, and summer camp.
- Fall Fun Fest & 4th of July being the largest events brought an estimated 19,000 attendees combined (also includes movies, blood drives, shred events, etc.).
- Over 250 rentals in 2022. This is above the pre-pandemic 182 rentals in 2019.
- Some of the events coming up in 2023 will be Movies at the Middle, Egg Rush, Music at Millbridge, Unity in the Community (a new program similar to Ted Talks focused on diversity, inspiration, education, to begin in May), Trail Art, 4th of July, Memorial Mile and Fall FunFest.
- Rockin Around Rolesville begins on Saturday, December 17th.

- Eric Marsh, Public Works
 - Public Works staff were named as Employee of the Quarter as a team.
 - Pre-kickoff meeting to be held on new building project on 12/8.
 - Purchasing and implementing Work Order software.
 - Benchmarking and looking at workload in advance of 2023 budget planning.
 - In November, Public Works staff facilitated the town's participation in Operation Green Light, moved the Veterans Memorial/Blue Star Memorial to its temporary location at Town Hall, and coordinated with Cobblestone on removal of the flag pole.
 - Attended Storm Resiliency and Preparation Training at Wake Electric.
 - Winterizing town facilities and parks.
 - Preparing to install snowflake lights, Christmas trees, decorations and get ready for the parade.
 - Projected move in date for new Public Works building is late October/early November 2023.
 - Board members will be invited to a future groundbreaking for this first building being built by the town.

6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda items) are requested to sign upon the form provided on the podium in the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

Catherine Ann Faison Keith, 4244 Burlington Mills Road, Rolesville

Has yet to receive a reply following the neighborhood meeting held by the developer of Toms Creek. Concerns regarding blasting and existing wells (including her well which lies within 50' of the project property as well as rental properties) with respect to the proposed project. Asking who would be responsible should loss of water occur. Seeking an agreement to refrain from using Rocky Knoll Lane and 60' easement to ward against construction equipment/truck damage. Requests a fence on east, south and west sides of her property in addition to the proposed type-two buffer. Do away with entrance and exit "B" located at the Pearce homeplace (5 acres sold separately) and increase the length of storage lanes. Asked if Lillie Liles Road or Drayton Reserve could be used as alternative ingress/egress.

Kelly Jennings, 3901 Burlington Mills Road

Resident and business owner at intersection of Burlington Mills and Forestville Road and spoke pertaining to proposed Toms Creek development and Burlington Mills realignment. Concerned with how the road improvements will affect both of her properties. Ms. Jennings also stated that she was not aware of the proposed Burlington Mills Road realignment until researching the proposed Toms Creek development.

George Garcia, 524 Averette Road, Wake Forest

NC DOT came to the front of his property to inform him of a traffic plan at the intersection of Jones Dairy and Averette Road in conjunction with the Preserve at Jones Dairy Road development. Approval of the development has caused a future traffic problem and impact the front of his property. Mr. Garcia alleged little impact is to be experience by the property across Averette Road from his and he feels singled out.

Lindell Perry, 217 Forrestville Road

Concerned about proposed stoplight with regards to his ingress/egress. Has spoken with the Wake County Sheriff's office regarding accident last evening and traffic on the road. Concerns with losing trees and if there is going to be a buffer installed.

B. CONSENT AGENDA

Moved by Commissioner Sutton to approve the Consent Agenda as presented and consisting of the following:

1. Minutes of the November 1, 2022, Regular Town Board Meeting and November 15, 2022, Work Session.
2. Continued Legislative Hearing: Parker Ridge.
3. ANX22-05: Harris Creek Farms. Call for Sufficiency.
4. ANX22-08: Jones Dairy Storage. Call for Sufficiency.
5. ANX22-09: 4724 Burlington Mill Road. Call for Sufficiency.

Motion to approve the Consent Agenda was seconded by Commissioner Vilga and carried by unanimous vote.

C. BOARD ACTION

- ~~1. Legislative Hearing: MA21-10 and ANX22-07 Toms Creek.~~
2. Legislative Hearing: MA22-11 – 207 N. Main Street.
Town Planning Michael Elabarger provided a staff report and overview of Case MA22-11.

Mayor Currin opened the legislative hearing on MA22-01 – 27 N. Main Street at 8:00 p.m.

PUBLIC IN FAVOR
NONE

PUBLIC IN OPPOSITION
NONE

Planning Director Meredith Gruber provided additional background on the case.

There being no one remaining to speak, Mayor Currin closed the legislative hearing at 8:14 p.m.

Moved by Commissioner Vilga to table Case MA22-01 indefinitely; seconded by Commissioner Alston. Motion to table carried by unanimous vote.

3. 2023 Board Calendars.
Commissioner Alston proposed changing the Town Board meeting start times to 6:00 p.m. instead of 7:00 p.m. Reasons were given why it would not be convenient for those who work or for the public.

Moved by Commissioner Vilga to accept the 2023 Board calendars as presented; seconded by Commissioner Sutton. Motion to accept 2023 Board calendars carried by unanimous vote.

4. Advisory Board Appointments.

Commissioner Medley reported that there were five applicants and the members chosen to be recommended for appointment were Davion Cross, incumbent to the Planning Board; Tisha Lowe, as a new member; and Derek Versteegen who was formerly on the Parks & Recreation Advisory Board and Open Space and Greenway Committee as a new member. Moved by Commissioner Medley that the recommendation of the candidate interview committee be accepted and that Derek Versteegen be appointed to the Planning Board to finish out the two-years of the term vacated by Renorda Pryor and Davion Cross and Tisha Lowe be appointed to the two three-year terms beginning January 2023. The motion was seconded by Commissioner Sutton and carried unanimously.

5. Remote Participation Policy

Town Attorney Dave Neill reminded the board of its adopting a remote participation policy back in March 2020. The policy was amended in April when the NC legislature allowed for electronic meetings in response to COVID-19. As the state of emergency by Governor Cooper was lifted, remote participation and electronic meetings are no longer covered by statute, causing municipalities to return to local policy if one exists. The Town of Rolesville policy carried a sunset provision of the end of 2020. The policy has been brought back before the board with additional provisions governing grounds for remote participation, listing allowable reasons to preclude abuse.

Moved by Commissioner Vilga for adoption of the proposed second restated and amended Remote Participation Policy; seconded by Commissioner Sneed. Motion to adopt carried by unanimous vote.

D. COMMUNICATIONS

1. Communication from Town Attorney

Need for Closed Session if it is the desire of the Town Board.

2. Communication from Town Manager

- Town Manager Kelly Arnold reminded the board members of the coffee chat scheduled with the Triangle Community Coalition on Monday, December 12th.
- December 16th Town Holiday Dinner.
- December 18th Mayors Association Holiday Dinner in Garner.
- January 18th at 9:00 a.m. will be a coffee meeting with legislators and representatives.
- Attended the Town & Farm Lunch with Mayor Currin hosted by the Extension Service.
- Expanded upon Memo from Planning Director Gruber to Town Board regarding blasting permits. Most importantly that Rolesville is covered by the Wake County blasting permit which addresses requirements for insurance and notification by blasting contractors and any potential concerns for liability.

In response to the report, Commissioner Sutton asked that notification distance requirements be revisited.

3. Communication from Town Board


E. Closed Session Pursuant to NCGS 143-318.11(a)(3).

Moved by Commissioner Vilga to enter closed session pursuant to NCGS 143-318.11(a)(3); seconded by Commissioner Sutton. Motion to enter closed session carried by unanimous vote.

F. ADJOURN


Ronnie I. Currin, Mayor

ATTEST:


Robin E. Peyton, Town Clerk

